

Fireweed Academy  
Academic Policy Committee Minutes  
October 04, 2021 via ZOOM

**Present:** Julie Engebretsen, Bob Shavelson, Emilie Springer, Mo Wilkinson, Stephanie Zuniga

**Absent:** None

**Staff & Guests:** Todd Hindman, FWA Principal, Sharlyn Young, FWA Secretary, Catherine Laky, Cristi Kearn, Kim Fine, Scott Bartlett, Becky King, Kiki Abrahamson, Anna Raupp

**Public Comments:** Kim Fine spoke regarding the strategic plan.

**Approval of Agenda:** Bob moved to approve the agenda, Emilie seconded. No objections or changes. Motion carried.

**Committee Reports:** Julie spoke to this. No lengthy discussion.

**Approval of Minutes:** Bob moved to approve the minutes, Mo seconded. No objections or changes. Motion carried.

**Admin Report:**

**FY21 Enrollment:**

FY21 Projected Enrollment: 112                      Current Enrollment: 94

K (10), 1<sup>st</sup> (18), 2<sup>nd</sup> (15), 3<sup>rd</sup> (15), 4<sup>th</sup> (10), 5<sup>th</sup> (14), 6<sup>th</sup> (12)

K-6 (94), K-2 (43), 3-6 (51)

**New Staff:** We have two new employees for this school year. [Rebecca King](#) is our new first grade teacher. [Kenneth Schneider](#) is our new Instructional Aide at Little Fireweed.

**Possible APU Partnership:** In August I met with Elaine Alvey, Director of Teacher Education K-8 Certificate Program at Alaska Pacific University. We spoke about hosting student teachers in the Spring and Fall of 2022. We also discussed the possibility of using Fireweed as a “education laboratory” for APU students and staff. Elaine will be discussing what a partnership with Fireweed could look like with other staff members at APU. An update, Elaine visited Little Fireweed last Friday to observe classes and meet with the staff after school to continue the discussion of a potential partnership.

**School Development Plans:** KPBSD will be requiring each school to develop school development plans. Fireweed will be developing plans focused on two areas, K-3 Literacy and School Climate. Plans are due on October 21st.

**In-Service Plans:** K-6 EnVision Math Follow Up Workshop

**Title 1:** Fireweed Academy has qualified to be a Title 1 school again this year. This year, funds from Title 1 will be available to hire a Title 1 Tutor at Little Fireweed to assist with providing additional support for literacy development.

**Nurse for LFW:** The nurse position for Little Fireweed is posted. The position will provide a nurse for the first three hours of the school day, Monday through Friday.

**Budget Roll Over:** The usual maximum budget rollover is 10% of our yearly expenditures. This year and until FY24, we will be able to roll over 100% of our funds that were not used.

**Strategic Plan:** The Clarifying Methods work group was supposed to meet with Susie Amundson on Tuesday, September 28th. Since we had four staff members scheduled to be out that day, we rescheduled it for Tuesday, October 26th.

**COVID Testing:** I am now able to provide COVID-19 tests for families at LFW.

**Staffing Challenges:** Fireweed currently has four positions posted for hire. The nurse position is a part-time job at LFW. We also have three full-time positions, a Title 1 tutor and Instructional Aide at LFW abd, a Special Education Aide at BFW.

**APC Training:** The Alaska Association of School Boards will provide an in-person training on Saturday, Oct 23, 2021. When an agenda is provided to me, I will forward it to the APC.

**LFW Open House / Title 1 Meeting:** The Open House and Title 1 meeting was scheduled for Wednesday, September 15th from 5 to 6 PM and was well attended.

**BFW Open House / Harvest Festival:** The Open House was held Thursday, September 16th from 4:30 to 5:30 PM.

**School Web Site:** Updates continue to be added.

Todd will look into the Title I snack program for our school.

End Report.

**APC Election Bylaws review:** Julie went over the APC bylaws. These are found on the FWA website.

**APC Vacant Seats:** APC went over open seats and interested parties. Community rep vote via survey monkey. Student reps will be agreed upon by the staff and information sent into the APC by 10/5/21.

**AASB Training:** Will be held on October 23rd, for APC members.

**Principal's Evaluation:** Julie explained what a principal evaluation is and the part the APC plays.

**Afterschool STEAM Club Approval:** Sharlyn presented on behalf of Jon Kulhanek to approve funding for a three quarter STEAM club. Bob moved to approve, Emilie seconded. No objections. Motion carried.

**Discussion on Bylaws revision:** Bob discussed revising the bylaws. To firm up our guidelines, possibly using the student parent handbook as a jumping off point. This will be added to November's meeting.

**Possible Reimbursement for Erin:** Held over to the next meeting in November. Unless Erin decides not to go for reimbursement.

**Site council Statement:** Note/placeholder for Todd.

**Closing Comments:** Stephanie asked a clarifying question regarding the student vs. community reps. Catherine Laky asked if there were any questions for her, regarding her interest in the APC. Bob and Stephanie expressed their gratitude for all the interest in the APC from our school community. Julie thanked everyone for making her time on the APC and was glad that there was so much interest in the APC.

Meeting adjourned at 4:50 pm

Minutes submitted by Sharlyn Young