

Quick Start Guide for Clubs

2021-2022

Beginning of the School Year

- 1) Prior to first meeting-, all students who rushed for a club get their ID cards made.
- 2) Club Rush will be held before any club meetings

At first club meeting

1. Decide on a constitution for the Club
2. Photograph/ videotape permission form should be done in power school
3. Decide on Club President, Elected officials voting dates during next club meeting.

General Information

Function of the Club is to provide learning experiences that will nurture in the students pride in who they are, pride in the inclusive culture at Seward High School, and pride in all communities they are a part of. These learning experiences will broaden the cultural horizon of the individual, to supplement the formal curriculum by increasing knowledge and skills to provide services for the school and community, to afford constructive use of leisure time, to offer opportunities for vocational exploration, to teach socially acceptable attitudes and ideals, and to provide situations that contribute to the formation of improved behavior patterns.

Sponsor Duties

-Being an advisor takes time, patience, skill, and a sincere interest in students. Only through a mutual respect between club members and advisors can the satisfaction of a successful year be experienced.

-An advisor plays a precarious role as the functions vary widely. Beginning as a planner, the advisor helps the club set its goals, and then planning becomes a continuous process the entire year. The advisor should try to be receptive and available for consultation with club members, and in turn, the club members have a responsibility to keep the advisor informed about all proposals and activities.

- In addition to planning and acting as a consultant, the advisor can assist in maintaining good student-faculty relations, with open communications practices. The advisor can keep members informed about school policy and keep teachers aware of student activities.

Hazing

Included in initiations is hazing. Under **No** circumstance, should hazing be involved in a club. Hazing demoralizes a student and sets the wrong tone for the club. Hazing includes, but not limited to:

Having a member stand up and sing, dance, or otherwise embarrass themselves in front of other students.

Any processes where a student is “dropped off” somewhere and has to “make it back”.

Meeting Times

Club times and meeting locations are during the school day. Only under the direction and supervision of the Club sponsor and authorized by the Principal can a club meet after school hours.

Length of Meeting

The club session will only last up to one hour.

Sponsors that have classes during club Period.

It is the sponsor’s responsibility to make arrangements with other teachers to cover the class while the club time is being held.

Club ID Cards

Clubs cards will be issued after students have attended rush week. Students are not allowed to leave their class without a club card.

Removal from a Club or Club Removal

A student can be removed from a club due to discipline actions or by their club sponsor.

A Sponsored Club can be removed from the Club List due to discipline actions within their member list, hazing or Sponsor not wanting to continue the club.