

To:

From:

SENIOR BRAG SHEET

RE: Letter of Reference

Date I need letter by:

Please fill out this form as accurately and completely as possible. Don't be afraid to "brag" about yourself! Your admin, counselors, teachers and other professionals will use this information to write your letter of reference. You need one copy (typed) for your Senior Portfolio, and you should give one copy to each person you are asking to write a letter.

Full legal name

Name you go by

Date of birth

Home phone

E-Mail address

List ALL activities and leadership roles beginning with 9th grade clubs and organizations and/or athletics:

Name	Years involved	Office/ Position held

Awards and Honors:

Name of award	Reason for award	Year received

Church and/or other youth group activities (e.g. HOWL, Girl Scouts):

Where	Type of Activity	Years Involved

Plans after leaving high school: (**Do Not Leave Blank**)

College _____ Proposed Major: _____

List top three schools you plan to apply to:

Technical School _____ Proposed Major: _____

List top three schools you plan to apply to:

Military _____ Branch: _____

Work _____ Where, doing what? _____

Career Goal: (What do you want to be when you “grow up”?)

1 st choice	2 nd choice	3 rd choice

Any Work experience: (Past and present)

Employer	Position	Dates

Community Service: Many colleges and scholarship programs are now emphasizing community service. List ways you have given back to the community. Give dates, approximate hours spent and what you did.

Organization/ Location	Service Provided	Years	Hours

List Academic, Arts and Vocational Subjects/Courses you have done well in, as well as strong skills you carry:

Course	Related Skill
Overall GPA (Optional)	

What do you consider your **strongest personal asset**?

What three **adjectives** best describe you?

Name three HHS staff / community members who know you well and would speak highly of you

Is there anything else you would like for someone writing a recommendation to know about you? (Hardships you have overcome; accomplishments you're particularly proud of, etc.)

IF ANY INFORMATION CHANGES DURING THE YEAR PLEASE UPDATE THIS FORM

The above information is true and accurate to the best of my knowledge.

Signature _____ **Date** _____