

**Fireweed Academy  
Academic Policy Committee  
(11/2/2023) Meeting Minutes**

**WE BELIEVE...**

- Students learn best through hands-on experiences & reflecting on those experiences.
- Music, arts & creative self-expression nurture strong learners and responsible citizens.
- In nurturing a compassionate learning community.
- The natural & cultural community of Kachemak Bay is fertile ground for learning.
- In building skills for engaged & responsible citizenship.
- Mindful use of technology is critical for 21<sup>st</sup> century learners.
- Engaged families make a better school and a better future for our kids.

**Attendance:**

Anna Raupp, Chair (Comm. Rep. 05-24) - <i>present</i>	Bob Shavelson (Comm. Rep. 05-25) - <i>present</i>
Tessa Sullivan, Vice Chair (Parent Rep. 05-25) - <i>present</i>	Brianna Lee (Parent Rep. 05-24) - <i>present</i>
Rachael Kincaid, Secretary (Student Rep. 05-24) - <i>present</i>	Rebecca King (Staff Rep. 05-24) - <i>present</i>
Olympia Piedra, Treasurer (Student Rep. 05-25) - <i>present</i>	Elizabeth Maver (Staff Rep. 05-25) - <i>present</i>

**CALL TO ORDER: 3:34pm**

**Staff & Guests:** Kyle Darbonne, Erik Niebuhr, Whitney White, Jonah Hopton

**Public Comments:** none

**Approval of Agenda:** Anna requested to move Meeting Minutes Policy to New Business, as well as addition of National Charter Org grant discussion. Rachael moved to approve as amended. Tessa seconded. No objections; agenda approved.

**Approval of Minutes:** Bob moved to approve minutes from 10/5/23. Tessa seconded. No objections; minutes approved.

**Financial Report:** Erik presented oral report. Email report coming from Anna.

**OLD BUSINESS:**

**PTO update:** Great community feedback on the night; next steps are to identify how to distribute the \$15,924 raised, including exploration of non-profit. Some logistics issues related to craft fair, in terms of staff involvement. Plan to review fundraiser calendar in the spring to get more staff input. Solstice Spiral still in the works with PTO help for Kim Fine. Parents Night Out sometime in Nov/Dec with Maker's Space/PTO. Next PTO meeting 11/30/23.

**Meeting Minutes Policy:** Bob's drafted policy read and forwarded to all APC members; plan to vote next meeting

**National Charter School Org grant:** national/state/district update, National Charter School Resource Center website has grant funding available

**Coffee w/APC:** Next is 11/16/23; Kyle asked to start some conversations about middle school opportunities for FWA families.

**One Campus Dream Committee:** meeting 11/17/23; risk management director for KPBSD recently toured and made some connections with Borough land procurement resources; Jonah would like to join committee

**APC Onboarding/Succession Planning:** Anna started [fireweedacademyAPC@gmail.com](mailto:fireweedacademyAPC@gmail.com) – all Principal Eval surveys will come here. She has also created folder and will begin to store documents for succession purposes here.

**Principal Survey to Staff and Parents:** Went out last week; 35 parents and 7 staff have responded (much better than last year); closes next Friday and data gets collated by 11/13/23.

**Principal Evaluation Committee Report:** Rachael to schedule meeting for after data is ready – Olympia, Tessa; Elizabeth to be added as teacher rep following initial review. Kyle to submit self-eval to Anna, who will combine with parent and staff survey data and send off to KPBSD by 12/10/23.

***NEW BUSINESS:***

**Admin Report:** in packet

**6<sup>th</sup> Grade Trip Planning:** parent meeting tomorrow to plan and budget

**Charter School Annual Review Form:** in packet; due by school year's end. Plan to gather info and review in late winter.

**Closing Comments:** none

**ADJOURN:** Tessa motioned; 1710

**Submitted by:** Rachael Kincaid