



Paul Banks Elementary School

Kenai Peninsula Borough School District

1340 East End Road – Homer, AK 99603 – (907) 226-1801

Principal, Sean Campbell

Paul Banks Elementary Site Council Meeting Agenda

1/11/2023

3:30 pm

- I. Establish Quorum: Sean Campbell, Katy Countiss, Jill Scalzi, Julie Gottfried , Megan Fowler, Rachel Lord.
Guest: Tim Daugherty
- II. Review and Approve Minutes. Everyone reviewed the minutes from the last meeting. Jill moved to approve and Katy seconded. Unanimously approved.
- III. Review and Approve Agenda. Katy moved to approve the agenda, Jill seconded. Unanimously approved.
- IV. Old Business
 - A. *Accessible Parking Update.* Sean gave an update that we now have an accessible use parking area. The sign reads 'reserved parking'. Katy will send a reminder out for staff and Sean will include in an email to families.
 - B. *Screen Use Update.* Sean gave an update on screen use conversations with teachers at school. They developed a digital technology policy which went out in the school newsletter.
 - C. *Membership Changes.* Cassi has resigned from the Site Council. Jerri McLean will be the new community member for Site Council, and Hanna Young will transition to a new parent member.
- V. New Business
 - A. Principal's Report
 1. **Family Engagement:** PTA, holiday celebrations, Facebook. PTA is really active and engaged in the school. The staff lounge is amazing. Holiday activities were great, and a really big effort to pull off with a LOT of parent/family volunteers. Sean tries to get a facebook post up daily.

2. **Literacy: daily instruction, newsletter.** Really great instruction happening every day and everywhere in the school. Sean threw out an idea of holding a family night where caregivers could be provided with tools and ideas/resources to help with literacy at home. Structured as 'centers' or something similar with different areas where caregivers could get different resources. Maybe invite Cinda from the Public Library. Questions arose about what all different resources would be shared (enough to make it worth the time). Maybe make it a kick off or associated with the Read-A-Thon.

3. **School Development Plan**

- a) *instructional aide.* Charlie Menke was hired as an instructional aide. He is working with all of the general ed classrooms with a really full schedule to support kids and teachers.
- b) *winter benchmark assessment.* Sean shared some of the benchmark testing results. Benchmark testing showing really positive results across all grades between Fall and Winter testing. Discussed how we share this information effectively with decision makers. Tim asked how this will be shared. Sean noted that because we don't have third grade here, there's no statewide data displayed publicly.
- c) *family engagement.*

B. **Upcoming Events**

1. Wednesday, January 11th- Site Council Meeting @ 3:30 pm
2. Friday, January 13th - Early Release day: bus dismissal at 1:00 pm
3. Wednesday, January 18th - Spotlight Student Assembly
4. Monday, February 6th-Readathon Kickoff
5. Tuesday, February 7th-PTA Meeting

- C. **Capital Improvement Letter Writing.** This came up from our last meeting to discuss a capital improvement letter campaign focused on our parking lot & driveway. Since the last Site council meeting, the District and school staff held their annual capital improvement meeting and discussed the parking lot. Sean feels confident that it will be addressed. It wasn't in the bond package, but funding those projects helps free up funds for other projects. Letters could be sent to Kevin Lyon (Operation Supervisor) at the District office or the School Board. Tim noted that there is some interaction with the Borough as well. Rachel asked if the School Board/District maintains a CIP priority list. The School District does not, but the Borough does have something. Tim recommends a letter to the Borough and the Kevin Lyon counterpart at the Borough Maintenance and

Development. The driveway has definitely been bumped off as a project several times over the past few years. Rachel moves that the Site Council draft a letter regarding the need for improvements to the driveway to send to the Borough, District, Assembly, and School Board. Jill seconded, unanimously approved.

- D. **Additional Comments** - Rachel gave an update that the City changed the City Code to exempt signs from sign code that aren't legible from the rights of way so the sign right in front of the school can be updated! Rachel also shared a bussing challenge at West Homer and information she heard where southern peninsula bus barn doesn't have maintenance and a $\frac{1}{3}$ of the busses are out for maintenance.

VI. Adjourn. Megan moved to adjourn at exactly 4:29pm, seconded by Julie. Unanimously approved.

- A. Next Meeting: Wednesday, February 1, 2023