

Board Meeting of Kaleidoscope APC

Date: January 10, 2023	Location: Kaleidoscope, Library in person
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Attendance Log:

Board Members				Staff	
E	Robyn Zinszer	P	Dan Castimore (Chair)		Dawn Grimm, Stacey Weeks
P	Nicole Shelden	P	Joe Nichols		
P	Kelsey Short	P	Erin Sansotta	Guests	
	Vacant (Comm. Rep.)		Vacant (Comm. Rep.)		

Legend: P - present E - excused absence T - teleconference V - video conference X - exempt

Topic	Information - Finds - Conclusions - Recommendations
Call to Order	5:07 PM
Mission Statement / Introductions	Nicole Shelden
Approval of Minutes	Motioned: Kelsey Short Seconded: Nicole Shelden with the correction of the 2 nd grade enrollment numbers
Approval of Agenda	Motioned: Joe Nichols Seconded: Kelsey Short
Board Acknowledgements	None
Public Comment	
Principal's Report	<p>a. Staff Update: Krista Sutton was hired and started last Tuesday as our ½ time grant funded aide. Laura Goldsby was hired as our full time grant funded aide and started last Tuesday as well. Krista will be working in kindergarten to help provide support there. Laura will be working with students doing math groups and the morning advanced 5th grade math group. Kyla Besse is officially on certification. Her previous sped aide position was posted yesterday. Debra Boyle is on a leave of absence and will go through next November. We can post this position. Nicole asked if we pay for her while she is on leave & how long can she take a leave of absence? We do not pay them but as a charter we put their salary to the side in case they come back. Leave of absence is granted if you have been in the district for more than 5 years and you can take up to one year. Hers is November 8, 2022- November 7, 2023, they must let the School District know by February of this year if they plan to return next school year or not. We can hire for that position but with it taking so long to get the aide positions filled it might not be beneficial to do that now. I have closed the library position and the remaining ½ time positions, and we will be doing interviews and I will let you know if we have any successful candidates. We are officially a Title I school next year and so that means we will get a Title I reading teacher in our school and the fundings that go along with that. I have not met with Jessica Scoggin who oversees the federal programs, she will meet with me to see what this looks like. As a Title I school it does open a lot of opportunities where we get funding to help with students with reading specifically and to have family engagement activities, this will be great for our school to because it will help pay for those.</p>

Dan Castimore asked about the changes that happened this week and if we could talk about them. Mrs. Clark is out for an unknown amount of time. With the 3rd & 4th grade classes were at a small class size we were able to divide that class up and add 5 to each of the other 3rd & 4th grade classrooms so the classes will be 22, 23 & 24, which we are still within our limits with that. When and if that teacher can return from leave, we have her come back probably as library intervention kind of piece to help support those students as well but not have a classroom in case, she needs to be in and out. All parents have been contacted and transitions happened today. Parents are super happy that we are not going to have unknown subs in the classroom. So, the students will have a consistent classroom. Sophie Nelson is now student teaching in Mrs. Zinszer's classroom. Gordon Merrill is also out on leave. Questions and concerns were made in not having a daytime custodian for a length of time.

- b. **Current Enrollment Figures:** Current enrollment is 234 with the configuration on K-40, 1-40, 2-43, 3-42, 4-27, 5-42. Lottery application total we are at 21 applicants. We have been enrolling students when they fit as the APC had decided to do to try and keep them here next year. K-17, 1-0, 2-1, 3-1, 4-1, 5-1. Advertising is in process through Facebook, coffee sleeves, flyers, radio. Having staff go to preschools and talk with them about KSAS and putting up flyers in places for students like Jumpin Junction. Discussion on what the classroom configuration could look at if next year we do not increase in 5th grade. Dan Castimore is on board for spending the money for and thinking we need to hire a marketing firm to advertise for us. Summer activities also help with applicants like the 4th of July Parade, us physically being out in the public. We need to reach these kids in the winter not the summer where they already have a school. Dan Castimore said we can try and pay staff or parents to be at these events. If we look at this as a business standpoint we need to spend money to make the numbers. We need to have a discussion on how much money we can spend to hire a marketing firm. We are talking \$10-\$20,000. This will have to be done quickly because we are running out of time.
- c. **Budget:** Carry over budget is at 3,716,214. If you look at the bottom the remaining budget to get down to our 10% carry over is 142,956. Since we anticipated our numbers of not being there is what has given us the money we have left. Lexia is a computer program and all teachers wanted it and that will come out at the end of the year so that will be around \$8,000 for the whole school to have. The new math curriculum will be about \$50 or \$60,000 also be coming out along with other consumables at around \$10,000. Along with subs that have not come out of the budget. We have artist in residence we have Sankofa coming that we allotted for last year for budget it was already voted on it. That could be about \$10,000-\$20,000 and Shala coming as well to work with staff. We have enough in place so that we will not have to do a major spend down so that we can have our roll over, yes but we do not want to do that. Are we going to end up with a surplus of money that we are going to have to spend down? I think we have enough in place that we will not have to do that.
- Dan- When will they allow you to disencumber the funds for staffing? Dawn-They did not in the past and I do not know the policy on that. With the budget as well, we have been having donations come in and Mr. Moore donated \$1000.00 and a donation from Marathon that came in and will roll over to next year. Liz Hayes is also available to come meet with us. She will have our numbers for Y24. Hopefully by next meeting we will know a math curriculum and get it ordered before Spring Break and we will have to extend days so that they can get training and that will help spend down as well. Dan-We lost a staff member is that fund in this calculation. Yes.
- d. How do we want to go about the advertising? We need to make sure we are targeting the correct demographic. Dan Castimore will take this on because he is passionate about it. We need to agree to allot money for advertising. Dan suggested starting with a fund of \$5,000 and will work with Joe and Dawn on this process. Dan will head the hiring of a marketing firm to help advertise to increase our lottery waitlist. Dan and Joe will work on something.
- e. **Upcoming Events:** Joe Rizzo invited our school to go watch the Seussical the Musical at KCHS on Feb. 14th. 1st & 2nd will be going to sing and go to Jumpin Junction on Feb.

	13th. See report for other events. Battle of Books for 3 rd – 5 th grade. Kindergarten going to Challenger Center.
Committee / Project Reports	<p>a. Art Committee- Robyn Zinszer: Dawn is speaking on her behalf. Sankofa is slated to come to share their art and culture with us. If they come for 2 weeks, we might want to do something at the KCHS Auditorium. Working with Shala come in and work with our staff. Additionally, donations came in to do something in honor of Kelli Stroh and partner with Heather Floyd to come in and help with this. Will do an art project to go on the nature trail.</p>
Discussion Items	<p>a. Set Budget Meeting: We need to invite Liz Hayes and families to come to it. Liz Hayes can meet at any time except Thursday's and any board meeting days. Can we do something on Jan. 31st @ 5:30 or Feb 7th having her as a discussion item and keep the APC business light. Strategic Plan: was a goal and we need to meet to go over this. We will have a budget meeting on the 31st with a work session on the strategic plan. Dawn will check with Timi Tullis and Lon Garrison on action steps for Strategic Plan and thinks that you can re amp some of the plan because we lost some years because of COVID. Having teachers, parents and previous students involved. Training needs to be a big part.</p> <p>b. Minutes Format: action vs detailed: Minutes can be done in Hybrid format of action items.</p>
Public Comment	
Board Comment	<p>Joe Nichols mentioned the parking lot and the unsafe area from when the borough cleaned off the roof. Could that be passed along. Our roof took a lot more time than anticipated.</p> <p>Huge thanks to Erin, Miles, and Sarah for clearing the snow from the greenhouse.</p> <p>Erin Sansotta-Winter Concert was lovely. Dan Castimore-Band concert was nice. Having band back.</p> <p>Dawn Grimm – appreciates our staff in coming together</p>
Executive Session, if needed	
Notice of Next Meeting & Adjournment	<p>6:31 PM</p> <p>February 7, 2023 at 5:00PM</p>