

APC Meeting 11/06//25

Staff: Rebecca King, Ash-lee Waddell, Irene Saxton, Haley Balog

Absent: Mo Wilkinson

Guests: Jesse Godblod, Kyle Darbonne

3:31 pm Call to order

Public Comments: None

Approval of Agenda: Irene suggested adding officer transition and approval of funds. Becky wanted to discuss finances/financial policy, addition of tasks for APC added to his admin report, discussion of APC duties. Motion to add by Ash-Lee, seconded by Haley

Approval of Minutes: Motion to approve minutes, seconded by Ash-Lee

Financial Report: Dave emailed regarding the APC. Has received the documents and is not ready for committing but will continue reviewing the documents.

Old Business:

- a. One Campus Dream: Nothing to report as Tessa had the information
- b. Charter Renewal: Kyle looked through the application for renewal and made notes. This will be now turned into a checklist to amend. Perhaps a work group to all work on it thru Google Docs where we can all comment and edit as necessary. Hoping to finish the checklist by November 21st. Looking at creating a timeline for work groups and utilizing applications that have recently been approved.

New Business:

- a. Admin report:
 - i. Enrollment at 103 staying steady
 - ii. Interviewed 3 candidates for the secretary position. References are being checked
 - iii. We are at 50% for Title 1, which continues our status as Title 1 for next year if that program continues next year. 50% is an increase from last year.
 - iv. Principal surveys for staff and families will be sent to APC to review tomorrow and then will be sent to families tomorrow.
 - v. FoFA: Met twice- low attendance for the first meeting, talked through action items. Debrief the following Sunday- discussed how much to give 6th graders- paid for pizzas for kids that volunteered and their trip. Funding 3 artist in the schools – full fireweed Dance, Plankton Mandala for older kiddos, and stop motion puppetry for LFW. FoFA donated all books for BOTB (\$435, purchased to Homer Bookstore). Pratt BFW field trip was donated as well (\$187). Opus will get money as well
 - vi. Officer Transition:
 - a. With Tessa submitting her notice of resignation, discussion of how officer positions should move. Chair should not be a staff member, all in agreement. All APC members are wanting more individuals on APC to assist with the charter renewal. All APC members also want new members to have clear understanding

of what their role is. We will be remaining chair-less, with Becky ok with running meetings until a new chair can be elected. Discussion of making sure we have an annual meeting in April, as well as discuss what Sharlyn has been doing for APC and moving those duties to the Secretary role. Discussion of which role would be in charge of FoFA as it was determined to be too much for the Chair

- i. Bylaws for FoFA will be amended to reflect this change
 - ii. Bylaws will also be amended to add electronic approval
 - b. APC Officer Duties: Becky brought a sample of all duties that was gleaned from the AASB website. Discussion and modification of roles ensued.
- vii. Enhancing Financial Readiness:
 - a. Becky compiled a document to clearly outline the responsibility of the APC and the Principal in the subject of financial oversight, including a timeline of annual priorities and budget approval. Ash-Lee suggested adding a December month for check in (or as soon as it is available) for updated counts and finances and impacts.
 - b. This will be added to the Treasurer duty to maintain this plan with Kyle
- viii. Financial Oversight:
 - a. There needs to be clarification with in-person versus electronic voting. Discussion of changing all bylaws from consensus to majority voting members present. “In the event of an emergency event for funds in excess of \$4000, the administrator will email voting members of the APC with description of emergency, total cost and reason for budget transfer request”.
 - b. This will be added to the bylaws next month

Executive Session not needed

Meeting adjourned, motion made by Haley at 4:54