

Fireweed Academy
Academic Policy Committee Minutes
February 07, 2022 via ZOOM and in person at WHE Library

Present: Bob Shavelson, Anna Raupp, Alex Koplín, Maygen Lotscher, Emilie Springer, Nick Poolos

Absent: Mo Wilkinson, Shannon Riley

Staff & Guests: Todd Hindman, FWA Principal, Sharlyn Young, FWA Secretary, Kim Fine, Catherine Laky, Laura Karstens

Public Comments: Kim updated APC on Frescoes and the videotaped concerts which will be posted on FaceBook and sent out to parents and APC.

Approval of Agenda: Anna moved to approve the agenda, Emilie seconded. Motion passed with unanimous consent.

Work Committee Groups:

Approval of Minutes January 2022: Anna moved to approve January 2022 minutes, Alex seconded. Motion passed with unanimous consent.

Discussion and Work session:

Budget Update: Erik sent in a written report. No big changes.

Admin Report:

Admin Report 02/7/2022

FY21 Enrollment:

FY21 Projected Enrollment: 112 Current Enrollment: 104

K (12), 1st (17), 2nd (17), 3rd (15), 4th (12), 5th (18), 6th (13)

K-6 (104), K-2 (46), 3-6 (58)

Newsletter: After a delay, the new format for the newsletter is working out well. The program allows me to see the number of people that are opening and viewing the newsletter. On average two thirds of the recipients are viewing the newsletter. I am still waiting for the IT department to help with getting the newsletter to district emails.

Parent Conferences: Conferences are scheduled for Thursday and Friday, February 17th and 18th. Parents are currently signing up for conference times through Sharlyn.

Snow Make-Up Day: A built-in Snow Day will be used to make up for the day we missed, it will be April 15th.

Early Release Days: So far the staff have utilized the time to work on a mid-year update for our School Development Plans, discussing SEL support for students, student intervention services, and planning for the fourth quarter

School Website: Updates continue to be added as needed.

End Admin Report.

Bylaws Committee Report: Bob reminded the APC that a draft and memo was brought to the APC. That the changes need to be seen by the APC twice. Bob went over the significant issues in the current Bylaws. APC discussed these points. **Recommendations:** Strive for consensus change was approved. Quorum (half existing members) staying the same was approved. Primary office location at West Homer Elementary room 214 approved. APC elections happening in the spring April (what is the APC meeting and elections) with training in the fall, change approved. Officers (chair (APC), co-chair (APC), secretary(nonAPC) and treasurer(nonAPC)) approved. Committees, creating one standing committee (Principal Evaluation Committee) approved. Meetings, staying with status quo (1st Monday of every month) approved. Annual meeting (officer election/review bylaws) in the spring (April or May). Expenditure approval, review over \$4,000 (no veto authority). Bylaws amendments require consensus and 2 meetings/readings. Indemnification (unlikely, just safeguard).

Fundraising Ideas: Anna spoke about their meeting. Where they laid out the purposes of fundraising. How much money should we be looking to make? Could Fireweed have a committee for fundraising? Categories: Sell something, do something social, people send in a check. Came up with 21 different fundraising ideas. Would like to send out a survey email.

Nick moved to create an ad hoc Fundraising Committee made up of at least two APC members and additional parent members as desired, Maygen seconded. Motion passed with unanimous consent.

Principal Evaluation Committee: Committee met and came up with a draft for the principal evaluation policy. Tightened up the calendar. Meeting with Todd this week to go over the goals. Will send it out a week before the next meeting.

Creating a Peaceful Classroom: Anna wanted to offer and introduce this. Available through ProjectGrad as a free resource. Mindfulness exercises.

APC District Emails: We have 4 APC with district emails so far.

Additional meeting: APC meeting added for March 21 at 4pm.

Site Council Statement: Note for Todd.

Meeting adjourned at: Anna moved to adjourn, Nick seconded. Meeting adjourned at 5:52 pm. Minutes submitted by Sharlyn Young