

Soldotna Montessori Charter School

SOLDOTNA MONTESSORI CHARTER SCHOOL

John DeVold, Administrator

158 E. Park Ave. Soldotna, Alaska 99669-7553

Phone (907) 260-9221 Fax (907) 260-9032

Pre-Arranged Absence Form (Minimum 5 days)

This form is to be completed by Parent/Guardian, Teacher and Administrator prior to departure of proposed trip.

Student Name _____ Teacher _____

Dates of Absence: _____ Total School Days Missed: _____

Reason for Absence: _____

To be completed by parent/guardian:

I have met with the teacher and requested work. I agree to assist my child with completion of any assigned work.

Parent/Guardian Signature

Date

Teacher's instructions of work to be completed	Due Date

Teacher please send this form home with student and give a copy to the office, prior to trip.

Administrator's Signature

Yes () No ()

Absence Excused