

# LFW Smart Start 2021-2022

## School Guidance

**Revised August 11, 2021**

*These protocols are subject to change as needed.*

<b>Health and Safety</b>	
Parental Responsibilities	<ul style="list-style-type: none"> <li>● Monitor your child(ren) for COVID-19 symptoms and conduct daily health checks prior to sending your child to school.</li> <li>● Follow <a href="#">KPBSD Symptom Free Protocols</a></li> <li>● <a href="#">2021-2022 KPBSD Mitigation Plan</a></li> </ul>
Entering School	<ul style="list-style-type: none"> <li>● Staff will use one of four entry points and sanitize before proceeding to their classroom. All students will begin fresh start on the playground.</li> <li>● Kindergarten- enter kindergarten classroom</li> <li>● Becky's room- enter through Becky's outside door If arriving after 8 you may use the main entrance</li> <li>● Mo's room-enter through front main door</li> <li>● Students will hand sanitize or wash hands with soap and water.</li> <li>● The district highly recommends all students and staff to wear a face covering while indoors.</li> <li>● The district will follow local and state health authority mandates regarding face coverings.</li> <li>● All visitors and volunteers must wear a face covering when indoors during the academic school day.</li> </ul>
Hand Sanitizing Stations	<ul style="list-style-type: none"> <li>● Hand sanitizer dispensers will be placed near all main entry doors and other high-traffic areas.</li> <li>● Signage and direction guidance will be posted for students and visitors at entry.</li> <li>● The administrator and custodian staff will monitor hand-sanitizing stations and refill them, as needed.</li> </ul>
Teaching of Hygiene Expectations	<ul style="list-style-type: none"> <li>● Signage and regular reminders will be posted regarding the importance of hand hygiene and expectations.</li> <li>● Each classroom will implement hygiene expectations</li> </ul>

	<p>Little Fireweed will train all students on:</p> <ul style="list-style-type: none"> <li>● PPE</li> <li>● Staying home if sick</li> <li>● Who you report to if you are feeling ill</li> <li>● Hand washing/cough etiquette and other prevention strategies</li> <li>● Social distancing expectations</li> <li>● Transportation expectations</li> <li>● Personal property at school</li> </ul>
Hand Washing and Sanitizing	<ul style="list-style-type: none"> <li>● Students will wash hands or sanitize hands each time they enter their classroom.</li> <li>● Students will wash hands with soap and water in the bathroom before and after eating lunch and/or snack.</li> <li>● Students will wash or sanitize their hands before and after recess. After recess, students will proceed directly to their classroom to wash their hands with soap and water or use hand sanitizer.</li> <li>● Staff will wash hands or sanitize upon entry to a classroom or shared spaces in the building</li> <li>● Students will wash hands or sanitize before and after using a laptop/computer.</li> </ul>
Masks	<ul style="list-style-type: none"> <li>● The district highly recommends all students and staff to wear a face covering while indoors.</li> <li>● The district will follow local and state health authority mandates regarding face coverings.</li> <li>● All visitors and volunteers must wear a face covering when indoors during the academic school day.</li> <li>● All students must wear masks if they indicate they are feeling ill.</li> <li>● Students are encouraged to wear masks when indoors.</li> <li>● Students are encouraged to wear a mask on the bus.</li> </ul>
Physical Distancing	<ul style="list-style-type: none"> <li>● Little Fireweed has developed a schedule to limit mixing between grade levels.</li> <li>● Space seating and desks three feet apart if possible, or to the maximum distance allowable.</li> </ul>

### **Cleaning and Sanitizing**

Frequent sanitation efforts and procedures	<ul style="list-style-type: none"> <li>● Increased cleaning of high traffic areas by staff.</li> <li>● Shared materials will be minimized.</li> </ul>
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Teacher/classroom responsibilities	<ul style="list-style-type: none"> <li>● High touch areas (door handles, sink handles, etc.) will be sanitized frequently.</li> <li>● All tabletop surfaces, including students desks, are cleared of all items each night</li> <li>● Floor needs to be cleared of all items such as pencils at the end of the day</li> <li>● Desks and other surfaces will be wiped down at the end of each day.</li> </ul>
Technology Sanitation	<ul style="list-style-type: none"> <li>● Student devices will be sanitized daily.</li> </ul>
Water Fountains	<ul style="list-style-type: none"> <li>● Water fountains will be only be used for filling bottles</li> <li>● All students will be expected to have their own labeled water bottle</li> </ul>
Symptom-Free Schools Protocol	<ul style="list-style-type: none"> <li>● <a href="#">KPBSD Symptom Free Protocols</a></li> <li>● To reduce contamination risk of our school, there will be a sick bay set up and staff will contact our nurse via telehealth. The nurse will then contact the parent if needed.</li> <li>● Pop up isolation tent available for students exhibiting COVID-19 symptoms-they will be utilized as needed.</li> <li>● All students must wear masks if they indicate they are feeling ill.</li> </ul>

## Volunteers

Volunteers and visitors will be limited.	<ul style="list-style-type: none"> <li>● Volunteers need to have an approved background check prior to volunteering.</li> <li>● All visitors and volunteers must wear a face covering when indoors during the academic school day.</li> <li>● Visitors will use hand sanitizer when entering the building and classrooms.</li> </ul>
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## Transportation

Arrival/Dismissal	<p><b>Arrival</b></p> <ul style="list-style-type: none"> <li>● The district strongly advises non-vaccinated staff to wear a mask. Face coverings for fully vaccinated</li> </ul>
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	<p>visitors are encouraged; non-vaccinated individuals are strongly advised to wear a mask.</p> <p><b>Dismissal</b></p> <ul style="list-style-type: none"> <li>• Students will be dismissed in grade level cohorts and staggered to accommodate social distancing.</li> <li>• Kindergarten students will exit from their door.</li> <li>• Becky's class will exit out the back classroom door.</li> <li>• Mo's class will exit the main entrance door.</li> </ul>
Late Arrival/Early Dismissal Protocol	<ul style="list-style-type: none"> <li>• Parents will need to contact Sharlyn for signing in students that are late to school AND signing out students that are leaving school early. No physical sign-in/sign-out sheet will be used.</li> </ul>

### Communication

School Communication	<ul style="list-style-type: none"> <li>• Communication will be found on our school website and school Facebook page, and/or communicated through PowerSchool Messenger.</li> <li>• Updated PowerSchool information is essential for communication.</li> </ul>
Teacher Communication	<ul style="list-style-type: none"> <li>• Teachers will be available for communication through phone calls and email.</li> </ul>

### Scheduling/Transitions - Social Distancing Plan

Hallways	<ul style="list-style-type: none"> <li>• The district highly recommends all students and staff to wear a face covering while indoors.</li> <li>• All visitors and volunteers must wear a face covering when indoors during the academic school day.</li> <li>• Maintain reasonable social distancing</li> </ul>
Hallway transitions	<ul style="list-style-type: none"> <li>• All transition schedules will be staggered to decrease exposure to other classrooms and decrease the development of lines forming to enter an area.</li> </ul>
Bathroom	<ul style="list-style-type: none"> <li>• We will limit bathroom occupancy</li> <li>• Students will be taught sanitation protocols for the bathroom</li> </ul>
Lunch/Recess	<ul style="list-style-type: none"> <li>• Little Fireweed will have separate lunch areas for each grade level.</li> </ul>

	<ul style="list-style-type: none"> <li>● Little Fireweed will have shared recess time.</li> </ul>
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### In-Person Classroom/Onsite Instruction

Seating	<ul style="list-style-type: none"> <li>● Classroom teachers will minimize and arrange furniture to optimize the ability to maintain spacing.</li> <li>● Desks or table spots and chairs will be assigned to individual students.</li> <li>● Chairs may be assigned to make sure students use the same chair each day.</li> <li>● Students will be spaced to 3 feet or maximum allowable distance.</li> </ul>
Materials	<ul style="list-style-type: none"> <li>● To the extent possible, students will have individual classroom supplies.</li> <li>● Teachers are responsible for establishing disinfecting protocols for shared items.</li> <li>● Students will have their own individual supplies labeled with the student name.</li> <li>● Books and paper materials must be handled according to most recent safety protocols.</li> </ul>
Technology	<ul style="list-style-type: none"> <li>● Laptops will be assigned to students to limit the number of people using the device each day and properly sanitized daily.</li> <li>● Students will wash or sanitize hands before and after using a computer.</li> </ul>
Personal Property	<ul style="list-style-type: none"> <li>● Personal items will be stored in a manner that ensures minimal contact</li> <li>● Students may only bring materials that are deemed essential to safety and learning.</li> </ul>
Recess and Playground	<ul style="list-style-type: none"> <li>● Little Fireweed will have shared recess time.</li> <li>● Students will wash or sanitize hands out/in.</li> <li>● Students should not bring recess equipment from home.</li> </ul>

### Nursing Protocols

Sick Students	<ul style="list-style-type: none"> <li>● If a student is feeling ill, the teacher will ask for staff to help the student go to the sick bay.</li> <li>● Staff will call the nurse via telehealth.</li> </ul>
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	<ul style="list-style-type: none"> <li>● Students will gather backpacks to go home if necessary.</li> <li>● Students displaying any symptoms will be sent home from school. They may return when they have met the criteria listed in the <a href="#">KPBSD Symptom Free Schools Protocol</a>.</li> <li>● Students who are ill will be kept in a separate area to prevent cross-contamination.</li> <li>● Students that are returning to school after being ill must check in with the nurse before entering the building.</li> </ul>
Medically Fragile Students	<ul style="list-style-type: none"> <li>● KPBSD will offer remote learning options to students who cannot attend school due to high-risk medical conditions.</li> </ul>
In the event of COVID19 on campus	<ul style="list-style-type: none"> <li>● The school nurse will provide a direct report to Melisa Miller, KPBSD Nursing Supervisor, on the diagnosed case(s) and impose restrictions on close contacts.</li> </ul>
Contact Tracing	<ul style="list-style-type: none"> <li>● The school nurse will complete the contact tracing form to identify any students or staff members who may have had close contact with another individual who has been diagnosed with COVID-19.</li> <li>● The names of students or staff who may have had close contact with the individual that tested positive will be provided to Melisa Miller and the building administrator.</li> </ul>

### **Remote Learning by Choice**

Remote Students	<ul style="list-style-type: none"> <li>● KPBSD will offer remote learning options.</li> </ul>
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