



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Purchasing Department

139 East Park Avenue Soldotna, Alaska 99669-7553

Phone (907) 714-8876 Fax (907) 262-7165

## ADDENDUM #2

TO: ALL PROSPECTIVE BIDDERS

DATE: May 25, 2023

SUBJECT: REQUEST FOR PROPOSAL #125-23 Background Screening Services

DUE: **4:00 P.M., Alaska Time, May 31, 2023**

The following questions, found in SPAM folder today, were submitted prior to the deadline of 4:00 pm Alaska Time, May 17, 2023. Changes, additions, and clarifications are hereby made to the subject Request for Proposal.

1. Questions received (answers in RED):

- a. *What pain points is your organization experiencing with the current vendor? This RFP is due to contract expiration.*
- b. *Could you please clarify in section IV, requirements of proposal, number 10, credential ID card, if KPBSD is requesting the ability to implement ID cards into the integrated system or is the district requesting that the vendor has the ability to make and distribute physical ID cards. Vendor has the ability to make and distribute physical ID cards.*
- c. *Could you please clarify in section IV, requirements of proposal, number 11, county access fees, if KPBSD would like county access fees solely for counties in AK or all counties nationwide. All counties nationwide.*
- d. *Will all companies be notified of developments made during the RFP decision making process or only the selected response? Yes, when RFP has been awarded all vendors, who respond to RFP, will be notified and a recap will be posted on website.*
- e. *Is your current provider participating in this BID? They were notified.*
- f. *Why did KPBSD elect to go out for BID? Current contract expired.*
- g. *What are your top three measurements regarding the effectiveness and efficiency of your screening vendor? i.e. Single point of contact etc. Follow RFP instructions.*

- h. *Is your current vendor integrated with your ATS, AppliTrack?* **Yes.**
- i. *Will you require in-person meetings at any frequency?* **No set frequency.**
- j. *Are you accustomed to paying county ‘reverification fees’?* **Yes.**
- k. *Do you prefer package pricing?* **Follow RFP instructions.**
- l. *Could you provide a list of your current respective screening “packages” for our review?* **No.**

2. Change: Due date to 4:00 P.M., Alaska Time, June 7, 2023,

NOTE TO PROPOSERS: Please sign and return one (1) copy of this sheet with your Bid to acknowledge receipt of Addendum #2: REQUEST FOR PROPOSAL #125-23.

BIDDER: \_\_\_\_\_  
(Firm Name)

Mailing Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Signature and Title)