

Fireweed Academy  
Academic Policy Committee Minutes  
November 3, 2022

**Present:** Bob Shavelson, Emilie Springer, Shannon Riley, Mo Wilkinson, Alex Koplin, Anna Raupp, Rachael Kincaid, Nick Poolos

**Absent:**

**Staff & Guests:** Kyle Darbonne, Principal, Sharlyn Young, Secretary, Tim Daugharty, Amy Komar-LaPlant, Marian Ford

**Public Comments: None**

**Approval of Agenda:** Mo moved to approve, Emilie seconded. Agenda approved. Remove APC access to Achievement/Climate. Complaint Resolution changed from 10 min to 5 minutes.

**Approval of Minutes:** Mo moved to approve October's minutes. Anna seconded. Minutes approved.

### **Old Business**

**Forest School:** Bob briefly went over previous discussions, and opened up the floor for further discussion. Tim Daugharty spoke briefly about processes the school board takes to approve or not approve a new charter school, and time frame. Rachael, Bob, Anna, and Emilie will form a committee to draft up a statement of support/statement.

**Letter to KPBSD (re: Secretary Reclassification):** Bob went over what this looks like for our school. What goes into the reclassification, and how to move forward. Revisit on Dec.1 with a fully flushed out letter.

### **New Business**

**Financial Report:** No change, in pretty good shape.

**Admin Report: 11/03/22**

**FY23 Enrollment:**

FY23 Projected Enrollment: 96 Current Enrollment: 106

- K (14), 1st (14), 2nd (17), 3rd (18), 4th (14), 5th (13), 6th (16)
- K-6 (107), K-2 (46), 3-6 (61)

### Staffing Update: Staffing Update

- **ESSER Instructional Aide:** Position(s) has been posted! I created a bitly link to make it readily accessible: <http://bit.ly/JoinFireweed>.
- **Instructional Aide:** LFW position has been posted after resignation, looking to fill with temp until position can be filled.

### Curriculum Updates:

- Vertically aligned reading curriculum that makes sense for Fireweed
- Imagine Learning – High Cost, Low planning time, PD Options
- UFLI – Low Cost, Higher planning time, PD Options, Only K-2 levels

**Budget Update:** Fundraising efforts through the committee will be welcomed, especially for any field trips that involve buses. This relates to another topic down below

**APU Partnership Update:** APU Student will be doing some hours at the 1<sup>st</sup> grade level as well as with Elizabeth and Krys.

**Assessment Data:** We have received our state assessment data from FY22

Assessment	Fireweed (Mean/Median)	KPBSD	State
ELA	1603/1596	1596/1591	1591/1585
Math	1544/1538	1546/1542	1542/1537
Science(5 <sup>th</sup> grade)	639/631	618/614	607/604

**Rotary Health Fair:** Education is part of community health, so I applied for a booth at the Rotary health fair on the 5th. I will have a list of local family connection activities (staff compiled), our 'we believe statements', intent to enroll forms, and 'Alaska Brite' stickers.

**Homer Drawdown – Non-Motorized Transportation:** I recently became involved with the School Accessibility work group as part of the Homer Drawdown initiative. The goals surround increasing accessibility for biking, walking, and skiing to schools as well as creating designated park and walk sites around the city. More on this to come, but I'm glad Fireweed is a part of it.

**Be Vibrant ASP Update:** I reached out to the Alaska Children's Trust CEO about funding streams that could offset costs for families as we look ahead toward implementing an after-school program for Fireweed students.

**Parent Communication:** Updated website calendar and streamlined notification for events

- Instagram @FireweedAcademy – Parents, please reach out if you do not want your student to have photos posted on our social media. There is an 'Opt-Out' process for this.

**Volunteer Update:** Olympia put together a spreadsheet to track parents coming in for volunteering. Excited about having consistent and reliable help for our school and creating space for additional parent involvement. This week Olympia let us know that she needs to hand the Volunteer Coordination job to another person.

**Title 1 Update:** Jenni sent out an invitation to parents regarding Title 1 parent committee. Additional communication is needed moving forward surrounding what Title 1 is and why parent involvement is important.

**STEAM Club:** Carly leading after school programming for this quarter! We opened it up to WHE students as we have been invited into their activities. \$25 fee for supplies/snacks for participation along with a permission slip.

END ADMIN REPORT

**AASB Training Update:** Bob went over how the training went in Soldotna. Would like to see it happen again.

**Coffee with the APC:** Anna spoke to how the meeting went. November 17th at the conference room at West Homer is the next meeting.

**Strategic Plan Review:**

**Motion:**

**Policy Manual:** Bob talked about starting the process over a year ago. What he has done so far.

**Motion:** Anna moved to make a policy manual. Nick seconded. Motion passed.

**Committee Updates: Volunteer Committee:** Parents need a better more direct idea of what FWA needs. Put together a Fireweed PTA. **Fundraising Committee:** Anna went over the work she has been doing. Possibly doing the Nutcracker Fair. **Screen Committee:** Bob thinks this will be a great thing to run through the possible PTA.

**Volunteer & Parent Communications/Engagement:** Bob will share some things with Kyle.

**Parent and Staff Surveys:** Anna would like to have these go out ASAP, this helps them with the principal evaluation.

**Principal Evaluation:** Went over timeline.

**APC Access to Achievement/Climate Data:** Going to add this info to the next Admin report.

**Complaint Resolution Process:** Could be resolved with the new policy manual.

**Closing APC Comments:** Nick formally resigns from the APC.

**ADJOURN:** Mo moved to adjourn.

Adjourned at 5:19PM