

Fireweed Academy  
Academic Policy Committee Minutes  
January 05, 2023

**1. Present:** Bob Shavelson, Alex Koplín, Emilie Springer, Shannon Riley, Mo Wilkinson, Rachael Kincaid, Josh Krohn.

**Absent:**

**2. Staff & Guests:** Kyle Darbonne, Principal, Maddie Lightsey, Erik Niebuhr

**3. Public Comments:**

**4. Approval of Agenda:** Shannon moved to approve the agenda, Emilie seconded. Motion carried.

**5. Approval of Minutes:** Rachael moved to approve 12.01.22 meeting minutes, Shannon seconded. Motion carried.

**6. Old Business:**

**PTO Formation:** Anna spoke about coming together to build the PTO leadership team. January 17 and 19 from 3:30-5 at Little Fireweed.

**Coffee with the APC Update:** Good turn out. Jenni spoke about a Title I committee. Next meeting will be January 19 from 8-8:55 in the Yurt at Little.

**Principal Evaluation Committee:** Summative evaluation sent to the District. Meeting between Kyle and the committee to take place in the next two weeks. Then again in March.

**Communications Update:** Still a work in progress. Update from Kyle, see admin report.

**7. New Business**

**Financial Report:** Erik reported that everything looks good. That we are still on track.

**Admin Report:**

**FY23 Enrollment:**

FY23 Projected Enrollment: 96 Current Enrollment: 107

- K (14), 1st (15), 2nd (17), 3rd (18), 4th (14), 5th (13), 6th (16)
- K-6 (107), K-2 (46), 3-6 (61)

## Staffing Update

- We are now fully staffed again!
- Please welcome our 2 new Instructional Aides:
  - o Cristi Kearn
  - o Dalena Mckay

**Budget Update:** Nutcracker Faire fundraiser ended with a total of \$1,041! This was a ton of work, and quite a lot fell on staff. Looking forward to PTO carrying the banner for this next year!

## Parent Communication:

- Instagram @FireweedAcademy gaining use amongst staff and parents
- Fireweed Update Slides idea moving forward. Staff will update their slide each Thursday and the PDF will be sent out to families on Fridays so families can plan for the new week.
  - o Teachers will continue to send additional info as needed via email, but standard weekly updates will be consolidated into this new process
- Videos: First video created through 'Loom', which seems to be a good platform. Good feedback so far.

**Marketing Update:** Taking any ideas from parents, staff, and APC on how to go about increasing our marketing/branding. I know we have the skills in this community to put forth a great face for new and current families!

**Snow Day Make Up:** January 16<sup>th</sup> will be the make-up day for the closure on 12/12/22 (no longer a vacation day). This will be updated on the district calendar and our website.

**BFW Schedule Change:** Working with the team to revise our schedule to add time for a 'Specials' class. We will be working around WHE schedule to have access to the gym, art room, and music room for project-based specials classes. This will increase efficiency, reclaim instructional time, and allow for students to be with different peer groups than their core blocks classes.

END REPORT

## Co Curricular/Fundraising Report:

### Co-Curricular

This year we have had very full after school STEAM clubs! Each club ran for 6 weeks. First quarter's club with Shannon had a focus on strategy and the kids were learning how to play chess. There were 14 kids participating. Second quarter's club had a focus on art with Carly and 15 students participated. This quarter Krya will lead the after school club which will focus on Drama. There are 15 students participating. The final quarter of the school year Elizabeth will

host and the theme will be 3D printing. Due to the limited number of 3D printing pens, we will open it up to 8 students per meeting.

### **Student Fundraising**

In late November our students and staff worked very hard to create an abundance of lovely crafts to sell at the Nutcracker Faire. Parents and students managed the booth on December 3rd and 4th, and earned \$1,041. We are hopeful to have another successful fundraiser this year, possibly reviving the Fireweed Live/Silent Auction night.

END REPORT

### **Parent Student Survey:**

**Calendar:** APC will look at and bring feedback to the February meeting.

**Strategic Plan:** APC will take a look at the current plan and bring feedback to the February meeting.

**January Technology Roundtable:** Discussion will take place on February 23 at 6 PM at the Little Fireweed Yurt.

### **8. Closing Comments:**

**9. ADJOURN:** Mo moved to adjourn the meeting.

Meeting adjourned at 5:10 PM

Minutes submitted by Mo Wilkinson (typed by Sharlyn Young)