

Board Meeting of Kaleidoscope APC

Date: January 17, 2022,	Location: Zoom only due to hi-covid cases
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Attendance Log:

Board Members				Staff	
V	Todd Boonstra	V	Julie Laker (Chair)	V	Dawn Grimm, Stacey Weeks, Robyn Zinszer, Anne Hays, Cindy Hurst, Lisa Atchley, Sara Boersma, Joy Harper
V	Nicole Shelden	V	Tony Munter		
V	Kelsey Short	V	Erin Sansotta	Guests	
V	Joe Rizzo (Comm. Rep.)		Vacant (Comm. Rep.)	V	Erin Nichols, Pattie Truesdell

Legend: P - present E - excused absence T - teleconference V - video conference X - exempt

Topic	Information - Finds - Conclusions - Recommendations
Call to Order	4:20 PM
Mission Statement / Introductions	Nicole Shelden
Approval of Minutes	Nicole Shelden motioned to approve November 15, 2021, minutes. Kelsey Short seconded
Approval of Agenda	Nicole Shelden had a request to talk about money for the arts. Julie Laker said she is welcome to speak during public comments. Joe Rizzo said that we can amend our agenda. Julie Laker said that we can add it into our budget discussion and will be made as a budget discussion. Kelsey Short motioned to approve the January 17, 2022, Agenda, Todd Boonstra seconded.
Board Acknowledgements	Julie Laker thanked Crista Cady for an amazing Winter Concert and all the hard work put into it by all the staff.
Staff Presentations	Todd Boonstra spoke about P.E. and that the students were learning about Archery, and it was going well.
Public Comment	Robyn Zinszer wants APC to add a lined item to the budget specifically for Artist in Residence. How can we build a framework that will really support a good Artist in Residence program that is sustainable? To keep the Arts in the forefront is important because of our charter to keep us unique and not like other schools.
Principal's Report	<p>A. Staff updates: Anne Hays starts February 1st and Attendance Secretary Position is posted and interviews hopefully this week. Crista Cady put her resignation her last week will be the week after spring break and Sarah Castimore will be her sub for the remainder of the year.</p> <p>B. Enrollment Updates: Lottery is being advertised, Radio Ad, Coffee Sleeves (on order) Facebook, School Website, and Pre-schools. February, school tours every Tuesday. Flyers in the office for everyone to grab and place in different places. We are at 236 and will be at 237 starting February 1st. Re-enrollment forms go home on Friday and due on the 18th of February at 4:00 PM. We have 42 applications of those spots 19 spots have been offered for open positions. We have 23 that will go into our spring lottery with 11 certified classroom teachers. <i>See principals report for table.</i> Configurations with this enrollment would be for 11 classroom teachers. Goal could be 252 for that added bump in funding. Meaning that we would enroll up to 24 in 1st/2nd grades and 5th grade. <i>See Principals report for table.</i></p> <p>C. Upcoming events/Situational updates: Archery with Mr. Boonstra, D.A.R.E. Program for 5th grade, Re-enrollment forms sent home, Battle of Books for 3rd-5th grade, Book Fair, Early Releases, Fish Dissection, KSAS Presentation to the KPBSD School Board and Parent Teacher Conferences. Discussion on early releases and what the purpose and reason behind it. Pattie Truesdell said that it was brought to the school board on how they can help staff since there is a sub shortage and all staff is working hard. The board wanted to give staff more planning time. This will give teachers extra time to be able to reach out to parents and to plan with co-workers. Mrs. Grimm was told that it could be used for professional development time as well and we will decide as a staff. Pattie Truesdell- yes that is what the board was thinking for teachers, admin, and certified staff.</p>

Committee / Project Reports	<p>A. Greenhouse - Thank you Erin Sansotta, Anderson Family and Shelden Family for shoveling around the greenhouse we are still in need of help with this. Committee Meeting on January 27th at 4:00 PM in the library.</p> <p>B. Evaluation – Held the Administrator evaluation meeting that did not include staff. We were in contact with the district and Mrs. Grimm had met with Clayton Holland. A special thank you, staff, and families, for feedback on surveys and hopeful that we would've gotten more feedback since it was a digital forum. Surveys available again during the spring parent teacher conferences.</p> <p>C. Curriculum – no meetings due to budget situation.</p>
Discussion Items	<p>A. Budget – Please refer to the budget sheets given by Mrs. Grimm. During the January budget meeting with Mrs. Hayes, Nicole Shelden had asked if we could get a budget sheet with estimates of what the budget looks like for the rest of the year. Each month this is the report that we would get. Mrs. Grimm explains the budget calculation paper. Discussion on the budget and what is encumbered and what is not, long term subs and what they are costing. One question that didn't come up in the budget meeting is that the numbers of enrollment and the gap between kids when we project 260 and we are at 230 what that means you can pretty much estimate per student it is \$10,000 so that is going to be \$200,000 less. So, if you have \$300,000 last year bringing over a rollover 327,000 than you have just saved your school and you've saved a teaching position because they are not going to allow us to keep staffing if we can't, we will have to do layoffs. That is the biggest piece right there is the key to it and to be able to function and have enough money for the remaining of the year.</p> <p>Joe Rizzo- You don't want to cut yourself off on what makes you unique as a school. That is something everyone needs to keep in mind is that if you think about Kaleidoscope as a business and trying to attract customers here you must think about things that others don't have. Keep in mind on the elements on what makes Kaleidoscope attractive so we can keep those numbers up.</p> <p>FY23 Preliminary Base Budget- please refer to paper. Dawn Grimm explains the difference between 260 and 252 students. What is ProTech services? People that we hire out that are not employed by the district. ProTech Services can be used for Artist in Residence, the piano tuner and anyone else you bring in for professional development type things.</p> <p><i>Vote on Budget:</i> An approval of this budget with 252 is not cutting any certified positions. Kelsey Short motioned to approve the FY23 Preliminary Base Budget, Tony Munter seconded, it was Unanimous in favor of the budget. Budget was approved. <i>Nicole Shelden-Yes, Erin Sansotta-Yes, Joe Rizzo-Yes, Todd Boonstra-Yes, Kelsey Short-Yes Tony Munter-Yes, Julie Laker-Yes</i></p> <p>B. Volunteer Orientation: We talked about this back in October to having an orientation on showing volunteers how to use machines, where to make copies, and where volunteers are needed. This will need to wait at least a few weeks on this while we are in universal masking.</p> <p>C. Elections: Todd Boonstra and Tony Munster terms are up. Todd's seats will be vacant. The procedure for filling the vacancy is to solicit interested parties to submit their BIO's if we have no applicants, we will extend it. This year for the parent side we were looking into digital voting. This hopefully will increase participation.</p>
Public Comment	<p>Pattie Truesdell is interested in getting the volunteer training and volunteers might be interested in doing some short programs with students like readers theatre. Idea to use volunteers that have special talents that can come in and do a couple week class for students to participate in.</p>
Board Comment	<p>Joe Rizzo this has been an incredibly difficult time for schools and commemorate the staff at Kaleidoscope for all their work, and Dawn as well and administration that I for one appreciate you guys doing the best job you can and using your talents to help kids weathering this. We will see down the road from this pandemic some serious consequences. All that you are doing to mitigate some of those consequences for kids in the schools is going to make a huge difference and you never know what a big difference it will make. Hang in there, stick with it, it's going to be fine.</p>
Executive Session, if needed	<p>Was for the purpose of the Evaluation Committee to meet. Julie Laker announced to table that they are tabling the administrator evaluation until we collect more information. Joe Rizzo motioned that we exit executive session at 7:23 PM. Erin Sansotta Seconded. Executive Session adjourned at 7:25 PM</p>
Notice of Next Meeting & Adjournment	<p>Next meeting is February 21, 2022, at 4:15 PM</p> <p>Adjournment at 6:15 PM for this portion of the meeting. New zoom link will go out for the evaluation committee.</p>