

## Parent Involvement – Action Plan Tebughna School 2020/2021

As a team made up of parents and staff, review and discuss an action plan for each of the following focus areas. Describe each action (there can be more than one), identify the lead person for each task, list the required resources, and the proposed dates. The last column (results) will be up-dated and sent to the Federal Programs Coordinator twice; January 15, and May 1.

The initial Action Plan is due to the Federal Programs Coordinator no later than Sept. 15.

In the space below, provide the names of staff and parents who participated in the development of this plan. **Parent involvement is required.** Pamala Potter, Christy Gomez, Jim Perzechino, Jerica Nance, Crystal Cromwell

### Focus Area: Standards/Benchmarks

How do we communicate students’ learning expectations and progress on student learning goals to stakeholders, in particular parents?

Action Plans	Lead	Resources/Materials	Proposed Date	Final Results
Progress reports, ACCESS discussion, PEAKS discussion, IEP with teachers and parents, Social media, Friday Focus, Email, Newsletters	Pam Potter and Teachers	Staff meetings, parent teacher conferences, postings on social media, posters, US mail, email	Weekly for staff meetings and Friday Focus, quarterly for parent conferences, progress reports are half way thru quarter, monthly for newsletters	

### Focus Area: Instruction

How do we share information with families about strategies that parents can use to support student learning in the school or at home?

Actions Plans	Lead	Resources/Materials	Proposed Dates	Final Results
We send home packets of work for student practice, send	Pam Potter and Teachers	Letters home, packets, progress reports, academic evening activities	Daily/Weekly for practice work, monthly newsletter ideas, quarterly	

home newsletters with instruction ideas to use at home, and explain the instructional strategies at parent teacher conferences quarterly or as needed or requested			parent conferences, or more often as requested or needed, and monthly school academic evenings with families	
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**Focus Area: Assessment**

How non-educators are assisted in interpreting assessment results?

<b>Actions Plans</b>	<b>Lead</b>	<b>Resources/Materials</b>	<b>Proposed Dates</b>	<b>Final Results</b>
Parent teacher conferences we meet with 100% of our parents and go over results and set goals together for the students with the parents/guardians. We discuss assessment results with the Site Council, and share IEP information and accommodations with parents.	Pam Potter and teachers	Parent Conferences, Growth mindset discussion, open door policy, IEP meetings, PLC meetings, I Team interventions	PLC meetings are every two weeks, and conferences are quarterly. Growth mindset is discussed at weekly staff meetings.	

**Focus Area: Leadership and Supervision**

To what extent are parent/families/community members involved in **ongoing** planning, review, and improvement of student learning?

<b>Actions Plans</b>	<b>Lead</b>	<b>Resources/Materials</b>	<b>Proposed Dates</b>	<b>Final Results</b>
We send Friday Focus to all families so they know everything	Pam Potter and Teachers	Friday Focus, posters, emails, US mail for those who do not use	Weekly for the Friday Focus and ongoing as	

the school has planned, and we always encourage parents/guardians to assist us to meet the needs of our students.		email, social media, Tebughna website	events are planned.	
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**Focus Area: Communication**

How do we train all staff to communicate with parents?

Actions Plans	Lead	Resources/Materials	Proposed Dates	Final Results
Open door for parents to come to the school to meet with staff. Parents are always encouraged to attend our school, classes, lunches, assemblies, all activities.	Pam Potter and teachers	Signs welcoming parents and requesting volunteers and subs	Ongoing	

**Focus Area: Climate and Culture**

How are parents made to feel welcome in our school?

Actions Plans	Lead	Resources/Materials	Proposed Dates	Final Results
Always an open door. We feel that our parents know that they are always welcome, due to us continually inviting them to participate/share at our school	Pam Potter and teachers	Signs welcoming our families and community	Ongoing	

**Focus Area: Technology**

What activities are provided to support parents in using technology to support their child's learning?

Actions Plans	Lead	Resources/Materials	Proposed Dates	Final Results
<p>We have computers available for parents in our library and our break room. We encourage parents to make use of them and our secretary will assist them with an user name and password. We also sent to every parent the school ID info so they can get into Powerschool and also to Brainpop.</p>	<p>Pam Potter and teachers</p>	<p>Computers, secretary to assist</p>	<p>Ongoing</p>	

### Title I Calendar of Required Meetings

Please list the anticipated Title I meeting dates. The annual meeting must occur before Sept. 15

Event	Lead	Proposed Dates	Actual Date
Annual TI Mtg.	Pam Potter	9/04/20	9/4/20
First Semester TI committee Meeting	Pam Potter	12/13/21	
Second Semester TI Committee Meeting	Pam Potter	4/22/21	

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