

Fireweed Academy  
Academic Policy Committee Minutes  
December 06, 2021 via Zoom

**Present:** Anna Raupp, Shannon Riley, Bob Shavelson, Mo Wilkinson, Alex Koplin, Maygen Lotscher, Nick Poolos, Emilie Springer

**Absent:** None

**Staff & Guests:** Todd Hindman, FWA Principal, Sharlyn Young, FWA Secretary, Kim Fine, Suzie Admundson, Erik Niebuhr, Catherine Laky, Laura Karstens.

**Public Comments:** Brief discussion on how public comments work. Catherine Laky spoke briefly about masking policy and brought forth questions surrounding our policy.

**Approval of Agenda:** Mo moved to approve agenda, Nick seconded. Motion passed.

**Approval of Minutes:** Mo moved to approve November 2021 minutes, Shannon seconded. Motion passed.

**Budget with Erik Niebuhr:** Erik spoke briefly about our budget and what changes have happened in the last two years, and looking a year forward. A basic outline of how our budget progresses during the school year.

**Strategic Plan:** Susie Amundson brought in to help facilitate. Spoke briefly about her work with Fireweed, strategic planning. She went over the work done/started last school year at Fireweed. Todd spoke briefly about plans going forward. Anna was added to the APC work group. Nick will bring some information about communication to our next meeting.

**Admin Report:**

Admin Report 12/06/2021

**FY21 Enrollment:**

FY21 Projected Enrollment: 112 Current Enrollment: 102

K(11), 1st (16), 2nd (16), 3rd (17), 4th (11), 5th (18), 6th (13)

K-6 (102), K-2 (43), 3-6 (59)

**New Students:** I am expecting new/returning students to enroll for the Spring semester, through communications I have had with parents. (one Kindergarten student, three 2nd grade students, and one fourth grade student, with the possibility of a second fourth grade student.) However, we are losing two students.

**School Development Plans:** The SPDs were submitted in late October. I just received notification during Thanksgiving week that they have been approved by the Leadership Team at the district office.

**Title 1 Committee Meeting:** Little Fireweed's Title 1 Committee met on Thursday, November 18th. The committee adopted the Family Engagement Plan and reviewed the targeted and schoolwide options for Title 1 services in FY23.

**New Staff:** Melissa Black is our new Instructional Aide at Little Fireweed.

**Nurse for LFW:** The nurse position for Little Fireweed is still posted. The position will provide a nurse for the first three hours of the school day, Monday through Friday.

**Strategic Plan:** During the last two All Staff meetings, the staff have been aligning the school's Methods with our "We Believe Statements." After that work has been completed, we will be looking at the resources we have available to us, as well as potential resources to support our methods and We Believe statements.

**School Website:** Updates continue to be added as needed

**By-Laws Committee Report:** Met on Nov 23, 2021 . Bob circulated the draft minutes. Will bring this back at the next APC meeting. Goal is to get something done by the end of the school year.

**Principal's Evaluation Committee:** Maygen spoke to how their meetings worked and what process they took for meetings. Maygen shared a document titled "APC Principal Evaluation/Responsibilities." This document outlines the timeline for Principal evaluation. They are due to share the summary report with the Superintendent on December 10th.

**Principal's Self-Evaluation:** Sent electronically for review.

**Masking Policy Clarification/Re-Evaluation Criteria (Masking):** Anna asked to revisit where we are on the masking policy. Went over the email Todd sent out regarding our policy. Anna wants to clarify who we will take direction from (CDC or District), indoor and outdoor masking. Bob recommends that they convene an ad hoc committee for this to delegate this so that they can communicate to the parents. Bob, Nick, Anna, and Maygen have become the committee that will meet this week for an hour to put together a letter to families regarding masking. They will be clarifying the policy. Committee will come together Dec. 14th at 4 pm.

**Future Meeting Dates/Time:** Moved to next meeting.

**Site Council Statement:** Note for Todd.

**Closing Comments:** Todd spoke about district emails. Mo moved to adjourn the meeting, Nick seconded. Motion passed.

**MEETING ADJOURNED @ 5:46 pm.**

Minutes submitted by Sharlyn Young