

APC Meeting 9/04/25

Staff: Tessa Sullivan, Rebecca King, Ash-lee Waddell, Irene Saxton, Kyle Darbonne, Haley Balog, Mo Wilkinson

Absent:

Guests:

3:32 pm Call to order

Public Comments: None

Approval of Agenda: Tessa proposed to add an addition to the permanent agenda for committee reports, eliminate policy manual and communication plan and consolidate to charter renewal. Time will be moved to 15 minutes. Motion to approve the accepted agenda by Mo, Ash-Lee seconded.

Approval of Minutes: Policy manual in last minutes will be changed to handbook. Approved by Ash-Lee, seconded by Mo.

Financial Report: Not much to report this month as looking at wrapping up school year and budget. Concerns with role of treasurer being too large for a volunteer position, as well as not clearly defined.

Old Business:

- a. One Campus Dream: Bob sent an email regarding the policy manual. They are asking Aron for changes or if we need to update the application for the borough lease land application. Land will be held in an 'option' while we raise funds. Execution of the option will be the start of the lease. Timeline needs to be finalized. Looking for a BFW one campus dream representative.
- b. Charter Renewal: Process for this may be changing- needing to formalize documents. Deadline to submit to district will be August of 2026. Financial docs need to be organized in a way that renewal will not be scrutinized. Immediate actions requested: financial reports uploaded to google doc for us all to review. Updating bylaws stating the roles / responsibilities of each officer could be helpful. By next meeting, all APC meetings will review all documents in the Google Drive to discuss and make a plan moving forward. APC and Kyle will work on recruiting a financial person for treasurer role. Tim Daugherty was not spoken to about renewal- will revisit once we have more information for charter renewal.

New Business:

- a. Admin report:
 - i. 102 Students enrolled, perhaps gaining two kinders. 105 feels more comfortable as a general number for staff/budget. Emily Lamb will be taking over SLP at LFW. 61 for BFW (max is 60 but we added one more for a sibling pair).
 - ii. Financial Report: Audit is happening right now. Purchases are possible right now but monies are tied up; viewing and discussion of finances/budget is not available until October.
- b. Friends of Fireweed: approved \$2500 to refill the fieldtrip acct.

- c. Curriculum: BOOST intervention program to extend learning; AIMSWEB+ renewed as well to screen K2 for math. PBL Teach- curriculum from Dr. Kay Sturm to help with projects/planning- \$5K/year- elementary will have access first at a discounted rate for \$2500
- d. Staffing- new custodian at LFW; Summer hired at LFW for tutor, still looking for BFW;
- e. Other: FOFA planning for Harvest Festival. Volunteers being contacted for this. Oct 17th.
Work meeting happening this Saturday.
- f. Burning basket this weekend; BFW helped to create, LFW Friday
- g. Anchor River Field Trip- Sept 25th
- h. Beach Clean up with Henry with Coastal Studies
- i. Staff collaboration is a priority this year; half day per month to plan with all collaboratively. First one is 9/22, where subs will help cover classes. Subs are difficult to find right now
- j. Socratic seminars will be starting again with Kiki and Kim, as well as Sean Campbell

Executive Session not needed

Meeting adjourned at 4:45