

Big Fireweed Smart Start 2021

School Guidance

Revised August 11, 2021

These protocols are subject to change as needed.

Health and Safety	
Parental Responsibilities	<ul style="list-style-type: none"> ● Monitor your child(ren) for COVID-19 symptoms and conduct daily health checks prior to sending your child to school. ● Follow KPBSD Symptom Free Protocols ● 2021-2022 KPBSD Mitigation Plan
Entering School	<ul style="list-style-type: none"> ● Staff will use one of four entry points and sanitize before proceeding to their classroom. ● Fireweed Academy (FWA) / WHE will identify entry points for students - Front entrance for drop-offs and north gym entrance for bus riders. To limit the repetitive touching of the door handles by each student, when possible, doors will be propped open as students enter and leave the building. ● Students will wash hands with soap and water or sanitize their hands upon or before entry to the classroom. ● The district highly recommends all students and staff to wear a face covering while indoors. The district will follow local and state health authority mandates regarding face coverings. ● All visitors and volunteers must wear a face covering when indoors during the academic school day. ● Fireweed staff will model and encourage the use of masks indoors. ● Only staff, students, parents / guardians, families, and volunteers will be permitted to enter the building.
Hand Sanitizing Stations	<ul style="list-style-type: none"> ● Hand sanitizer dispensers will be placed near all main entry doors and other high-traffic areas. ● Signage and direction guidance will be posted for students and visitors at entry.

	<ul style="list-style-type: none"> • The administrators and custodial staff will monitor hand-sanitizing stations and refill them, as needed.
Teaching of Hygiene Expectations	<ul style="list-style-type: none"> • Signage and regular reminders will be posted regarding the importance of hand hygiene and expectations. • Each classroom will implement hygiene expectations. Nurse Laura will provide a template covering the basics. • Hygiene expectations have been added to our PBIS Matrix. <p>FWA will train all students on:</p> <ul style="list-style-type: none"> • PPE • Staying home if sick • Who you report to if you are feeling ill • Hand washing/cough etiquette and other prevention strategies • Social distancing • Transportation expectations
Hand Washing and Sanitizing	<ul style="list-style-type: none"> • Students will wash hands or sanitize hands each time they enter their classroom. • Students will wash hands with soap and water in the classroom before and after eating lunch and/or snack. • Students will wash or sanitize their hands before and after recess and PE. After recess and PE, students will proceed directly to their classroom to wash their hands with soap and water or use hand sanitizer. • Staff will wash hands or sanitize upon entry to a classroom or shared spaces in the building (i.e. offices, copy room, bathrooms, etc.). • Students will wash hands or sanitize before and after using a computer/laptop.
Masks	<ul style="list-style-type: none"> • The district highly recommends all students and staff to wear a face covering while indoors. • The district will follow local and state health authority mandates regarding face coverings. • All visitors and volunteers must wear a face covering when indoors during the academic school day. • Students are encouraged to wear masks when indoors. • Students are encouraged to wear a mask on the bus.
Physical Distancing	<ul style="list-style-type: none"> • FWA has developed a schedule to limit mixing between cohorts.

	<ul style="list-style-type: none"> ● Space seating and desks three feet apart if possible, or to the maximum distance allowable.
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Cleaning and Sanitizing

Frequent sanitation efforts and procedures	<ul style="list-style-type: none"> ● Increased cleaning of high traffic areas by custodial staff. ● Any shared materials will be sanitized between use. ● Ensure door remains open upon exit of shared spaces.
Teacher/classroom responsibilities	<ul style="list-style-type: none"> ● High touch areas (door handles, sink handles, etc.) must be sanitized frequently. ● Empty classroom trash, tie bag, and place it in the hallway at the end of each day. When eating in the classroom, students will dump lunch in designated garbage cans in the hallway. ● All tabletop surfaces, including students desks, are cleared of all items each night. ● Floor needs to be cleared of all items such as pencils at the end of the day. ● Desks and other surfaces will be wiped down at the end of each day.
Water Fountains	<ul style="list-style-type: none"> ● Water fountains will be closed with signage. ● Access to the bottle fill station one student at a time. ● All students will be expected to have their own labeled water bottle ● Individual teachers will create disinfecting protocols for the use of the classroom sink to refill water bottles.
Symptom-Free Schools Protocol	<ul style="list-style-type: none"> ● KPBSD Symptom Free Protocols ● To reduce contamination risk of a school nursing office, the teacher will call Nurse Laura before sending student to the nurse office. A student who does not feel well must wear a mask before being sent to the nurse office. ● Pop up isolation tent available for students exhibiting COVID-19 symptoms-they will be utilized as needed per the nurse and building administrator.

Volunteers

Volunteers and visitors will be limited	<ul style="list-style-type: none"> ● Volunteers need to have an approved background check prior to volunteering. ● All visitors and volunteers must wear a face covering when indoors during the academic school day. ● Visitors will use hand sanitizer when entering the building and classrooms. ● Visitors will use the touch free sign in.
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Transportation

Arrival/Dismissal	<p>Arrival</p> <ul style="list-style-type: none"> ● Students getting breakfast will go to the cafeteria, follow cafeteria protocols, and eat with social distance spacing at a designated grade level table. ● Students arriving prior to the school day will go to the playground, when weather allows. ● When the bell rings, students will line up spaced for social distancing in their classroom line. <p>Dismissal</p> <ul style="list-style-type: none"> ● Students will be dismissed in grade level cohorts and staggered to accommodate social distancing. ● Bus Students <ul style="list-style-type: none"> ○ The cohort bus students exit the north gym exit. ○ Bus lines will have marks that are spaced apart. ● Parent Pickup Students <ul style="list-style-type: none"> ○ The cohorts will exit the building through the exit doors of the North Wing and will walk with a FWA staff member to the parent pick up area for FWA. It is located near the outside doors at FWA's office (2nd set of outside doors along the parent pick up lane).
Sign-in/Sign Out Protocol	<ul style="list-style-type: none"> ● Parents will need to contact Sharlyn for signing in students that are late to school AND signing out students that are leaving school early. No physical sign-in/sign-out sheet will be used.

Communication

School Communication	<ul style="list-style-type: none"> ● Fireweed Academy communication will be found on our school website, school Facebook page, and/or communicated through PowerSchool Messenger. ● Updated PowerSchool information is essential for communication.
Teacher Communication	<ul style="list-style-type: none"> ● Teachers will be available for communication through phone calls and email.

Scheduling/Transitions - Social Distancing Plan

Hallways	<ul style="list-style-type: none"> ● PBIS expectations for common area travel will be taught and practiced. ● Maintain reasonable distance.
Hallway transitions	<ul style="list-style-type: none"> ● All transition schedules will be staggered to decrease exposure to other classrooms and decrease the development of lines forming to enter an area.
Bathroom	<ul style="list-style-type: none"> ● We will limit bathroom occupancy to one person per classroom per bathroom. ● Students will be taught sanitation protocols for the bathroom.
PBIS Lesson on Social Distancing	<ul style="list-style-type: none"> ● PBIS team will design proactive lessons and practice activities to reinforce the importance of being safe.
Lunch/Recess	<ul style="list-style-type: none"> ● Fireweed will have a separate recess period from WHE. ● The cohorts will have lunch in separate classrooms.

In-Person Classroom/Onsite Instruction

Seating	<ul style="list-style-type: none"> ● Classroom teachers will minimize and arrange furniture to optimize the ability to maintain spacing. ● Shared furniture will not be available for students (couches, bean bags, etc.). ● Desks or table spots will be assigned to individual students. ● Students will be spaced to 3 feet or maximum allowable distance.
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Materials	<ul style="list-style-type: none"> ● To the extent possible, students will have individual classroom supplies. ● Teachers are responsible for establishing disinfecting protocols for shared items. ● Students will have their own individual basic supplies labeled with the student name.
Technology	<ul style="list-style-type: none"> ● Students will have their own assigned Chromebook within each classroom. ● Students will wash or sanitize hands before and after using a computer.
Personal Property	<ul style="list-style-type: none"> ● Personal items will be stored in a manner that ensures minimal contact. ● Students may only bring materials that are deemed essential to safety and learning.
Recess and Playground	<ul style="list-style-type: none"> ● Students will wash or sanitize hands going to and from recess. ● Students should not bring recess equipment from home. ● Grade level cohorts will have designated line up areas ● To use the bathroom, a student will be given a disposable bathroom pass.
Specials	<ul style="list-style-type: none"> ● PE will be held outside, weather permitting, otherwise will take place in the gym or other location.

Nursing Protocols

Sick Students	<ul style="list-style-type: none"> ● If a student is feeling ill, the teacher calls Nurse Laura before sending the student to the nurse's office. ● A student who feels ill or is exhibiting symptoms of COVID-19 will bring their backpack with their personal items and wear a mask when going to Nurse Laura's office. ● Ill students will wait to enter the nurse's office until given permission from the nurse to come in. ● Students displaying any symptoms will be sent home from school and not allowed to return until they have met the criteria listed in the KPBSD Symptom Free Schools Protocol. ● Students who are ill will be kept in a separate area to prevent cross-contamination. Nurse Laura will monitor and supervise students until a parent/guardian arrives to take the student home.
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	<ul style="list-style-type: none"> • Students that are returning to school after being ill must check in with the nurse when entering the building.
Medically Fragile Staff and Students	<ul style="list-style-type: none"> • KPBSD will offer remote learning options to students who cannot attend school due to high-risk medical conditions. • Teachers working with students who are medically fragile will call the nurse before sending the student to the nurse's office. Students will be treated in an area separate from sick students-possibly in their classroom if that is appropriate and safer for the student.
In the event of COVID19 on campus	<ul style="list-style-type: none"> • Nurse Laura will provide a direct report to Melisa Miller, acting KPBSD Nursing Supervisor, on the diagnosed case(s) and impose restrictions on close contacts.
Contact Tracing	<ul style="list-style-type: none"> • Nurse Laura will complete the contact tracing form to identify any students or staff members who may have had close contact with another individual who has been diagnosed with COVID-19. • The names of students or staff who may have had close contact with the individual that tested positive will be provided to Melisa Miller and the building administrator.

Remote Learning by Choice

Remote Students	<ul style="list-style-type: none"> • KPBSD will offer remote learning options
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