

APC Meeting 11/7/24

Staff: Bob Shavelson, Rachel Kincaid, Tessa Sullivan, Rebecca King, Ash-lee Waddell, Brianna Lee, Elizabeth Maver, Irene Saxton, Cheryl Tolman, Kyle Darbonne

Guests: Patty Trudeau (Charter school committee school board), Mike Smith

3:34 pm Call to order.

Public Comments: None

Approval of Agenda: Approved by Becky, seconded by Irene

Approval of Minutes: Approved by Tessa, seconded by Becky

Financial Report: Sharlyn reached out to Eric- no financial report in the packet. Irene will reach out to Sharlyn to meet and work on roles/responsibilities of Treasurer.

Old Business:

- a. Policy Manual: Bob continues to work on the policy manual. The only policy manual we have had is the Parent-Student Handbook, which is not sufficient for the APC. Required to submit when we revise the charter. Bob continues to work on the document and hopes to see it as a living document so it can be revised when needed. Technology policy is being worked on and will be added to the Policy Manual when complete. Conversation with discussing how and when to complete the manual. Conversation of having the charter document having ‘heart and soul’ of fireweed and policy being the manual that we fall back onto. What is policy vs charter ‘flair’? Research will be done by APC members to cross reference other charter schools in the district as well as already written school policies. Ash-lee will start working on cross referencing school district policy to see what we can already fill in. Bob will check other charter schools to cross reference what else we can add.
- b. Strategic Plan: Rachel continues to work on the strategic plan and has been working on a draft approval. Rachel will add dates/timelines for APC things to accomplish. No draft approval
- c. Technology policy: Came from multiple staff meetings, Becky and Elizabeth worked on it as well. Stakeholder consensus and staff have put input into the policy. Student device contract will probably be a separate policy, which will be finished at a later date. Discussion to add another line for grade level specifications. Purpose, philosophy, rationale. Next step to bring this to parents to hear feedback? Perhaps going out in the weekly newsletter.

New Business:

- a. Admin report:
 - i. Part of the principal leadership plan was for professional development. Hearing from teachers about learning objectives- tangible, project based learning and professional development. Kay Sturm did a project based learning for staff in the past and plans to come back in January to work with teachers again.

- ii. There will be a focus of AUD-D dx and is working with the Autism Resource Center to provide more info on working with kids.
 - iii. School development plan- bringing more info to work groups to set goals
 - iv. Halloween outdoor carnival was a positive experience with volunteers, BFW shadow puppet show, balloon animals, cocoa
 - v. Harvest festival volunteering- we need volunteers! Please push on socials to get more food, volunteers and donations
 - vi. Coffee with APC will be reminded to parents by Kyle
 - vii. Map of Homer is being created at LFW. KBBI recording PSAs by kiddos for the Food Pantry for the Food Drive. Will start around Thanksgiving and go into December. Gathering cans for the Food Bank.
- b. Harvest Fest: Tessa updates- is starting to come together- not as smoothly as last year. In need of 32 open slots for volunteers. 13 soups, 11 salads, 11 bread options. Will be going to a few places for donations and auction items. 22 auction items right now and 22 follow ups to be made. Priority for auction supervisors, auction recorder and close out cashiers.
 - c. Charter Review: discussion of committees and who can meet. Tessa, Rachel, Cheryl and Becky are interested.
 - d. Principal Evaluation plan: subcommittee needs to be formed to develop a development plan for Kyle's next year of principal. Subcommittee starts next month. Now- Dec Rachel will close survey, draft of plan, all feedback ready for us to review in Exec. Session. Subcommittee is Tessa, Ash-lee, Becky, Elizabeth and Irene.

Executive Session at 453