

Fireweed Academy  
Academic Policy Committee Minutes  
December 1, 2022

**Call to Order @ 3:32PM**

**1. Present:** Bob Shavelson, Emilie Springer, Anna Raupp, Mo Wilkinson, Alex Koplir, Rachael Kincaid

**Absent:** Shannon Riley

**2. Staff & Guests:** Kyle Darbonne, Principal, Sharlyn Young, Secretary, Eric Neibuhr, Tim Daugharty, Becky King, Josh Krohn, Jenni Medley

**3. Public Comments:** None

**4. Approval of Agenda:** Move Financial report, add Title I, and Communications planning to the top of the agenda. Anna moved to approve the revised agenda, Mo seconded. Motion carried.

**5. Approval of Minutes:** Mo moved to approve, Anna seconded. Motion carried.

**6. Old Business:**

**Nutcracker Faire:** Anna spoke about how the crafts stock for the faire are coming along. She encourages everyone to spread the word about the booth. We still need a couple of volunteers to manage the booth.

**Coffee with the APC:** Anna spoke about the last meeting. Next meeting is December 15th from 8-8:55AM at Little Fireweed Yurt.

**Draft Letter to KPBSD School Board (re: new charter school):** Bob spoke about the points of the letter. The letter states two main points; that it's a great application, great people. However, can Homer support another charter school? Floor was opened up to discussion on the letter.

**Motion:** Anna moves to allow any APC member to sign the letter as an APC member. Alex seconded. Motion passed.

**Draft Letter to KPBSD Superintendent (re: Secretary reclass):** Bob went over the letter quickly.

**Motion:** Mo moved to accept the letter. Anna seconded. Motion carried.

**APC Calendar/Communication Planning:** Bob spoke about how the APC calendar is a very important thing. How can we make this something that is easy to access for all? School website, a separate website that gets away from the District website. Bob opened the floor up for discussion on how we can streamline Fireweed's communication. Staff will come up with a plan and get back to the APC by the January meeting.

**Policy/Screen Policy Workshop:** Bob would like to have some type of policy/manual by the end of the year. Would like it to be user friendly. Would like to have a gathering in the yurt in January to have an open conversation with our families about screens. Date and time TBD.

**Motion:**

**Strategic Plan:** Bob spoke about looking for the latest iteration of the strategic plan so that it can be looked at.

**Motion:**

## **7. New Business:**

**Financial Report:** Eric went over the budget. Spoke about finding a possible error in the District calculations. Would like to take a look at the updated In-Kind calculations. Eric said we are still looking good, but to be mindful of how many subs we are getting as we don't have that budgeted.

**Title I:** Jenni gave an update about Title I, and is looking for people to be part of a Title I committee. Went over what the committee will do. Spoke a little bit about what the Title I money can be used for.

**Admin Report:**

**FY23 Enrollment:**

FY23 Projected Enrollment: 96 Current Enrollment: 107

- K (14), 1<sup>st</sup>(15), 2<sup>nd</sup>(17), 3<sup>rd</sup>(18), 4<sup>th</sup>(14), 5<sup>th</sup>(13), 6<sup>th</sup>(16)
- K-6 (107), K-2 (46), 3-6 (61)

**Staffing Update**

- Instructional Aide Interviews: Position(s) interviews are scheduled and underway. Excited about our pool of applicants!

**Curriculum Updates:**

- UFLI – Low Cost, Higher planning time, PD Options, Primarily K-2 levels – purchasing and working to schedule PD for LFW staff
- Alaska Reads Act update – specific set curricula will be chosen by the state. If Imagine Learning is on the list, we will continue to pursue this option. Spending at least \$49K on a curriculum that is might not be approved by the state is not a sound investment.

**Budget Update:** Nutcracker Faire fundraiser in full swing! Please sign up to sit the booth and promote our school!

**School Climate Data Presentation** – printed reports for all and my 'take-aways'

**Be Vibrant ASP Update:** Collecting parent feedback on interest in an after-school program. Transportation from BFW to LFW is possible through school buses and the building use fees would be a way to raise some funds for the school. Parent Interest Survey found here: <https://forms.gle/7CXVMj523E3toSbk6>

**Parent Communication:**

- Reminder: Instagram @FireweedAcademy
- Feedback – wanting 1 streamlined form of communication. Looking for options (google slides?) to have teachers upload all info into a website instead of individual newsletters.

**December 15<sup>th</sup> Friendly Thursday:** Big Fireweed hosting Little for a gingerbread social on the 15<sup>th</sup> from 12-1:45p. Teachers are planning rotations with holiday themed activities in their classrooms.

**Marketing Question:** Does anyone on the APC or our community have experience with marketing/graphic design? I would love to refresh our Fireweed face!

**SEL, PBIS, Bullying Prevention:** We are kicking off ‘Stop, Walk, Talk’ PBIS bullying prevention program. Looking into community partnerships to bring rich SEL connections for Spring semester.

**Winter Benchmark Assessments:** MAPs testing will take place December 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.

**Title 1 Update:** Jenni is here to share about our Title 1 programming.

**END REPORT**

**APC Election to Fill Vacant Seat:** Bob spoke about the open community rep seat. Josh Krohn is interested in this position.

**Motion:** Mo moved to appoint Josh Krohn to the open community representative position on the APC. Alex seconded the motion. Motion carried.

**Principal’s Evaluation + Goal Setting:** Anna went over the evaluation, and the compiled data. Anna wants to approve the summative evaluation data so that it can get sent off to Clayton Holland. Alex, Bob, and Rachael will become the Evaluation Collaboration committee to meet with Kyle.

**Motion:** Mo moved to approve the summative principal evaluation. Rachael seconded. Motion carried.

**PTO Formation:** Anna spoke to the fact that Fireweed needs a PTO. Dedicate the next Coffee with the APC to giving this form. From there create a strong leadership team with one staff member, Kyle, and parents.

**Motion:**

**8. Closing APC Comments:**

**9. Motion to Adjourn:** Anna moved to adjourn the meeting.

**MEETING ADJOURN @ 5:41PM**