



## Paul Banks Elementary School

Kenai Peninsula Borough School District  
1340 East End Road - Homer, AK 99603 - (907) 226-1801  
Principal, Sean Campbell

### Paul Banks Elementary Site Council Meeting Agenda

4/3/2024

3:30-4:30 pm

- I. **Establish Quorum:** Sean Campbell (principal), Jill Scalzi (parent), Mandy Lehm (parent), Rachel Lord (parent), Jeri McLean (community member), Katy Countiss (classified staff/secretary), Sarah Jones (Kindergarten Teacher), Kim Kuklis (school nurse)  
also Tim Daugherty from the School Board
  - Per bylaws, 4 members are required to establish a quorum
- II. **Review and Approve Agenda**
  - A. Jill S. Jeri seconded with the addition of a School Board update after the approval of the minutes.
- III. **Review and Approve Minutes**
  - A. Emily moves to approve the agenda from last time, Katy seconded. Unanimously approved.
- IV. **ADD - School Board update - budget.** Tim D. gave an overview of actions of the school Board. By law, they have to send a budget to the Assembly by April 15. They have two additional budget scenarios if additional monies come in. They approved a budget for FY25 - across the board PTR increase of 1, plus all of the additional cuts to balance the budget with a \$13M deficit. All new hire positions had been frozen, but that's been opened up to advertise positions. It was asked if the Board was still looking at a 4-day school week. There is a committee but nothing will come until the summer as a conversation with the full board. Wouldn't be a money savings overall. Further conversations happened around school schedules, both weekly and around the year. Then some conversation around the utility of site councils as an opportunity to gather early feedback from each building. Another question as to why we don't have bussing within the District. Tim indicated that was a result of the maintenance etc. costs.
- V. **Principal's Report**
  - A. **Highlights:** read-a-thon, hands on learning (salmon dissection, STEAM, Islands & Ocean staff coming in), parent teacher conferences in February, 2nd grade Battle of the Books competition with three teams from PBE, violin performance from second graders for the School Board when they came to Homer, Bingo 4 Books, Kinder Dog Field Trips.  
Delightful anecdote, "Mr Campbell, I read for TWO HOURS last night!!!"

There was a lot of conversation around Public Relations/Marketing for the school. Suggested having a person on staff who can help share information into the press, and also PTA for helping to develop a marketing/communications plan. Sean has started sending the monthly newsletter to Rep. Vance and Sen. Stevens.

## **B. School Development Plan**

1. Updates. Not much to update here, continuing with intervention process. Seeing a lot of good progress. Excited to see the kindergarten data in May, after the actual teaching of the material!
2. Title 1 & Intervention. Looking at the schedule next year, it will be different due to staffing - no Title 1 tutor/intervention from that staff person. There will still be a part-time interventionist, and one 0.5 teaching staff. They haven't fully determined how they will absorb the staffing reduction, they might have a split class. Most of the Title 1 funding goes to staffing, some of it is for all Bingo 4 Books, all the family resource center, Kindergarten roundup books are all examples of what come out. There is a plan for more outreach around the free and reduced lunch applications. The online application does NOT help as there is only a single button that is not very clear.

**C. Literacy - CKLA Update.** Teachers have done an amazing job at instituting another new curriculum (math last year, english this year). There is some increase awareness from the District of the different between the "what" and the "how". This new curriculum is very dogmatic on the how, and needs more flexibility on what is most effective. Some shifts have been made in school to make it more effective. Tim pointed out that is a result of good leadership, kudos to Sean.

1. There is a review team meeting next week, Jon Kulhanek will be participating in that at the District.

## **D. Family Engagement**

1. PTA Partnership: Parent University, Grants. For Parent University, three of them so far, with increased participation with a full library of families attending. They are looking into grants for additional fundraising.
2. Family Handbook & Outreach. One of the endeavors this year was to create a family handbook. Sean created a draft from the feedback that has come through the Site Council. Edits discussed in person: change dress code section to remove 3/6 grade, unexcused absences language (pg 3). Additional edits, please provide to Sean.

**VI. Animals in School Policy.** There had been a question raised about allergies, as well as with animals being on-site after hours. Staff will continue looking at this policy. There is nothing in District policy.

## **VII. Upcoming Events**

- 4/3: Site Council Meeting @ 3:30
- 4/4: Musical Trio Concert @ 1:00
- 4/5: Sprout Playgroup @ 10:00
- 4/5: Art Extravaganza @ 5:00
- 4/9: PTA Meeting @ 6:00
- 4/10: Kindergarten Round Up @ 1:15
- 4/12: Early Release @ 1:00
- 4/19: Spring Concert @ 12:30
- 4/24: Kindergarten Screening All Day
- 4/24: Parent University for Kindergarten parents @ 5:30

**The meeting adjourned at 4:55pm**