

Board Meeting of Kaleidoscope APC

Date: August 17, 2020	Location: Kaleidoscope Library via Zoom due to COVID-19
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Attendance Log:

Board Members				Staff	
E	Todd Boonstra	V	Tony Munter	V	Dawn Grimm, Mary Blossom, Crista Cady, Joy Harper, Jan Darch, Kelly Stroh, Rebecca Arness, Madeleine Morimoto, Cindy Hurst, Sara Boersma, Lisa Atchley
V	Liz Burck	V	Nicole Shelden	V	
V	Rinna Carson	V	Kelsey Short	Guests	
V	Julie Laker		Vacant (Comm. Rep.)	V	Patty Truesdell

Legend: X - present E - excused absence T - teleconference V - video conference

Topic	Information - Finds - Conclusions - Recommendations
Call to Order	Liz called the meeting to order at 4:18 p.m. via Zoom online conferencing
Mission Statement / Introductions	Rinna read the KSAS mission and Board introductions were made.
Approval of Minutes	Kelsey moved to approve the minutes of the May 13, 2020 meeting. Nicole Seconded. Unanimous consent
Approval of Agenda	Rinna moved to approve the August 17, 2020 agenda as presented. Tony Seconded. Unanimous consent
Board Acknowledgements 9:49	<p>Nicole gave Dawn a huge thank you during this crazy time and for working non-stop for weeks.</p> <p>Rinna acknowledged the tough time teachers and staff are dealing with and offered well wishes for grace and flexibility this year.</p> <p>Liz also acknowledged the staff members and administrator as essential employees for their dedication and unprecedented work. The board takes pride in representing the school, this staff and this administration.</p>
Public Comment 12:20	<p>Dawn spoke and thanked the dedication and flexibility from every member of the staff. Specifically for putting students and our school first, and is amazed at how gracious they are during this difficult time. She also offered thanks to the APC board as well for their continued support.</p> <p>Patty Truesdell announced her presence and stated she will be sitting in the background listening to the meeting. As the school board rep for charter schools, she is very interested in what decisions the school is making and how she can be of help.</p> <p>Jan Darch spoke and thanked the APC for approving the carpet. Also, to the office for trying to make these changes work seamlessly and she feels we are on the right track.</p> <p>Kelly Stroh acknowledged Dawn and the office staff for being so flexible, considerate and hard working. Also, thanks to the APC for the work they do as well.</p>

- a. *Staff Update* – Dawn invited the teachers also joining via Zoom to introduce themselves to the APC. Rebecca Arness introduced herself as a new 1/2 teacher. Madeleine Morimoto shared she is the new Kindergarten teacher and is very excited to be here. Cindy Hurst shared she and Kelli Stroh will be teaching remote learning full time this year. Crista Cady said she will be teaching music and is looking forward to the challenge in helping the students learn to express themselves. Kelli Stroh also spoke and said she will be remote teaching 2/3 and is ready to take on this challenge. Sara Boersma spoke and reiterated what others said about how amazing Dawn and the staff has been. Mrs. Boersma also shared she started the year planning to teach 1/2, but now she will be teaching K/1 and is looking forward to a great year. Jan Darch spoke and shared she will be teaching a 4/5 class this year. Lisa Atchley shared she will be teaching 1/2 again and also gave thanks to Dawn and the office staff.

Dawn thanked the teachers that stayed and who joined in to introduce themselves to the APC.

Liz asked the new to their position teachers to give a brief description of themselves to the APC. Rebecca Arness shared she grew up in Nikiski and has lots of teachers going back generations in her family. She has three children, one is in middle school and one at Kaleidoscope. Rebecca said she is very excited about teaching this year.

Dawn said she did not see Madeleine still connected to the Zoom. Liz asked Dawn to continue on with her report.

Destiny Ables is the new kitchen manager for Anita.

Sped Aide interviews were held last Friday and we have a successful candidate and Dawn said she has submitted her name for approval to hire.

Instructional Aide positions should be posted soon, after we received the resignation letter from Chantel, which was a .5; in addition to the 1.0 so that we can have the additional support to cover our Smart Start plan.

With our enrollment numbers, it may be necessary to remove our Library/Intervention and Band positions until spring when we have the projected numbers for next school year. In being proactive and forward thinking, this would be eliminating 1.25 FTE that's already encumbered for this year. This might cover the loss in enrollment that we are experiencing.

- b. *Enrollment and Class Configurations* – Currently at 233, one family moved out of state.

The Kindergarten waitlist has been depleted and the 1st grade waitlist is almost depleted. Class configurations were changed to match the enrollment: Two straight Kindergarten classrooms, One K/1 multiage classroom, three 1/2 multiage, one straight 3rd grade, one 3/4 multiage, and two 4/5 multiage classrooms. We will also have two online teachers for remote learning.

Kelsey asked Dawn to speak about the cap. Since the kindergarten waitlist was depleted at 50, we won't go above that, and then to cap the 1st graders at 44 to keep it at eleven in each of the classes. We don't have a waitlist for 2nd or 4th, the 3rd grade will be kept where it typically would be at. Tony asked Dawn about conversations with families about possibly waiting to re-enroll maybe at the semester. Dawn explained this will be our numbers for the rest of the school year because they withdrew from our school. We have about

sixty of our students choosing remote learning. We are giving a quarter commitment to our online learning parents so we can have the remote teachers stay online so as to not disrupt the classes too much. If parents choose to leave the school, they are withdrawn and would have to re-enter the lottery. Additionally, space will have to remain available for remote learning students that choose to return. We currently have 39 students that have withdrawn to homeschool.

Patty asked for clarification on the remote learning numbers and teacher configurations. Dawn explained we will have a K/1 teacher, the 2/3 will be taught by Kelli Stroh and 4/5 by Cindy Hurst. Also, there will be an online aide that supports them as well. Dawn further clarified that the online teachers will be teaching in the building.

- c. *Budget* – Dawn reported this time of year, we don't have figures for the budget. OASIS is the student count that takes place in October. She will meet with Liz Hayes and go over the impact and what the budget looks like once we know what the teacher salaries are and enrollment numbers.
- d. *Upcoming Events* - All events for the year will require a mitigation plan through the school district. Dawn shared she's been working on one involving our Kindergarten visitations. This will allow a chance for the students to come in and meet their teachers. Every time we have something that involves the public coming into the building requires a strategy and an approved mitigation plan.

The staff will plan a fun, virtual Back to School event for families because we know we can't have the normal APC barbecue. Because we used money to expend our budget to purchase student supplies, they won't have to bring in bulk stuff into the building. The teachers are planning to record a video tour of their classrooms and introduce themselves.

Liz asked about the meet and greet; Dawn said it will be only for the new students to the school. We have set effective procedures for our school where only staff will be allowed in the building. This plan will be laid out to the parents with discussions about volunteering and how those protocols will happen. The tentative date for the new students is slated for Friday morning, Dawn is still waiting for approval.

Tony asked Dawn to elaborate on the school start time change. Dawn explained the district sent out a survey asking if schools would benefit from a later start time. Even though we are in Covid, we still have to honor teacher contracts, which means they still get a 30 minute duty free lunch and a preparation time in their school day. In elementary schools, teachers wouldn't have any prep time. Adding it at the end of the day wouldn't be allowable because we share busing with K-Beach Elementary, and it would mean students getting home much later. Dawn further explained teachers are not leaving their classrooms this year as they typically would for their planning/collaboration time. This means teachers will be in their classrooms all day with their students except for their lunch time. There has been zero parent feedback so far on the late start. The end of the day pick up will stay the same with no changes.

Patty Truesdell asked if we have a nurse in the building and how are parents doing with the mask mandate? Dawn said we have a full time nurse every day due to student needs. She also replied that we lost parents when masks became mandatory. Mrs. Truesdell said the feedback showed we would lose certain parents either way. Dawn shared the feedback she received said that parents stated once masked were required, they were given no option to send their kid to school. As opposed to not requiring masks, those parents that wanted masks still had a remote learning option available. Regarding ventilation at K-2, windows will be open as much as possible. Our ventilation systems have been cleaned by the custodial staff. Another suggestion has been to possibly get air purifiers for classrooms. We indicated to parents we have opened up our walls in the classrooms so kids are able to spread out more. We are working hard at being creative so kids can sit 6' apart and will not have to wear their mask all day. Dawn further explained to the board she's been telling parents concerned about the masks, they will have to wear them on the bus, and into the school until they get to their classroom. Once they are in their classrooms and in their spot, the teacher will tell them they can remove their mask. They will have to put their mask back on if there is a small group activity. And then at the end of the day they will have to mask up as well. We intentionally made the two classes with the wall open to build each cohort. The school plans do not include mixing cohorts that would require students to mask up.

Julie Laker asked Dawn if there has been an increase in custodial staff or hours to manage the increased cleaning. Dawn explained the new equipment purchased with CARES funds includes an industrial grade machine. This machine will spray surfaces with a solution that will kill any virus or bacteria within two minutes. This will be done at night by the evening custodian. We still have the same custodian staff with strict protocols in place as to what needs to be cleaned in what areas. The nurses office – in our building, the conference room - will be equipped with little pop up tents (called Pods) for the nurse to isolate students showing symptoms until they can be picked up.

No use of the lunchroom, lunch time will be in the classrooms. Dawn talked with the kitchen staff today about carting hot lunches down to the classrooms and students will use touchless badge scanners.

Tony asked if Dawn foresees anything down the road involving finances or purchases from the APC to help out. Dawn stated right now we are ok, and we really won't know much until October and we get our count. Fortunately, we have already purchased technology for the approximately 60 remote student learners that we can provide to the parents.

Revisiting lunch protocols and recess – Dawn explained lunches will be in the classrooms with no microwaves and no hot water available. No visitors during lunchtime. Recess will be divided in half with cones, giving equal time on the playground on an A-B rotating schedule.

Rinna shared she has not seen protocol if a student or staff member tests positive for COVID. Dawn explained the district will put a plan out to the parents. The protocol given to staff and nurses when there is a positive test is there will have to be a quarantine. If there is a positive in a classroom

involving exposure, there are a couple options. Either getting a test or self-quarantine for 10 days, which is two weeks of school. At that point the class would shift to the red zone, which would mean online. The symptomatic piece is a little different too. Dawn hopes there will be an outline given the recent changes from what was original protocol. She also explained about a preexisting condition where students can return in 24 hours if they have a preexisting condition note from a doctor.

Liz asked about science, music and the gym. Dawn said the logistics of cleaning and crossing in the hallways doesn't allow for a normal schedule. Once a week cohort groups will attend their specials, rest of the time will be push in. Liz stated there is just "so much" to process, it's hard to know exactly what to ask. Dawn assured the APC there may be some surprises, but with the staff we have thought about everything possible. We do have good plans in place for the different scenarios and if there is a need to shift, we will be prepared.

Patty Truesdell spoke about the emotional aspects parents are dealing with. She commended Dawn and the staff for preparing for the "new normal", building the cohorts and being as careful as we can. Also working with the families to make sure they feel as safe as possible in this horrible situation.

Dawn addressed the plans for volunteers in the building. Explaining only the child's immediate parents or guardian will be allowed to volunteer. They will be exclusively working in the copy room and art room to limit the contacts they have in the classrooms.

Nicole virtually showed her classroom configuration to the APC, including the new carpet and wood looking vinyl. Explaining the school purchased individual lap desks for as many students as we could. Kelsey also showed her spacing and showed how she has created nooks and marked areas on the floor to honor the 6' distance. The trickiest situations will be the bathroom and drop off and dismissal times. Nicole shared about the plan adopted by the Leadership Team before teachers came back to work – creating procedures, how to line up differently, how cohorts move through the building – just problem solving for different scenarios. Knowing classes will not be able to ride buses for their Study Trips, Nicole explained the need to refresh on what that is going to look like, which is so important. The staff walked to the Nature Trail, the creek, the greenhouse, an older park down 4th Avenue, and brainstorm on how to create those "being there" experiences.

Liz asked if the Wildlife Refuge is sending out their education specialist into the schools. Dawn explained that is unknown at this point, she heard many will be held virtually. Anyone coming into the buildings has to have a mitigation plan in place approved by the school district. There will be no Lifetouch Photography for school photos this year.

Continuing with the Principal's Report, Dawn shared how amazing the new flooring looks. We have the 5mm thick carpet squares that matches up with the 5mm thick wood plank luxury vinyl tile, which means there is no transitions. The art room is all luxury vinyl, so that will help make cleanup easier. The hallways and very front entrance are not finished, that should be done later this week. The crew was great to work with, accommodating and

	<p>helpful to the staff. According to the carpet company, the school had eight different types of carpet and some of it was over 30 years old. Also, Dawn reported the bid came in under budget at \$8,900.</p>
<p>Committee / Project Reports 1:17:20</p>	<p>a. <i>Greenhouse</i> – Dawn reported first and said a mitigation plan must be in place before anyone outside the school can be in the greenhouse. Nicole shared the staff marked their beds and brainstormed on what they can do. Ridgeway Farms will provide the starts to hopefully get some plants started. The irrigation system has not been installed, but we do have water available for classrooms to water the plants. Kelsey Short will work on creating a compost system. Nicole is also working on hydroponics and what she can get from Ridgeway Farms. Hopefully 5 gallon buckets that already are producing tomatoes, for example. Kelsey said since it’s not set up the way we originally wanted, hopefully we can get something set up to grow before October. 1st and 2nd grade is starting with insects, so the plan is to start with what is helpful (starting with lady bugs) and harmful (like slugs) to the plants growing in the greenhouse.</p> <p>b. <i>Entry Art</i> – Shala and Jim were here the first week back finishing their map where the screws were and replacing any of the tiles that had fallen out. The new school sign is now powder coated and in the hallway waiting to be installed. The work order has been put in, we are hoping before the first day of school.</p>
<p>Discussion Items 1:22:55</p>	<p>a. <i>Meeting Dates for 2020-2021 school year</i> – The APC discussed which day of the week and what time works best. Kelsey shared she is open to what is best for the group. Todd is coaching at the end of the school day and Tony works until 5:30. Also part of the discussion involved around conducting Zoom meetings to allow for parent participation. Otherwise a mitigation plan will have to be in place to hold meetings at the school. Liz suggested holding zoom meetings on Mondays at 5:30 and avoid the school board meetings to accommodate Patty. The decision is to have the next meeting Monday, September 21st at 5:30-7:00 p.m. Tentatively the board will meet the third Monday starting at 5:30, with room for adjustment in the future if this becomes problematic for anyone.</p> <p>b. <i>Committee Assignments</i> – Liz asked the board members to consider assignments to the Evaluation and Budget committees. Liz will sit on both and invited three members of the board to join each committee. The Evaluation Committee will need to have parents and community members, no staff is allowed.</p> <ul style="list-style-type: none"> - Evaluation Committee – Liz Burck, Rinna Carson, Julie Laker, Tony Munter - Budget Committee – Liz Burck, Todd Boonstra, Nicole Sheldon, Kelsey Short <p>c. <i>Administrator Goal Setting</i> – Liz asked Dawn about her schedule and best time to meet with John O’Brien. Typically Dawn will submit her goals to the superintendent by September 15th and have the initial meeting to discuss those goals. Dawn will let the APC know if that gets pushed out. Dawn said she is available to meet and discuss her goals from the Strategic Plan. Liz</p>

	<p>would like to meet in the next couple of weeks. Dawn will confer with district office to make sure staff can be involved in the administrator goal setting. Decision is to meet on August 31 at 5:30 p.m.</p> <p>d. <i>Board Orientation/Training</i> – Dawn updated the APC after reaching out to Lon Garrison several times requesting information, but he has not replied. Last spring he indicated he would be willing to coordinate with the other charter schools that need board training, but Dawn has not heard anything back. Liz considered the cost and the board feels money is a consideration. Dawn suggested possibly looking into a virtual training, which would avoid the expensive travel costs. Nicole suggested waiting until after the student count in October. Liz thinks some kind of training needs to happen early and getting the two new members comfortable is important. She suggested doing an inhouse type training, specifically to our board and our school. Then possibly if the budget allows having a later training with Lon, which will address statewide and other charter school perspectives. Liz would like to hold an inhouse training within the next month. This would involve Dawn sharing some things, then Liz and the board will contribute helpful information. Everyone except Kelsey and Todd have had the formal training with Lon. The board discussed various time frames to hold the inhouse training. The inhouse review in the past has been held in the evening after school to go over expectations, meeting attendance and the bylaws. Meeting location was also discussed, possibly socially distanced in the library or alternate location, yet still offering a virtual option for any board members not able to attend in person. Decision was made to hold the inhouse training via zoom.</p> <p>Tony suggested to Liz to conduct a Doodle Poll to get Todd’s input and the other board members as well. Liz explained the process of a Doodle Poll, which will come in an email. The member will click the link and check the boxes for meetings they are available to attend. Liz will get the poll out tomorrow and asked board members to check their email.</p>
Public Comment 1:59:30	<p>Patty Truesdell commented on the school board decisions and shared they have brought forth a resolution to submit a “hold harmless” request to the Commissioner of Education. The hope is for Juneau to hold the district to the count from last year. The expectation is the borough assembly will be in agreement and send their own request.</p> <p>Patty also reported the school board used some of the CARES funds to hire four new nurses, pay them more and use some to get additional help for custodians. She also acknowledged Kaleidoscope’s End of Year report and said it was excellent.</p>
Board Comment/Announcements	<p>Rinna again thanked Dawn and the entire staff and to please let her know when volunteers are allowed. Julie echoed what Rinna said and she appreciates the school’s creativity and flexibility.</p>
Notice of Next Meeting & Adjournment	<p>Next regular board meeting is scheduled for Monday, September 21, 2020 at 5:30 p.m. via Zoom.</p> <p>Liz adjourned the regular meeting at 6:22 p.m.</p>