



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Purchasing Department

139 East Park Avenue

Soldotna, Alaska 99669-7553

Phone (907) 714-8876 Fax (907) 262-7165

## ADDENDUM #1

March 31, 2026

TO: ALL PROSPECTIVE BIDDERS

SUBJECT: REQUEST FOR PROPOSAL, #104-26 Pupil Transportation Services

DUE: 4:00 P.M. Alaska Time, April 29, 2026

The following changes, additions and clarifications are hereby made to the subject Request For Proposal:

The following questions were received - [KPBSD Answers in RED](#)

**Q: What routing software is currently being utilized? Are contractors supplying the routing software?**

**A:** We are currently using Route Finder. Routing software is to be supplied by the contractor. See attachment 104-26 Section I General Contract Terms and Conditions, Section 4.1.6. and Section 6.3.2.

**Q: Will the bid opening be public? What information will be shared during the bid opening?**

**A:** Yes, the bid opening will be public and will be held at our purchasing office on April 30, 2026, at 10:00 a.m. Alaska Time. We will be opening proposals to verify signatures - all other information will remain confidential until the award has been posted.

**Q: For the buses, what kind of camera system are you looking for? Is this a requirement?**

**A:** See attached - Added sections 6.1.1.4. through 6.1.2.0.

**Q: Are you looking for pricing on stop-arm cameras?**

**A:** No

**Q: How is fueling currently being done? Have you considered a fuel escalator clause in the contract given the volatility of fuel pricing?**

**A:** Drivers currently fuel buses off-site. See attachment 104-26 Section I General Contract Terms and Conditions, Section 3.3.3., Fuel Adjustment.

**Q: Has the current provider been assessed any liquidated damages year to date?**

A: Yes

**Q: Are there any monitors on routes? If so, how many are currently in use and does the contractor or the district provide?**

A: Yes, three provided by the contractor. More may be needed depending on conditions.

**Q: Can you provide 3 months of invoices for this current school year?**

A: See attached

**Q: Will you accept alternate proposals?**

A: No

**Q: Is there currently a driver shortage? If so, how many drivers are short of a full staff of drivers to include 10% spare?**

A: Yes, 9 drivers

**Q: Can you provide the current agreement in place with the contractor?**

A: See attached

**Q: Will the district accept mutual termination language?**

A: Yes, This Agreement may be terminated at any time by the mutual written consent of all parties hereto, provided that the termination upon mutual written consent sets forth: (i) the effective date of termination; (ii) the manner in which any outstanding obligations, liabilities, or rights of the parties will be settled or resolved; and (iii) any other terms and conditions the parties deem necessary or appropriate in connection with the termination. No termination under this section shall relieve any party of obligations accrued prior to the effective date of termination or any obligations under the contract that expressly survive termination, unless expressly agreed otherwise in the written termination agreement.

**Q: Can you provide the address(es) the current vendor is using to operate this contact?**

A: 34234 Industrial St., Soldotna, Alaska 99669

32274 Old Nash Road, Seward, Alaska 99664

59661 Cormorant Court Homer, Alaska 99603

**Q: General: Will the District approve of using their logo in the bid response?**

A: No objection

**Q: Section II Statement of Work. 1.1.3. Route Configuration: The RFP indicates “The District shall direct the specific configuration of runs and segments utilized to make a complete route”. Please confirm that the contractor is to provide routing software**

to either create or communicate routing with the District, as discussed at the pre-bid conference.

A: Confirmed, contractor creates routes.

Q: Please confirm what software is currently used for routing and what version it is.

A: Transfinder/Route Finder Pro v12.17.1056

Q: Please confirm what issues (if any) the District has experienced with the current software.

A: Old technology

Q: Section II Statement of Work. Estimated live mileage and live time (Service area 1, sections 1.1.5, 1.1.6, 1.2.5, 1.2.6): For each service area (I, II, III), estimates are given for the average live mileage and hours for each route. For example, the Service area Section 1.1.5.1 indicates that live miles should not exceed 120 per route per day and that the average mileage per route per day is 80 live miles. Live hours per route per day for regular education for service area I average 5.5 hours per day and should not exceed 7 live hours per route per day. Would the District consider providing the live miles and live hours for each route currently in service for all three service areas, or indicate the exact live miles and live hours that each bidder should use to accurately calculate cost on a per route per day basis? For example, for the service area, regular education live time can range between 5.5 hours and 7 hours per route per day. Should one proposer use 5.5 live hours per day, and another proposer uses 6.5 live hours per day, the cost comparison would not be apples to apples. Providing the hours that all bidders should use in their pricing, for all routes, would allow the District to get the most consistent and accurate cost from all proposers and provide the District with an apples to apples comparison on pricing.

A: See additional attachment on purchasing page 'Transportation Mileage'

Q: Section II Statement of Work – Vehicles: Please confirm that all bidders will provide the District with:

- 15 Type D 84 passenger buses
- 35 Type C/D 72 passenger buses
- 23 Type A/C 30 passenger (minimum) buses

Total buses 73 (including spares)

A: Correct

Q: Section II Statement of Work: Extracurricular/Activity/Charter: Please provide the amount annual hours that were operated for extracurricular/activity/charter work in the last 12 months. Please confirm that these trips will be performed with the fleet provided by the contractor used to operate regular and special education routes and that no other vehicles are being requested to operate this service.

A: Currently, we have 16 District operated activity buses that handle the majority of Charters, with this contract we would like to only have the contractor provide this service, this may require additional buses.

**Q: 8.6.3 Drivers' compensation: How many drivers are currently operating the service, and what would be the ideal number of drivers the District would expect to operate in the service (all three areas) - If possible, can the District please provide a seniority list of the current drivers who operate the service?**

**A: Not information KPBSD has access to, that is a contractor tool**

**Q: Technology: Please identify the in-vehicle technology (hardware and/or software) that the Contractor is required to provide for the vehicles, including but not limited to tablets, mobile data terminals (MDTs), surveillance camera systems, badge readers/student tracking, automatic vehicle location (AVL), etc.**

**A: In-vehicle Technology limited to surveillance camera systems, automatic vehicle location (AVL).**

**Q: Technology: Given that the Contractor is responsible for providing the routing or GPS tracking technology for these services, please describe the features and functionality the District requires the solution to include.**

**A: The technology currently available to KPBSD: Bus/vehicle tracking, Route creation and management**

**Q: Technology: Given that the Contractor is responsible for providing the routing technology for these services, please confirm whether the software must integrate with any District-provided systems. If so, please identify the systems requiring integration and describe the District's expectations for each integration.**

**A: No, we do not have software that integrates with our system**

**Q: Summer School: Summer School is mentioned in the RFP, but there is no information on how/if bidders should price summer school. Can the District please confirm how/if bidders should address Summer School in their pricing?**

**A: In the past, ESY was not included with the contract bid, it has been a separate job.**

**Q: 2.3.2 Extended School Year Pricing: Section 2.3.2 describes extended school year days for special needs students. The price pages do not contemplate extended school year costs per day. Please provide details on if/how bidders should provide pricing for the 18 session days for the extended school year.**

**A: The Pricing will follow the Special Education Bus rate per bus for the days; this does not need to be included in the price pages. ESY is run with Special education buses, in the past we have had roughly 17 routes total, 12 in Cen Pen, 1 in Seward, and 4 in Homer at a current daily rate of \$877.87 per bus.**

**Q: 1.1.3.3. Midday service: Please confirm that bidders should not contemplate pricing for Midday service as directed in the RFP and that this service will be bid out separately.**

**A: If the service is not part of the learning day, it is considered a charter. If it is considered part of the learning day it is just included in the daily rate for the bus.**

**Q: Compensation:** At various times, federal, state, and local governments consider laws, rules, and regulations that require an increase in wages or benefits mandated for the employees who will be employed under this contract. If such an event occurs during the term of the agreement, how will the District respond to an application for increased compensation?

**A:** See attachment 104-26 Section I General Contract Terms and Conditions, Section 15.3 Contract Amendments and Section 15.8 Risk of Changes in Law.

**Q: Pricing:** Please provide current per bus per day rates paid to existing contractors for regular education and special education by service area.

**A:** Regular education buses \$661.80 per day, Special education buses \$877.87 per day.

**Q:** Please confirm if an electronic child check system is required on all buses.

**A:** No

**Q: Vehicles / Fuel:** How is fuel currently handled for the service (fuel tanks, fuel cards?) - Wet hose – who does this now?

**A:** The contractor establishes means of Fueling, currently the drivers fuel their own bus at a local station that the contractor set up an account with.

**Q: Labor:** Please provide a current organizational chart or list of positions that is being provided for this contract by the current contractor in each service area. Please indicate the percentage that these positions are dedicated to this contract.

**A:** See attachment 104-26 Section I General Contract Terms and Conditions, Section 5.1 Operations Staff and Section 5.2 Service Area Staffing Requirements

**Q: Section 2.4.4 bus monitors/attendants:** Please confirm that the contractor should account for 1 monitor/attendant for every special education route.

**A:** Yes

**Q:** Please confirm that all monitors for special education routes should be part of the daily bus rate.

**A:** Yes, part of the daily bus rate

**Q:** For regular education routes, please confirm if monitors/attendants should be accounted for on a 1-10 route bus ratio, and that these costs are billed outside of the daily per day bus rate.

**A:** Yes, a separate charge for Monitors on the bill

**Q:** Should the bidders not contemplate pricing for monitors/attendants for regular education routes for this pricing submission, as this will be assigned after the award? If bidders are to price monitors/attendants for this pricing submission, please provide the total number of regular education monitors that are currently operating in the service, and is this a good estimate for the number of regular education monitors we should assume for year one of the contract?

A: 1 monitor for every 10 buses.

**Q: Vehicles: What type and number of support vehicles are currently provided by the contractor?**

A: Unknown by KPBSD.

**Q: Does the District have any requirements or specifications/preferences regarding the age, model, or fuel requirement of support vehicles?**

A: No, that is a contractor provided piece of equipment.

**Q: General: At this time what are the three biggest challenges the District and the bus system face, and how have these inhibited the District from achieving its goals?**

A: Driver shortage, budget deficit, and the cost of fuel.

**Q: Section 1.2 (g), Page 2 of the General Contract T&C: Our company does not provide copies of our insurance policies as they contain confidential client information. Would the District accept broker-issued Certificates of Insurance and/or certified policy endorsements for this requirement?**

A: Yes, certificates of insurance.

**Q: 6.2.2 Terminal Telephone Lines: Are telephone call recordings required for this project? If yes, please elaborate: for which calls or lines, and are there any specific retention, security, or compliance requirements for those recordings?"**

A: No

**Q: 6.2.1 Radios and Base Stations: Please provide details about the in-vehicle radio systems currently in use, including the make and model of the radios, their approximate age, and how many vehicles have each type (if more than one model is in use).**

A: That is a contractor provided piece, KPBSD does not have the details, the radio provided to the district is a Motorola CP200D

**Q: 6.2.2 Terminal Telephone Lines: Is there a requirement for TDD/TTY (Telecommunication Device for the Deaf) support for phone communications?**

A: No

**Q: Please provide the current call tree that should be used with the existing public facing phone numbers**

A: KPBSD does not have this information

**Q: Section I, Section 10. Performance Bond Requirements: Please confirm that the District will accept the surety's annually renewable performance bond form.**

A: Bond will be reviewed to determine if it meets the State of Alaska requirements.

**Q: Section I, Section 10. Performance Bond Requirements, 10.1 Delivery: Will the District consider lowering the performance bond to 20% of the District's fiscal year compensation to be paid to the Contractor, to align with industry standards?**

**A: No**

**Q: Section 2.2.7 and price pages Service Area II. Section 2.2.7 outlines Special Education Routes (3 Route Buses and 1 Spare Bus). The price page for Service Area II indicates 4 route buses for Special Education. Please confirm if pricing should consider 3 route buses or 4 route buses for special education routes for service area II. If it is in fact 4 route buses, should bidders include an additional bus as a spare (5 total)?**

**A: Revise Section II, Statement of Work, Service Areas: Special Terms and Conditions, Section 2.2.7. to: "Vehicle Specifications, Special Education Routes (4 Route Buses and 1 Spare Bus) Five (5) Type A or Type C buses with minimum passenger capacity of at least thirty (30) elementary students equipped as follows:"**

**Q: Section I, General Contract Terms and Conditions, 16.13. Regular Education Bus Monitors: This section states that "the cost of providing bus monitors for regular education buses shall be separate from the daily bus rate for regular route buses." Where should contractors provide the regular education monitor rate?**

**A: Contractor should include this on attachment C as it is not included in the daily rate.**

**Q: Item M section IV. ADDITIONAL MATERIAL: Request for justification of proposal, Attachments C1 through C6. Additional costs for attendant salaries not reimbursed by the District are to be listed under Other Benefits. This information must be submitted with the proposal for each bus rate for each service area. If the proposal is not accompanied by this information, the proposal will be declared non-responsive. Can the district please provide a detailed description of the cost items that must be included in this section?**

**A: All items related to daily bus rate**

**Q: Start-up Costs: When start-up costs are included in the year one rates, often the year two variable rate will be lower since start-up is a one-time cost. However, since the daily bus rate is indexed against CPI each year, there is no mechanism for a rate decrease in year two. Would the district consider allowing contractors to bill start-up separately outside of the daily rate schedule?**

**A: The startup costs would fall under "Other Specify" in C1-C6 and justified.**

**Q: Pricing year-over-year increases: Would the district consider allowing bidders to provide their pricing year after year for each year of the base term of the contract?**

**A: No, See attachment 104-26 Section I General Contract Terms and Conditions, Section 3.3.5.**

**Q: For the larger items, such as manuals and driver's handbook, can these items be put on a USB in lieu of printing due to the file size?**

A: Yes

**Q: Will the district consider double-sided proposal to reduce the size (page count) of the overall proposal?**

A: Yes, Submission Requirements, Section A, Item 1 Format of Proposal is revised to allow two-sided 8-1/2 x 11 bond paper.

**Q: Will the District Consider an Operating Cost and per bus cost rate structure. ( IE alternate bid structure)?**

A: No alternate bid structure, bid per the documents.

**Q: Studded Tires, all six tires or just drive tires?**

A: All six tires should be studded.

**Q: Charter Service: How many route time charter buses are needed to service the District?**

A: Currently, we have 16 District operated Activity buses that handle the majority of the Charters, with this contract we would like to only have the contractor provide this service.

**Q: 2.9 KPBSD drivers referenced is it safe to assume with charter buses being provided that this provision will go away or is there a plan to keep both?**

A: The training is limited to a maximum of the two positions and is to remain.

**Q: Price Adjustment: Will the District include provision that provides for price adjustments if Contractor's costs increase or revenues decrease as a result of (i) changes to the scope of work/service hours requested by the District, (ii) changes in laws, rules, regulations, etc. applicable to the services to be provided by Contractor, and/or (iii) wage increases necessary for Contractor to be able to recruit and retain qualified employees as a result of an increase in the minimum wage in the City or surrounding jurisdictions; and (iv) costs incurred in response to a federal, state, or local state of emergency (including the COVID-19 pandemic or similar national emergency), including providing personal protective equipment, supplies, staffing, and additional services (including additional health and safety services or requirements)? If the parties are unable to agree on a rate adjustment, then either party may terminate the contract upon 120 days' written notice to the other party.**

A: No

**Q: Risk of Changes in Law §15.8: This section states: The Contractor agrees to assume the risk of such changes of law and assumes exclusive responsibility for conforming the Contractor's performance under this Contract and any amendment to this Contract to the statutes, regulations, and policies of the United States, the state of Alaska, the Kenai Peninsula Borough School District, and the cities located therein, as those statutes, regulations and policies may be amended from time to time. Will the District delete this section?**

A: No

**Q: Force Majeure §15.2.1.3: This section states: Nothing in paragraph 15.2.1.1 excuses the Contractor's failure to perform by reason of strike or other labor strife involving the Contractor's own employees. Will the District delete and include labor disputes, strikes, and other labor disruptions as force majeure events?**

**A: No**

**Q: Termination for Convenience: This section states: The District may terminate at any time upon 90 days' notice to Contractor. Will the District revise to provide for the payment of the Contractor's reasonable close-out costs?**

**A: Bid per RFP**

**Q: Disputes: This section states: Any disputes arising under the contract which are not disposed of by the Head Buyer and his/her contractor counterpart shall be decided by Kari Dendurent, Kenai Peninsula Borough School District Assistant Superintendent. Will the District delete this section?**

**A: No**

**Q: Contract Section 2.9: This section states: Contract includes all representations made by the Contractor during the review and award process. Will the District delete this section?**

**A: No**

**Q: Labor Matters: This section states: The Contractor shall be required to give preference in employment to experienced employees who, in the preceding Contract term, have performed satisfactorily. The Contractor shall solicit applications from and make every reasonable effort to hire experienced employees, including bus drivers and attendants/monitors. Will the District revise to clearly acknowledge and agree that Contractor shall have the ability to determine which employees it will hire and will have the right to set the terms and conditions of employment for its employees?**

**A: See attachment 104-26 Section I General Contract Terms and Conditions, Section 8.6.1 Solicitation – "solicit applications from and make every reasonable effort to hire experienced employees" – terms and conditions are addressed in 8.6.3**

**Q: Indemnification §11.1: This section states: Contractor to indemnify the District for all matters, including as a result of actions or inactions of the District and the Contractor together. Will the District revise to clarify that the Contractor shall have no indemnity obligations or liability for the actions or inactions of the District?**

**A: No**

**Q: Withholding of Payment §13.4.4 and §13.4.5: This section states: For every seven (7) calendar days the critical default continues after an installment payment has been withheld, the Contractor shall lose the right to ten percent (10%) of the withheld funds as liquidated damages. Will the District delete this section?**

**A: No**

**Q: Please confirm the District will accept e-signatures on all forms and the cover letter.**

**A: Yes, per Instructions to Proposers**

**Q: Please confirm whether the proposal format is the questionnaire attachment (104-26-Attachments), or please provide the required submission format.**

**A: Yes, See Instructions to Proposers, Section E. 11. and 104-26 attachment instructions**

**Q: The RFP states: Proposers may not qualify for a proposal, nor restrict the rights of the District. If a proposer does so, the District may determine the proposal to be non-responsive, and the proposal may be rejected. If the District fails to identify or detect supplemental terms or conditions in a proposal that conflict with those contained in this RFP or that diminish the District's rights under any award resulting from this RFP, the term(s) or condition(s) will be considered null and void. Please provide details on how a proposer should submit exceptions to the contract language for negotiation purposes if awarded.**

**A: See Instructions to Proposers, Section F.**

**Q: The RFP states that upon termination, the District has the right to either lease or purchase our fleet, based on an appraised value of the fleet. The appraised value of the fleet may or may not meet the value of the vehicles that the proposer has built into their price proposal for the remaining depreciation on the assets. Please confirm that, in this circumstance, the contractor will be made whole on the remaining capital depreciation.**

**A: This falls under Section I General Contract Terms and Conditions, Section 13. Default, Breach, Damages, Excuse, specifically 13.4 Remedies on Contractor's Default and the process is specifically detailed in 13.4.2.1.1 and 13.4.2.2.1.**

**Q: Technology: Please identify the routing and GPS tracking software platform currently used by the District and describe any issues or challenges the District has experienced with the system.**

**A: Transfinder/ Route finder Pro v12.17.1056 – Dated Technology**

#### 6.1.1.4. Bus Recording, Camera System, and Vehicle Monitoring Technology

The Contractor shall provide and maintain a digital video recording and vehicle monitoring system on all buses used to transport students under this Agreement. The system shall meet the following operational, technical, and accessibility requirements.

##### 6.1.1.4.1. Operational Requirements

All recording and monitoring devices, including cameras and vehicle monitoring equipment, shall be fully operational whenever the bus is in service or transporting students.

##### 6.1.1.4.2. District Access

The Contractor shall provide the District with a secure and reliable method for transferring recorded video and related data to the District's computer systems. The District shall have access to all video recordings and associated system data upon request and in a format compatible with District technology systems.

##### 6.1.1.4.3. Vehicle Monitoring System Access

The District shall be granted full administrative and operational access to the vehicle monitoring platform, including the Zonar system or an equivalent system used for vehicle tracking, route monitoring, and vehicle status reporting.

##### 6.1.1.4.4. Maintenance and Inspection

The Contractor shall maintain all recording and monitoring equipment on a regular preventative maintenance schedule. Equipment shall be routinely inspected to ensure proper operation, including verification of recording functionality, camera positioning, and appropriate viewing angles. Any malfunctioning equipment shall be repaired or replaced promptly.

6.1.1.4.5. Camera Coverage

Each bus shall be equipped with a minimum of three (3) camera viewing angles capable of providing adequate monitoring of the driver area, entrance or stairwell, and passenger seating areas.

6.1.1.5. Camera System Technical Specifications

6.1.1.5.1. Resolution

All cameras shall support a minimum resolution of 1080p Full High Definition (HD) or higher.

6.1.1.5.2. Field of View

Cameras shall utilize wide-angle lenses ranging between 2.1 mm and 2.8 mm, providing an approximate 120° to 160° field of view.

6.1.1.5.3. Durability and Environmental Protection

All cameras and associated components shall be designed for vehicle use and rated IP66 or higher for protection against dust, moisture, vibration, and temperature fluctuations.

6.1.1.5.4. Low-Light Performance

Interior cameras shall be equipped with infrared (IR) illumination, approximately 850 nm, to provide clear recording capability during low-light conditions.

6.1.1.5.5. Mounting and Security

All cameras shall be securely mounted using tamper-resistant hardware and protective housing designed to prevent unauthorized adjustment or removal.

6.1.1.6. Recording System Requirements

6.1.1.6.1. Digital Video Recorder (DVR)

Each bus shall be equipped with a multi-channel digital video recorder capable of supporting minimum of four (4) channels and up to eight (8) channels.

6.1.1.6.2. Storage Capacity

Recording devices shall utilize solid-state storage media such as SDXC cards or solid-state drives (SSD) and support storage capacities up to two (2) terabytes

6.1.1.6.3. Event Detection and Safety Triggering

The system shall include an integrated three-axis (3-axis) G-sensor capable of detecting and flagging safety-related events including sudden braking, acceleration, or collisions.

6.1.1.7. Video Retention and Ownership

6.1.1.7.1. Retention Period

All video and associated data recorded by the bus camera system shall be retained for a minimum of ninety (90) calendar days.

6.1.1.7.2. District Ownership

All recordings and associated data generated by the bus camera and monitoring systems while performing services under this Agreement shall be considered the sole property of the District.

6.1.1.7.3. Evidence Preservation

Upon notification from the District of a potential incident or investigation, the Contractor shall immediately preserve all relevant recordings and prevent them from being overwritten.

6.1.1.8. Equipment Failure and Bus Operational Status

Any bus operating under this contract with non-functional, damaged, or improperly positioned camera equipment shall be considered a down bus and shall not be placed into student transportation service until repaired.

6.1.1.9. Camera Tampering or Obstruction

Camera systems installed on buses operating under this Agreement shall not be obstructed, disabled, altered, or tampered with by any employee, driver, or contractor personnel.

6.1.2.0. Incident Footage Request and Delivery

Upon notification by the District of an incident or investigation, the Contractor shall provide all relevant recordings within twenty-four (24) hours of the request in a standard digital format compatible with District systems.



**First Student Inc.**

Kenai Peninsula 24800  
 34234 Industrial Street  
 Soldotna, AK 99669

Phone: (816) 618-3310  
 Fax:

**INVOICE #**

12088891
12/01/2025
Net 30 Days
2552200

Invoice Date

Terms

Customer Number

Purchase Order #

**Customer Information**

Name Kenai Peninsula Borough School District  
 Address 148 N Binkley  
 Soldotna, AK 99669

Service Description	Location	Account	Amount
NOVEMBER 2025 REG ED TRANSPORTAION	24800	41120	\$488,408.40
NOVEMBER 2025 SPED TRANSPORTAION	24800	41120	\$284,429.88
NOVEMBER 2025 MONITOR BILLING	24800	41438	\$6,377.23
NOVEMBER 2025 FUEL ADJUSTMENT	24800	41160	\$19,720.59
NOVEMBER 2025 LIQUIDATED DAMAGES	24800	41140	(\$7,500.00)

**Comments**

Invoice Sub-Total	\$791,436.10
TAX EXEMPT	
Sales Tax	\$0.00
Total	\$791,436.10
Deposits	\$0.00
Balance Due	\$791,436.10

Please detach bottom portion to be returned with remittance

Location Number	24800
Customer Number	2552200
Invoice Number	12088891
Invoice Total	\$791,436.10

**Remit to:**

FIRST STUDENT, INC.  
 22157 Network Place  
 Chicago, IL 60673-1221  
 USA

00000248000002552200001208889100791436105

**First Student Inc.**

Kenai Peninsula 24800  
 34234 Industrial Street  
 Soldotna, AK 99669

Phone: (816) 618-3310  
 Fax:

**Customer Information**

Name Kenai Peninsula Borough School District  
 Address 148 N Binkley  
 Soldotna, AK 99669

**INVOICE #**

INVOICE #	12095767
Service Date	12/31/2025
Invoice Date	01/02/2026
Terms	Net 30 Days
Customer Number	2552200
Purchase Order #	

Service Description	Location	Account	Amount
DECEMBER 2025 REG ED TRANSPORTAION	24800	41120	\$407,007.00
DECEMBER 2025 SPED TRANSPORTAION	24800	41120	\$237,024.90
DECEMBER 2025 MONITOR BILLING	24800	41438	\$4,121.45
DECEMBER 2025 FUEL ADJUSTMENT	24800	41160	\$16,761.86

**Comments**

Invoice Sub-Total	\$664,915.21
TAX EXEMPT	
Sales Tax	\$0.00
<b>Total</b>	<b>\$664,915.21</b>
Deposits	\$0.00
<b>Balance Due</b>	<b>\$664,915.21</b>

Please detach bottom portion to be returned with remittance

Location Number	24800
Customer Number	2552200
Invoice Number	12095767
Invoice Total	\$664,915.21

**Remit to:**

FIRST STUDENT, INC.  
 22157 Network Place  
 Chicago, IL 60673-1221  
 USA

00000248000002552200001209576700664915212



**First Student Inc.**

Kenai Peninsula 24800  
 34234 Industrial Street  
 Soldotna, AK 99669

Phone: (816) 618-3310  
 Fax:

**INVOICE #**

Service Date  
 Invoice Date  
 Terms  
 Customer Number  
 Purchase Order #

12107775
1/31/2026
02/06/2026
Net 30 Days
2552200
N/A

**Customer Information**

Name Kenai Peninsula Borough School District  
 Address 148 N Binkley  
 Soldotna, AK 99669

Service Description	Location	Account	Amount
January 2026 Reg Ed Transportation	24800	41120	\$487,084.80
January 2026 SPED Transportation	24800	41120	\$284,429.88
Fuel	24800	41160	\$17,735.82
Monitors Soldotna	24800	41438	\$3,601.81

**Comments**

REBILL  
 REBILL  
 REBILL

Invoice Sub-Total	\$792,852.31
TAX EXEMPT	
Sales Tax	\$0.00
Total	\$792,852.31
Deposits	\$0.00
Balance Due	\$792,852.31

Please detach bottom portion to be returned with remittance

Location Number	24800
Customer Number	2552200
Invoice Number	12107775
Invoice Total	\$792,852.31

**Remit to:**

FIRST STUDENT, INC.  
 22157 Network Place  
 Chicago, IL 60673-1221  
 USA

00000248000002552200001210777500792852314

**Contract  
Pupil Transportation Services  
Kenai Peninsula Borough School District**

**Between**

Kenai Peninsula Borough School District  
148 North Binkley Street  
Soldotna, Alaska 99669

Hereinafter referred to as the District

**And**

Apple Bus Company a  
Missouri Corporation having a place of business at  
230 E Main St.  
Cleveland, MO 64734  
  
816-618-3310  
(Phone)  
816-618-3311  
(Fax)  
Pending  
(Alaska Business License Number)

Hereinafter referred to as the Contractor

**Witnesseth That:**

**In consideration of the promises and mutual covenants and agreements herein contained, the parties hereto agree as follows:**

**Article**

**1. Superseding Effect**

The Contract supersedes all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties with respect to the work to be performed under the Contract.

**2. Contract Documents**

The following shall be deemed a part of the Contract (together referred to as the Contract documents) and are hereby incorporated by reference:

- 2.1. Articles 1 through 16 of this Pupil Transportation Services Contract (RFP 118-16, Section II)
- 2.2. Section III: General Contract Terms and Conditions (RFP 118-16, Section III)
- 2.3. Section IV: Service Areas Special Terms and Conditions (RFP 118-16, Section IV)
- 2.4. The Contractor's Nondiscrimination Certificate
- 2.5. Request for Proposal 118-16 and all addenda and schedules thereto, excepting only Section II, which are incorporated as part of the Contract documents as set forth above.
- 2.6. The Contractor's performance bond.
- 2.7. The Contractor's insurance policies.
- 2.8. The Contractor's proposal package upon which award was made, including but not limited to the Submittal Questionnaire and Checklist, all attachments and schedules included as part of the Proposal package, and all additional submissions made by the Contractor during the review and award process.
- 2.9. All representations made by the Contractor during the review and award process.

**3. Order of Precedence**

The order of precedence that shall govern in the event of a conflict between the Contract documents is the order set forth in Article 2 above.

**4. Scope of Work**

The Contract shall constitute the basic agreement between the parties for the provision of reliable, safe, and uninterrupted pupil transportation services, pursuant to all terms and conditions of the Contract documents. The Contractor shall furnish all material, equipment, infrastructure, labor, and services necessary to perform the work associated with the provision of pupil transportation services, as set forth Section III, General Contract Terms and Conditions (hereinafter the "General Terms"), Section IV, Service Areas Special Terms and Conditions (hereinafter the "Special Terms"), and Attachments, which will be specified in the final Contract document in accordance with the award (hereinafter the "Schedules") with respect to the following service areas:

- Service Area I
- Service Area II
- Service Area III

The Contractor represents that it has obtained all the necessary information on conditions and circumstances that may affect its performance of the work and warrants that it has the methods and means to provide the transportation services required within the Contract, including infrastructure, facilities, equipment, capital, and staff for the entire term of the Contract and any extension term.

**5. Period of Performance**

- 5.1 The work to be accomplished under the Contract shall be performed during the period of July 1, 2017 through June 30, 2027.
- 5.2 Specific periods of performance, if any, and completion dates for specific Contract line items are set forth in the General Terms and Special Terms, attached hereto.
- 5.3 The District shall have the option to extend the term of this Contract upon mutual agreement of the District and the Contractor for up to a five- (5) year period. The parties agree that the

compensation payable to a Contractor during any renewal term will be based on changes in the cost of fuel, wages, insurance, equipment costs, and other relevant items during the initial Contract term. All other terms and conditions of the Contract shall remain in full force and effect during the extension term.

**6. Consideration of Payment**

Payment will be in accordance with the terms specified in the General Terms, the Special Terms, and the Schedules.

**7. Inspection and Acceptance**

All work performed under the Contract shall be inspected and accepted in accordance with the provisions of the General Terms and Special Terms.

**8. Rights Reserved**

The District shall retain the right at all times, in addition to all other rights specified in the Contract Documents, to:

- 8.1. Direct the Contractor to operate in another service area to accomplish the most effective overall routing and if in the best interest of the District.
- 8.2. Direct the Contractor to assume one (1) or more Special Education routes inside the service area(s) in which the Contractor is providing services;
- 8.3. Direct the Contractor to assume regular routes that are not presently in the Contractor's existing service area. Any added route(s) will be paid at the daily rate per bus as provided in the Special Terms and the Schedules.

Further, the parties agree that the Contractor is not granted exclusive rights to operate within the service area(s) in which the Contractor agrees to provide student transportation services, pursuant to the Contract, and that the District has the right to operate District buses or to direct and permit other contractors to operate in the Contractor's service area(s) at the discretion of the District.

**9. Modifications**

The District may, by written order to the Contractor, at any time during the term of the Contract and any extension term, make changes within the general scope of the work; and the Contractor agrees to perform such changed services. Increases or decreases for these changes typically shall be addressed through the daily rates. If such change increases or decreases the cost or time for providing the service, the parties, prior to performing the services, shall negotiate an equitable adjustment, which shall be appended to the Contract in writing. During the term of the Contract, unforeseen needs may arise calling for transportation services not specifically named in the Contract documents. The District and Contractor agree to negotiate transportation costs to address such unforeseen needs to the satisfaction of each.

No alteration, modification, or variation in the terms of the Contract shall be valid unless made in writing.

**10. Limitation of Liability**

In no event shall the District be liable for any indirect, consequential, incidental, lost profits or similar expectancy damages arising out of the Contract. The District's total obligation under the Contract is the consideration specified herein.

**11. Unavailability of Funding**

The District, at its sole discretion, may terminate or reduce the scope of the Contract if available funding is reduced for any reason.

**12. Access and Retention of Records**

The Contractor agrees to provide the District and its agent(s) access to any records necessary to determine Contract compliance. The Contractor agrees to create and retain records supporting the services rendered or supplies delivered for a period of at least three (3) years after the completion date of the Contract or the conclusion of any claims, litigation, or exception relating to the Contract taken by the District or any third party.

**13. Notices and Correspondence**

All notices and correspondence shall be sent by either party to the other party, in all matters dealing with the Contract, to the following addresses:

To the District:           Kenai Peninsula Borough School District  
                                  Attn: Transportation Supervisor  
                                  139 East Park Avenue  
                                  Soldotna, AK 99669  
                                  (907) 262-7165 (fax)  
                                  (907) 714-8824 (telephone)

To the Contractor:       Apple Bus Company  
                                  Attn. Reid Oyster  
                                  230 E Main St., Box 155  
                                  Cleveland, MO 64734  
                                  816-618-3310 (telephone)  
                                  816-618-3311 (fax)

Or any other address provided prior written notice is given to the other party.

**14. No Waiver**

The failure of either party, in one or more instances, to enforce one or more of the terms or conditions of the Contract documents, or to exercise any of its rights or privileges, or the waiver of any breach of such terms or conditions, shall not be construed as thereafter waiving any such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect as if no waiver had occurred. One or more waivers by either party of any provision, term, condition, or covenant shall not be construed as a waiver of a subsequent breach of the same by the other party.

**15. Severability**

The invalidity or unenforceability of any particular provision of this Contract shall not affect the remainder hereof; and in any such event, this Contract shall be construed and interpreted in all respects as if such invalid or unenforceable provision were omitted.

**16. Governing Law**

The laws of the State of Alaska shall govern the Contract. The parties agree that any original action to enforce any provision of the Contract or to obtain any relief from or any remedy in connection with the Contract and the work performed hereunder, shall be brought in the Third Judicial District, Kenai, Alaska.

In Witness Whereof, the parties hereto have executed the Contract which is effective as of \_\_\_\_\_.

Kenai Peninsula Borough School District

Signature: John O'Brien (For D. Jones)  
Daryl Jones

Title: Assistant Superintendent

Date: 10.19.16

The foregoing instrument was acknowledge before me this 19<sup>th</sup> day of October, 2016, by John O'Brien (name) as Assistant Superintendent of the Kenai Peninsula Borough School District.



Debbie Tressler

Notary Public for the State of Alaska

July 18, 2020  
Commission Expiration Date

Contractor

Raid Oyster  
Contractor's Typed or Printed Name

Signature: [Signature]  
(Individual authorized to bind Contractor)

Title: Executive Vice President

Date: 10/18/16

The foregoing instrument was acknowledge before me this 20<sup>th</sup> day of Oct, 2016, by Misty Mincks (name) as Notary (title) of Apple Bus Co.  
Paradise



MISTY MINCKS  
My Commission Expires  
October 30, 2018  
Cass County  
Commission #12270666

Notary Public for the State of MD.

10-30-16  
Commission Expiration Date

NOTE TO BIDDERS: Please sign and return one (1) copy of this sheet with your Proposal to acknowledge receipt of Addendum #1 REQUEST FOR PROPOSAL: #104-26

BIDDER: \_\_\_\_\_

(Firm Name)

Mailing Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

(Signature and Title)