

Kenai Peninsula Borough School District
HOMER HIGH SCHOOL
2025-2026



KPBSD STUDENT HANDBOOK SUPPLEMENT
*600 East Fairview Avenue
Homer, AK 99603
Phone: (907) 235-4600
Fax: (907) 235-8933*

HHS Vision:
Enriching lives through education.

HHS Mission:

Homer High is a vibrant learning community developing inspired, capable, and responsible individuals to build a promising future for us all.

All of the rules can be summarized with three expectations:

ALL STUDENTS ARE EXPECTED TO BE:

PROMPT – arrive at school on time; arrive at class on time; turn work in on time.

PREPARED – prepared to learn with the necessary supplies and assignments completed.

POLITE – demonstrate a caring, positive attitude.

BUILDING HOURS

HHS is open Monday-Friday at **7:30 am** and closes at **4:15 pm**. A member of the faculty must supervise any student or group of students remaining in the building after 4:15 pm. Students not under the direct supervision of a coach, teacher, or advisor will not be allowed to remain in the building after hours and will be directed to leave. Students using the gym or weight room before, during, and after school must have a supervisor present.

GRADING SCALE

Starting in the 2011-2012 school year, the Homer High School Site Council and the Superintendent of KPBSD approved the following grading scale for Homer High School:

A – 4.0 (90-100)
B – 3.0 (80-89)
C – 2.0 (70-79)
D - 1.0 (60-69)
F - No credit (<60)

Academic support beyond the regular school day is provided by:

- 1) Teachers are here before and after school. Students should arrange an appointment to ensure availability.
- 2) Study Hall 3 days per week during FOL. **Mandatory for students with missing assignments or failing classes.**
- 3) Before/After school study halls per schedule posted in the hallways. Contact Paul Story at pstory@kpbsd.org.

HONOR ROLL

The following criterion exists for Honor Roll recognition:

1. **“Mariner Gold”** Honor Roll = 4.0 GPA for the quarter.
2. Honor Roll = 3.5-3.99 for the quarter.
3. Quarter grades will be used. No semester averages.
4. Students must be enrolled in at least 4 classes with grades P and I not counted.
5. Grades computed only for credit classes.
6. In a multiple period class, a maximum of 2 grades will be counted.

VALEDICTORIAN

HHS Valedictorian(s) will be the student(s) with the highest cumulative grade point average based on HHS and KPBSD coursework. The grade bump for Advanced Placement coursework from outside of KPBSD will be factored in for class rank, but not for the purpose of determining the valedictorian.

UA SCHOLARS

UA Scholars are the top 10 percent of a class based on cumulative grade point average at the end of 11th grade. Tie breakers will be:

1. Number of credits earned at HHS
2. Strength of schedule as determined by administrators and counselors.

STUDENT ABSENCES

If a student is absent, a parent or guardian must call the attendance secretary at **235-4600**, as soon as possible, to explain the absence. Board Policy 5113 explains excused absences. It includes but is not limited to:

Good attendance is critical to your student's success in school. When students are absent or late, they fall behind in their studies and may find it difficult to "catch up" with their peers. Ensuring that students arrive on time and ready for class is one of the most important roles that families can play. This teaches students valuable lessons about trustworthiness and responsibility, character traits they will need when they enter the world of work. When students fail to attend classes without an excuse, their parents/ guardians are in violation of State Statute.

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Written note from parent/guardian or parent-representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent-representative.
3. Visit to the student's home by the verifying employee
4. The student may self-excuse their absence if they are 18 years of age or older and are living independently.
5. The principal may excuse a student's absence if they are under the age of eighteen and are living independently.
6. Any other reasonable method which establishes the fact that the student was actually absent for the reasons stated. A written recording shall be made, including information outlined above.

The following are considered **excused absences**: sickness (medical note needed after 5 absences), medical appointments, school events, acknowledged religious holidays, prearranged absences and other reasons as approved by the principal. No student excused for religious holiday shall be denied the opportunity to make up a test given on the religious holiday or denied an award or eligibility to compete for an award.

TARDIES

Students are considered tardy if they are not in their scheduled class when the second bell rings. If they are more than 10 minutes tardy, it will be considered an absence. Tardiness to class will be dealt with according to the following procedures:

- A. Tardiness will be excused for the following reasons:
 1. Late bus to be verified by the office.
 2. Illness or medical appointment substantiated by a written excuse from parent, doctor

3. For a school related function
4. Official legal document
5. Circumstances approved by the principal

B. Consequences for tardies will be:

1. 6-10 cumulative tardies will require a 30 minute detention.
2. 10+ consequences can be, but not limited to:
 - a. Detention
 - b. In-school suspension
 - c. Community service
 - d. Parent meeting

EXCESSIVE ABSENCES and TRUANCY

When a 9-12 grade student has accumulated **more than 15 days per semester** or misses over 800 instructional minutes in any course due to unexcused absences, the student's attendance, attitude, behavior, and achievement in all classes shall be reviewed by the school intervention/assistance team to determine if the student shall be permitted to participate in cocurricular activities.

In the event of absence due to unavoidable family decisions, parents or students should arrange in advance for the Principal and teacher(s) to provide direction to student studies while away from school for periods of 3 to 10 consecutive days. Students absent for more than 10 consecutive days shall be dropped from the class rolls.

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may enter a zero grade for the specific assignment or assessment for nonperformance. Teachers shall inform students about the class grading system at the beginning of the semester.

DANCES

Attendance Requirement: Students with one or more unexcused absence during the week of the dance will not be permitted to attend. This restriction may also apply to their guest.

VISITORS TO HHS DANCES

1. Students who take 2 classes at Homer High School are welcome to attend all dances and do not need to sign up as a guest. Any non HHS Student needs to be signed up as a guest.
2. HHS Students are able to bring one guest each and they and their guest must arrive and leave together.
3. Guests are not allowed to invite other guests
4. If a guest engages in inappropriate behavior, such as but not limited to sneaking in other students, swearing at students/staff, running away from staff when questioned- they may be asked to not attend any more dances at Homer High School.
5. All guests must be enrolled in a KPBSD High School and cannot exceed 19 years of age.
6. Visitors from other KPBSD Schools must get prior approval from the administration and must accompany a Homer High School student as a guest. To receive approval to attend a dance the HHS student must sign up the prospective guest at the high school office no later than noon on the Wednesday before the dance. To be approved for the dance the guest must not have any unexcused absences the week of the dance and be in good academic and behavioral standing.

*Guest policies for Prom may shift due to the limited number of students we can have in certain venues.

PARTICIPATION IN SCHOOL ACTIVITIES

Students not in attendance during the full school day (in all his/her scheduled classes **including FOL**) will not be allowed to attend or participate in school events, practices, or activities during the evening. Documented exceptions may be made for school field trips, academic requirements, religious holidays, mandated court appointments, or doctor appointments. In order to participate, an official note must be provided and **the exception must be approved by an administrator in advance**.

Also, students may not be more than 10 minutes late to class (this is categorized as an absence) in order to participate in school activities.

PARTIAL WEEK SCHEDULES

During the school year, there are several occasions when in-services or holidays cause a partial school week. Schedules for these shortened weeks will vary and will be posted on the school's web page.

MAKE-UP WORK PROCEDURES

Excused absences - students will have two school days to make up each day missed, but only up to a maximum of five make-up days. This places a large responsibility upon students to make up work immediately upon returning to school. We encourage students to take advantage of study halls offered during FOL. There are three exceptions to this rule:

First: There are certain absolute due dates that are announced far in advance. Even if a student is absent, these major, long-term assignments are due on the assigned date.

Second: If a student misses only the day of a test, or the day a project is due, the test must be made up or the project must be turned in on the day the student returns to school.

For clarity, it is important to emphasize that, when on the block schedule, each class does not meet on one day each week. This does not diminish the student's responsibility to make contact with *all* her/his teachers on the day s/he returns to school. Also, when a student misses class as a result of attendance at a co-curricular activity, the student must complete the missed work on a schedule determined by the teacher.

HOMEWORK POLICY

Within each teacher's syllabus, the purpose of homework should be made clear.

Staff agrees to assign no more than 3 hours of homework each week per class; this recognizes that in a single class period a student may not have any homework, but in that same class on another day they may have 1 hour of homework; this also recognizes that a student may have a wealth of homework at the end of the week because of poor time management; this recognizes current research about duration of homework (30 minutes per class, per night).

All extra-curricular activities must hold a study hall whenever their team or group participates in an overnight event when feasible, recognizing that some trips simply will not allow time for a study hall (it is suggested that the administration provides instruction on how to conduct study halls so that they are productive).

ZERO/LATE WORK PROTOCOL

Protocol for teachers when students have a missing assignment or a failing grade that may negatively affect their grade, ie: cause them to fail a class. (It is still the students responsibility to complete all assignments regardless of using this protocol or not)

- Step 1:** Record a zero and missing in the gradebook on the due date or first opportunity.
- Step 2:** Teacher communicates to student that they are missing an assignment and that they need to make it up within the time frame allotted by the HHS policy.
- Step 3:** Suggest that the student attend an FOL, or other study slot available to make up work.
- Step 4:** Teacher assigns FOL for students to complete assignment.
- Step 5:** Teacher calls home to explain steps implemented, solicit parental support and inform of next step.
- Step 6:** Teacher will inform Principal, acknowledging steps 1-5.

This protocol seeks to ensure success by minimizing students not completing assignments; however, it does not mandate that a student will do the assignment, or that the student will pass. If these steps do not work, ultimately, the student will not earn credit for the assignment and may potentially not pass the class.

PRE-ARRANGING AN EXCUSED ABSENCE

To obtain a prearranged absence, you must do the following:

1. Bring a note from home to the front office one week before absence.
2. The note will be verified by the attendance secretary and a form will be provided to notify your teachers.
3. Circulate it among teachers whose classes will be missed.
4. Have a school administrator sign the form.
5. Return it to the attendance secretary.

The principal or designee may deny the request if he/she believes that the absence would be educationally harmful to the student or set a poor example in the matters of school attendance for the student or other students. If the request is denied, reasons will be given.

SIGNING OUT OF SCHOOL

For student safety, if a student arrives late, or has to leave the school early during the school day, he/she must sign in and out at the front office. **This includes students who leave during those periods in which they do not have a class.** Students who leave campus without checking out or arrive without checking in through the office will be considered in violation of the school attendance policy. **Students who are 18** are subject to the attendance and excused absence policy as other students and cannot excuse themselves except for those students who are living independently.

CELL PHONES

Cell phones must not be used or left on during class time. Students should have phones turned off and in their locker. Cell phones may be used with permission from the classroom teacher for instructional purposes only. The cell phone policy is as follows:

- Students may not have cell phones/ear buds and or Bluetooth/wireless headsets in the classroom/instructional time during the school day.
- Classroom Teachers/Librarian will have a designated spot in the classroom/library for all students to place their cell phones when they enter the room.

- Cell phones are expected to stay in this location throughout the entirety of the class period and may not go with the student during restroom breaks.
- Students may collect their cell phone when the class has ended and they leave that classroom/library.
- HHS is not responsible for any cell phone that may be mistakenly taken out of the designated location in a classroom.
- Cell phones may be used during passing periods and at lunch.

Discipline

1st Offense:

- The teacher will take the phone and return it to the student at the end of the period and/or other classroom consequences

2nd Offense:

- Cell phone will be given to the office and the student may pick it up at the end of the day

3rd Offense:

- Cell phone will be given to the office and the parent must pick it up

Additional Offenses:

- Cell phone will be given to the office and the parent must pick it up
- Students will have to check the phone into the office for up to the remainder of the quarter or two weeks, whichever is longer

Note: If a student refuses to give the cell phone to the office this is considered insubordination and it may result in a suspension.

The administration will make the final determination regarding the use of student cell phones. (**Please see the KPBSD Cell Phone Policy attached at the end of this document.**)

CLASS CHANGES

Choosing classes is a very important responsibility of each student and once classes are scheduled there should be few, if any, changes to a student's class schedule. The period of time for consideration of change requests will be up to ten school days into 1st semester, and 5 days following the beginning of second semester, unless approved by an administrator, counselor, and teacher. Due to cuts in programs, we will not be able to accommodate changes for teacher preferences.

Students will receive quarter and semester grades for any course in which they are enrolled past the 15th school day of the semester:

- Dropping a class after the 15th day requires administrative approval and will result in the receipt of an "F" for the course.
- Students who wish to change levels within a subject (e.g., AP Biology to Advanced Biology) after the 15th day must wait until the end of the quarter and will have their quarter grade transferred toward their semester grade in the new class.
- Students who wish to enroll in a course after the 15th day of a semester must complete the 1st quarter curriculum via a distanced education course then transfer into the HHS class at the beginning of the 2nd quarter.

COMPUTER USE

Internet/computer use guidelines for the library and/or computer labs:

1. **Academic pursuit only:** computer use must be related to a school assignment.
2. **No chat rooms or video streamed graphics** are allowed because they use up too much bandwidth and slow down the entire user group.
3. Non academic games or inappropriate internet sites are not allowed.
4. Printing of non-school related material is not allowed
5. **Audio recording is not allowed.** This includes MP3's, CDs, tapes, or internet resources unless approved in advance by a teacher for a classroom assignment.

Consequences for violating school guidelines may include up to a full school year of restricted or no access to the district computers or the network.

COURSE LOAD

Students will be required to take 6 classes per semester until they have earned 12 credits. There are limited circumstances where a student will take fewer classes upon administrative approval.

Seniors must be enrolled in a minimum of 4 classes at Homer High for the second semester in order to be eligible to walk with their classmates at graduation commencement exercises.

FREE PERIODS

To be considered for a free period, students must provide documentation that they meet the following criteria:

1. 11th grader with 12 credits (14.5 credits for spring semester).
2. 12th grader with 17 credits (19.5 credits for spring semester).
3. On track to graduate.
4. Cumulative GPA 2.0.
5. Has a plan to complete the senior service project.

***Special consideration for free periods are typically afforded to juniors and seniors who need the time for things like an AP Class, middle college, a JumpStart college class, or a Work Co-op class. If your request for a free period is for a reason other than the ones listed you will need to request permission from the principal.**

SERVICE LEARNING

Starting with the Class of 2019 all seniors will be required to complete 40 hours of community service in order to graduate at Homer High School. 9th and 10th graders will be allowed to complete 10 hours of community service each year. All community service must be preapproved by the school's Student Success Liaison and a one page service project report must be submitted at completion of your service project. Please reference [HHS's Senior Service Project Manual](#).

ATHLETIC ELIGIBILITY

1. Students must maintain a 2.0 grade point average (GPA) in ALL classes in order to remain eligible.

Students who do not maintain a 2.0 GPA (70 average) in ALL classes may regain eligibility during the current semester by achieving and maintaining a 2.0 GPA **at the next grade check**. The eligibility check dates are:

First Quarter	Second Quarter	Third Quarter	Fourth Quarter
(E1) September 15, 2025	(E2) November 10, 2025	(E3) February 2, 2026	(E4) April 13, 2026
(Q1) October 13, 2025	(S1) January 6, 2026	(Q3) March 16, 2026	(S2) May 26, 2026

2. Quarter/Semester Eligibility:

The final Quarter / Semester Grade will determine eligibility

- Incompletes are given to students if they are not able to complete their work by the end of the quarter due to circumstances out of their control
- Incomplete classes must be completed within two weeks of the end of the quarter
- A student with an incomplete is ineligible to participate in sports until they have finished all work and have been issued a grade by their teacher (It may take the teacher a day or two to process and enter grades)

3. Mid Quarter Eligibility:

The E1, E2, etc. grade is the grade used for mid quarter eligibility

- There are no incompletes
- All work must be handed in by Friday at 4:00 pm prior to the eligibility check
- Work missed for sports or school activities the week prior will not be used toward eligibility
- Students will be notified if they are ineligible

Students get another chance at a grade check one week after they are ineligible

- If the student is failing any classes at the 2nd grade check, they are ineligible for the rest of the grade check period

4. All freshmen, sophomores, and juniors must be properly registered and enrolled in at least five (5) semester classes or their equivalent, in an Alaska School Activities Association member school within the district. Seniors who are **on track** to graduate must take at least four (4) semester units of credit, or the equivalent, to be eligible. A senior is on track to graduate if they have earned 18 credits before the start of the 1st semester of senior year and 20 credits before the start of the 2nd semester of senior year. All other seniors must be enrolled in a minimum of five (5) semester units of credit or the equivalent to be eligible.

3. A student attending KPBSD approved correspondence, alternative or charter program during the first semester of ninth grade and a student transferring from out-of-district who attends one of the above KPBSD approved programs after the first semester of the ninth grade, must designate an Alaska School Activities Association member school within the district as the School of Eligibility. The School of Eligibility of a student, other than a first semester freshman, who transfers to a KPBSD approved correspondence, alternative or charter programs from another school within the district will be the member school from which the student transferred.

ASAA/KPSAA/HHS TAD & PROXIMITY POLICY

Any athlete who is under the influence, in possession of, or in proximity of the illegal use of alcohol, drugs or tobacco products will be suspended from practice and competition per [ASAA/KPSAA](#) policies. Additionally, Homer High School student athletes with a first TAD/proximity violation must sit out half of the remainder of the season or three (3) weeks of competition, whichever is longer. Any TAD/proximity violation after the first will end the student athlete's participation for that season. There may be additional consequences assigned by the coach of the sport.

Additionally students participating in open facilities, including school-run open weight rooms, may not participate until they have completed the educational component (for a first offense) or, for a second offense, both the educational component and community service (20 hours), including a reflective essay.

LUNCH

FRESHMEN MAY NOT LEAVE CAMPUS. Students in grades 10, 11 and 12 may leave for lunch. In order to preserve the privilege of open campus during lunch and promote a positive image of HHS, students are expected to follow all of the same rules and regulations that are enforced at school, including arriving to their afternoon classes on time. Students found in violation of these rules may have their open campus privileges revoked.

PARKING PRIVILEGE

Students are not allowed to park in these areas: pool parking, visitor parking, and top tier parking. The school does reserve the right to search vehicles on campus (BP 5145.12). All students must register and place a parking sticker in the lower passenger side windshield of each vehicle that is parked at school. Stickers are free and can be picked up at the office. Dangerous driving of any kind with any type of vehicle will be referred to the police. Violations of these rules will result in suspension and /or loss of parking privileges. The speed limit in the HHS parking lot is 10 MPH. Students who violate the speed limit, stop signs or the one-way traffic pattern may lose their driving privileges.

STUDENT AIDES

Students may apply to become a student aide for one or more class periods. A student will receive an elective pass/fail grade for one student aide placement. There will be no grade for additional placements. Students must obtain the signature of a counselor, the principal and teacher before they can enroll as an aide.

Student Aides:

- May not leave campus during their assigned aide class
- Will be required to be on-time and engaged in their aide responsibilities for the entire class period
- Must carry an aide pass
- Must be supervised by teacher unless on a teacher-directed errand
- Must bring a note to the office describing particular duties such as type and number of photocopies

DISCIPLINE

Teachers are responsible for handling minor classroom misbehavior through their own policies, procedures and consequences. These teacher designed policies are to be outlined in writing, posted in the classroom and explained to all of their students. Students who fail to follow teacher directions are considered insubordinate and subject to office referral and discipline sanctions. Consequences such as Lunch Detention, Community Service, In School Suspension and Out of School Suspension are assigned by administration. Community Service will be served during the Focus on Learning time, before school, or after school.

FOL (Flexible Opportunities to Learn)

The purpose of FOL (Flexible Opportunities to Learn) is to provide students with a range of flexible learning options that cater to their individual needs. FOL aims to support struggling students by offering tutoring, interventions, and additional assistance. It also serves as a platform for all students to complete homework at school, engage in enrichment activities, and explore and challenge themselves academically. Furthermore, FOL assists student athletes in managing their academic responsibilities by allowing them to complete homework at school, make up missed assignments, tests, and exams, and reduce the amount of time missed from school due to athletic commitments. Moreover, FOL serves as a designated time for school-wide activities such as presentations, Pep Rallies, and various events. All other activities that may disrupt regular classroom instruction are scheduled during FOL, including clubs, Battle of the Books, Student Council meetings, class meetings, and more. Throughout the year, students are encouraged to take advantage of extended learning opportunities provided during FOL, such as First Aid Training, Marine Trades exploration, career exploration, presentations by community members on interesting topics, candidate forums, and more. Additionally, students are given the freedom to design their own learning experiences during FOL by coordinating with their counselor to schedule activities such as outside music lessons, job training, or other relevant pursuits.

All students with a full day schedule (1, 2, 3, 4, 5, 6) at Homer High School are required to attend Flexible Opportunities to Learn periods. Students failing one or more classes or with missing assignments are required to attend study hall FOL. Students who are required to attend FOL but fail to do so without permission will be considered truant. FOL truancy impacts eligibility for participation in activities and is subject to regular attendance consequences.

All students, with limited exceptions, will need to attend Tuesday Advisory FOL's. Juniors, seniors and part-time students may apply to leave campus during FOL which must be approved by parent/guardian and administration. Please see the front office staff for the request form. Administration may choose to excuse students on an individual basis for FOL attendance. These students and those not required to attend FOL will be required to sign out and leave the school and not return to campus until their next scheduled class or their involvement in extracurricular activities. Any student opted out of FOL may be opted in at any time if they are not on passing classes or are not on track to graduate.

HHS Guidelines for Opting-Out of FOL

1. **Freshmen and sophomores** are not allowed to opt-out of FOL. They are required to have 6 periods a day.
2. If you are enrolled in **6 classes** at Homer High School, you must attend FOL except for the following reasons:
 - You are taking educational classes off campus
 - Music lessons
 - Art classes
 - etc.
 - College classes off campus
 - Scheduled counseling sessions
 - Work experience (Registered class with HHS)
 - Other flexible learning opportunities approved by principal
3. Reasons that Juniors and Seniors may opt out of FOL
 - a) Students are **working** during this time. *Verification must be provided.*
 - b) Students are taking a **college class**. *Verification must be provided.*

- c) If a student has less than 6 classes, doesn't have a 5th or 6th period class and doesn't have reliable transportation.
- d) If a student has **4 or fewer classes**.
- e) Other reasons as approved by the Principal..

4. Your opt-out **privileges can be revoked** if you have a failing grade at any time during the semester. If your opt-out privileges are revoked, you must reapply for permission to opt-out once your grades are brought up to passing.
6. Students must attend any FOLs that are deemed mandatory by the school administration.
7. You are not opted-out until the Principal approves your request.

DRESS CODE

Student attire should not jeopardize physical health or safety and it should not be distracting, inappropriate, or have a disruptive effect on the educational process.

Guidelines for Dress and Grooming:

The appropriateness of student dress will be determined based on customary standards of decency, neatness, cleanliness, and suitability for school. Administrators and staff will enforce the following guidelines:

1. Revealing clothing is not allowed including but not limited to the following:
 - a. Any shirt or top that ends above the waistband
 - b. Shirts with low necklines
 - c. Clothing worn so as to expose undergarments
2. Shirts, tops, tank tops and dresses may leave the shoulder bare as long as all undergarments are covered, and all straps must be at least 1 inch in width.
3. Any skirts, shorts or dresses worn without opaque tights or leggings underneath must be no shorter than 3 inches above the knee.
4. Clothing that advertises or suggests the use of alcoholic beverages, illegal drugs, or tobacco is not permitted.
5. Objectionable or obscene messages and words are not allowed on clothing worn to school.
6. Chains of any type are potentially dangerous and are not permitted at school. Types of chains that are not allowed include, but are not limited to, dog chains and pocket chains.
7. Shoes must be worn at all times in school.
8. Students who are lacking acceptable hygiene will be sent to the nurse for guidance.
9. For safety reasons and because of space limitations in classrooms, backpacks must be kept in lockers during class time.

Violations of the dress code will be dealt with by administration or teachers. Parents will be contacted for assistance in correcting dress code violations. **Students wearing inappropriate clothing will not be allowed to attend classes until the inappropriate clothing is changed.** Continued or repeated violations will be considered a violation of school behavior policies. Final decisions on appropriateness of dress for school will be made by the school administration.

PUBLIC DISPLAY OF AFFECTION (PDA)

(Historical Practice)

The purpose for attending HHS is to receive the best education possible. In an effort to eliminate issues that sometimes interfere with your education, we have adopted the following policy concerning the public display of affection: Inappropriate contact (kissing, lingering frontal hugging, arms and hands on each other, etc.) is NOT permissible at any time on school campus. Three second friendship hugs and holding hands is acceptable.

LIBRARY USE

During a class period, students are allowed to come to the library accompanied by their classroom teacher or with an appropriate pass. The library is for research, quiet study, word processing, and reading.

Checkout - students may check out up to 4 books for 3 weeks and may renew books twice. Electronic Readers may have additional requirements. Reference books are available for checkout with special permission by the librarian only. Charges - Students will be charged for lost or damaged books. Food and drinks are not allowed in the library.

If using computers in the library, refer to internet/computer rules above.

HOMER HIGH STUDENTS WITH 5 COURSES OR LESS

Providing a safe learning environment for our students is a priority. Therefore, students must be supervised by certified staff while on the Homer High campus. While we encourage students to take six (6) classes, there are circumstances where a student will take fewer classes. We will first make every effort to provide an academic class or the opportunity for a student to be an aide for a teacher. On-line classes are also available for students should they want to consider other class offerings. After all of these options are explored, if a student decides not to take a full load of classes, a student must meet the requirements listed below:

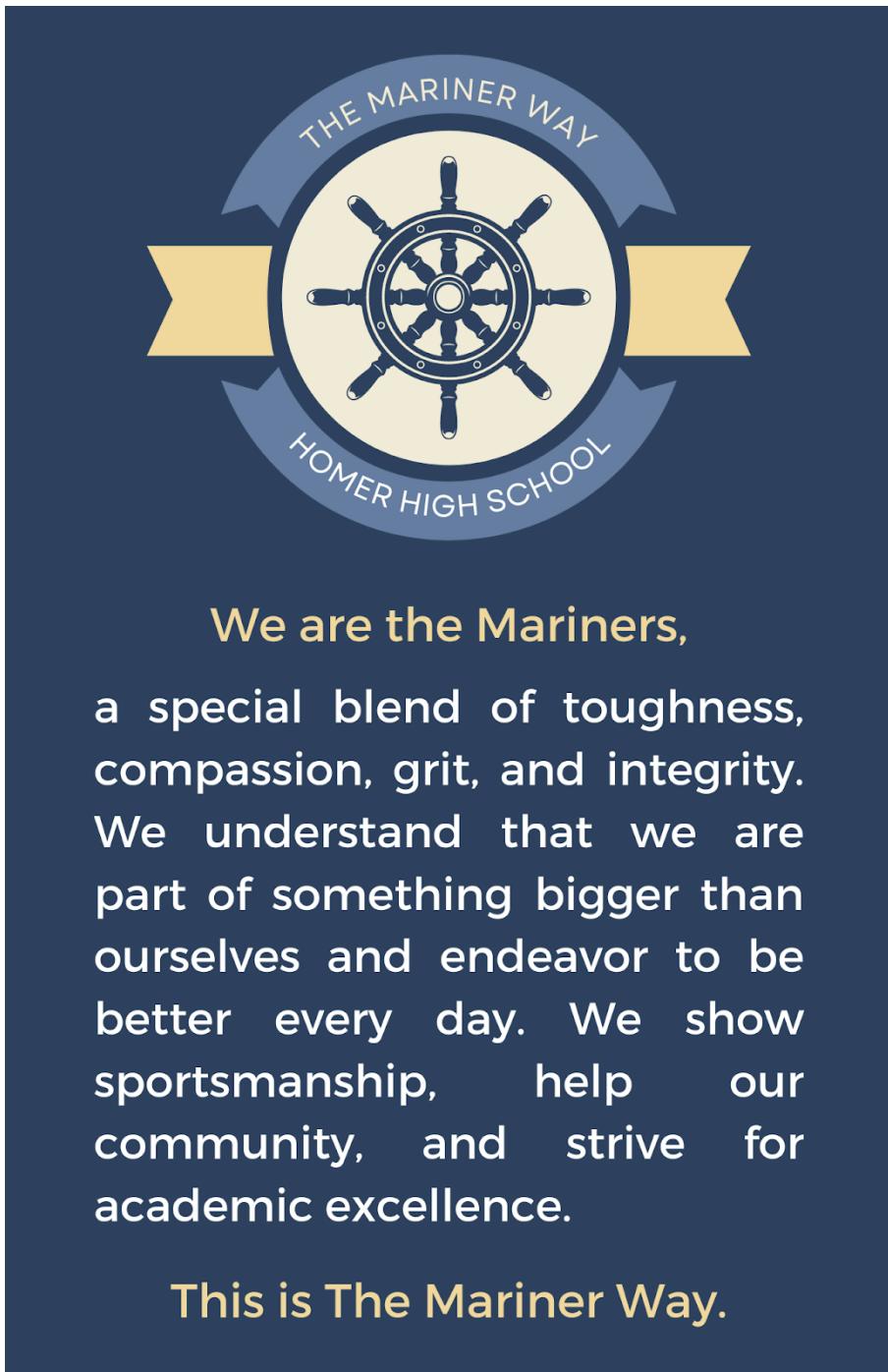
- The student will arrive on campus no earlier than the time scheduled for the beginning of passing time between classes.
- The student will exit the campus building and grounds within five minutes of dismissal, unless s/he is dismissed at lunch time and then s/he may remain on-campus to have lunch. At the conclusion of lunch she/he must exit the facility and grounds.
- A student who exits the campus prior to lunch and does not have classes after that must remain off campus until the beginning of his/her next class or may come to campus and remain on campus for lunch if his/her next class begins at the end of lunch.
- A student who takes two classes or less will attend class(es) and will then exit the building and grounds.
- A student who takes five classes or less, who comes to school using school district transportation, will be allowed on campus to either get on or off the bus and must follow all the other procedures listed here. Example: (A student has a 5th period class and rides the bus to school in the morning. This student would be required, after getting off the bus in the morning, to exit the facilities and campus and not return until five minutes prior to 5th period and then exit the campus and facilities until 3:45 pm at which time she/he would be allowed on campus to get on the bus for the ride home.
- Connections and Homer Flex students who attend Homer High on a part-time basis are expected to comply with all other policies and procedures that apply to full time students at the school.

1-1 CHROMEBOOK PROGRAM

Students will be assigned a Chromebook that will be theirs for the school year. They can take this home just like a textbook. In order to make this program a success, please note the following:

- While every student will be assigned a Chromebook, parents can decide if your child can take it from the building.
- If students have a personal laptop or another suitable device, parents can opt-out of the program.
- Students will need to bring their device to school every day, as this will be treated like a textbook.
- Parents will be liable if a student's Chromebook is lost, stolen or damaged due to negligence. Replacement cost is \$250 for the chromebook and \$50 for the charger cord.
- There will be a limited number of protective sleeves and cases that Homer High will provide to students on a first come, first serve basis.

- Students who continually forget their Chromebooks at home or fail to recharge their device may lose the privilege of taking them home.
- It is the family's responsibility to provide home internet access.
- Chromebooks will be distributed to students the first week of school.



We are the Mariners,
a special blend of toughness,
compassion, grit, and integrity.
We understand that we are
part of something bigger than
ourselves and endeavor to be
better every day. We show
sportsmanship, help our
community, and strive for
academic excellence.

This is The Mariner Way.

KPBSD BP 5138

KPBSD CELL PHONE USE POLICY

The School Board recognizes that many students possess and use cell phones and other personal electronic devices. These devices serve an important purpose in facilitating communication between the student and his or her family, as well as serving as tools to access electronic information. In the school setting, personal electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

Educational Uses

In certain instances, there is educational value in utilizing personal electronic devices in classrooms when such devices aid in extending, enhancing, and/or reinforcing the students' learning process related to the instructional objectives of the class. Approval for student use of such devices will be at the discretion of the classroom teacher, upon approval of the instructional use by the building administrator.

Use of personal electronic devices will be permitted if provided for in a student's Individualized Education Program (IEP) or Section 504 plan.

If use of a personal electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, or in emergencies, permission must be obtained in writing from a building administrator prior to use of the personal electronic device at any time when such use would otherwise be prohibited by this policy.

Conditions of Use

Students may possess and use personal electronic devices including, but not limited to, cell phones, laptops, tablets, music players, etc., subject to limitations of this and other policies of the District and under the following conditions.

Personal electronic devices shall not be turned on or used in any way:

- during instructional time, unless under the direct supervision of the classroom teacher and with the teacher's approval.
- during other school sponsored and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.)
- when their use is otherwise prohibited by school personnel

Instructional time includes the entire period of a scheduled class and other times when students are directed to report to and participate in any instructional activity. The principal may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of personal electronic devices as appropriate to campus needs.

High school students may use cellular phones and other personal electronic devices before and after school and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Additionally, no student may use a cellular phone or personal electronic device in a manner, or at a time, that interferes with or is disruptive of other students' instructional time.

During school and school sponsored activities, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other personal electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or personal electronic device that has been confiscated by the District and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or personal electronic device may be returned directly to the student.

The District assumes no responsibility for loss or damage to personal property of students, including cell phones and other personal electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

Prohibited Conduct

Possession of a cellular telephone, or other personal electronic device, by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or District rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

- Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
- Sending an email, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
- Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
- Using a camera in a restroom, dressing room, or locker room, or taking a photo of any person without permission.
- Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.
- Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

Searches

The contents of a cellular phone, camera, or other personal electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or District rule or the law has been violated.

**HAVE A FANTASTIC SCHOOL YEAR!
GO MARINERS!**