

**Kenai Peninsula Borough School District
Attachment A
Daily Rate Per Bus
Service Areas I, II, and III**

Proposal No. 104-26 Pupil Transportation

Due: 4:00 p.m. Alaska Time
April 29, 2026

Service Area I Central Peninsula Area
Service Area II Homer Area and Anchor Point Area
Service Area III Moose Pass and Seward Area

To: Kenai Peninsula Borough School District
Purchasing Department
139 East Park Avenue
Soldotna, Alaska 99669

In compliance with the Request for Proposal issued by the Kenai Peninsula Borough School District, the undersigned offers to furnish transportation services during the seven- (7) year period of July 1, 2027, through June 30, 2034 for eligible pupils living within Service Area I, Service Area II, and Service Area III of the Kenai Peninsula Borough School District on an "All or None" basis as follows:

SERVICE AREA I

Item		Per Month	Quantity	Annual Cost
Facility Cost		\$	12	\$
Service Area I	Forty-one (41) buses	Daily Rate per Bus	Days	Annual Cost
Regular Routes	Twenty-Eight (28) Buses		170	
Special Education Routes	Thirteen (13) Buses		170	

Total _____

SERVICE AREA II

Item		Per Month	Quantity	Annual Cost
Facility Cost		\$	12	\$
Service Area II	Thirteen (13) buses	Daily Rate per Bus	Days	Annual Cost
Regular Routes	Nine (9) Buses		170	\$
Special Education Routes	Four (4) Buses		170	\$

Total _____

SERVICE AREA III

Item		Per Month	Quantity	Annual Cost
Facility Cost		\$	12	\$
Service Area III	Five (5) buses	Daily Rate per Bus	Days	Annual Cost
Regular Routes	Four (4) Buses		170	
Special Education Routes	One (1) Bus		170	

Total _____

TOTAL ANNUAL COST for Initial Year (add the costs and enter here): \$ _____

The undersigned agrees to perform all pupil transportation services as specified in the RFP for Pupil Transportation.

Company Name

Company Physical Address

Company Telephone Number

Company Mailing Address

Authorized Signature and Title

City, State, and Zip

Printed Name and Title

Telephone Number

Alaska Business License Number

Fax Number

Date

**Kenai Peninsula Borough School District
Attachment A
Vehicle Information
Service Areas I, II, and III**

The following individual buses shall be used by the undersigned if the RFP is accepted. The buses listed below meet all Alaska minimum standards for school buses and all national minimum standards for school buses currently in effect.

[illegible]

**Kenai Peninsula Borough School District
Attachment A
Cocurricular Activities Form
Service Areas I, II, and III**

LOCAL: Inside a 50-Mile Radius

Charges begin and end at the bus barn or the assigned and approved park out location. A minimum of one-hour (1) show up is guaranteed. Pupil transfers between schools in conjunction with regular scheduled home-to-school routes will be done at no charge provided these transfers occur within fifteen (15) minutes of the normal route times.

Regular bus \$ _____ Per Hour Running

Regular bus \$ _____ Per Hour Standby

LONG DISTANCE: Outside a 50-Mile Radius

Charges begin and end at the bus barn or the assigned and approved park out location. A minimum of one-hour (1) show up is guaranteed.

Regular bus \$ _____ Per Hour Running

Regular bus \$ _____ Per Hour Standby

Layover \$ _____

Lodging \$ _____

Meals \$ _____

\$ _____

Breakfast

Lunch

Dinner

The undersigned agrees to perform all pupil transportation services as specified in the RFP for Pupil Transportation

Company Name

Company Address (Street)

Company Telephone Number

Company Mailing Address

Authorized Signature and Title

City, State, and Zip

Printed Name and Title

Telephone Number

Alaska Business License Number

Fax Number

Date

**Kenai Peninsula Borough School District
Attachment B
Submittal Questionnaire and Checklist
Service Areas I, II, and III**

Instruction

All requested documents or informational materials must be provided as requested, and all questions answered completely, with any additional explanations, as deemed necessary, to fully explain the requested information. Failure to provide the requested information or answers to questions may render the Proposal non-responsive. It is understood that the District may contact any named individual(s) referred to in your response to confirm information or to seek additional information. By submitting the Proposal, you specifically authorize such individual(s) to provide such information. Indicate on the bottom of this form your classification of information as stated in RFP Instructions to Proposers, Section H

NOTE: If the information is attached, please sign each page and identify the question to which you are responding.

I. GENERAL BUSINESS HISTORY

		This Column For District Use Only
A.	Name of business	Yes ____ No ____
B.	Is the above-named business a subsidiary of a larger business organization? Yes ____ No ____ If yes, please provide the names and address of the parent organization and the names of all owners or officers of such parent entity.	Yes ____ No ____
C.	Type of organization (i.e., sole proprietorship, partnership, corporation). Include a brief narrative history of the business and business operations.	Yes ____ No ____
D.	Name(s) of principals (i.e., owner or partners, corporate officers, managerial personnel).	Yes ____ No ____
E.	Type or types of business activities conducted over the last five (5) years (i.e., pupil transportation, charter transportation, construction, etc.), including approximate dollar amounts involved in each such operation.	Yes ____ No ____
F.	If requested by the District, a financial statement for each of the last three (3) years (i.e., balance sheet and profit and loss statement).	Yes ____ No ____
G.	Have you, or any of your principals declared bankruptcy, been ordered into involuntary bankruptcy or receivership in any business operations at any point over the last five (5) years? Yes ____ No ____. If yes, please provide details as to where and when, and the current status of such matters.	Yes ____ No ____
H.	Is your company, any of its principals, or key managerial personnel currently involved in any criminal or civil litigation arising out of business operations or otherwise relating to the business' ability to provide pupil transportation services under this proposal? Yes ____ No ____. If yes, please provide details as to each such matter.	Yes ____ No ____

II. PUPIL TRANSPORTATION EXPERIENCE

Has the company or any of its officers, principals, or key managerial personnel been involved previously in providing pupil transportation services to any school district in Alaska or elsewhere in the last five (5) years? Yes____ No____.

If yes, please provide the following information for each such activity:

A. The name and location of each school district for which pupil transportation services have been provided.

B. The period of time over which such services were provided for each such school district.

C. The number of buses and employees involved in each such contract or operation.

D. If liability insurance was required for the performance of any of the pupil transportation operations, please provide the name of the insurance carrier providing such coverage, the amount of coverage required and whether or not such insurance was ever canceled by the carrier. If such insurance was ever canceled, please provide an explanation as to such cancellation.

E. The name of the individual or individuals for your company who were primarily responsible for overseeing pupil transportation services for your company on each such contract.

F. Has any district for which pupil transportation services were provided raised questions as to the frequency or severity of accidents or other legal claims arising out of your provision of such pupil transportation services? Yes____ No____.

If yes, please include the circumstances of each such complaint and the manner in which such complaint or complaints were resolved.

G. Have you ever failed to complete a contract for provision of pupil transportation services? Yes____ No____.

If yes, please provide details as to each such situation.

H. Has a school district ever attempted to rescind or otherwise terminate a contract with you for pupil transportation services? Yes____ No____.

If yes, please provide details as to each situation.

This Column For District Use Only	
Yes____	No____
Yes____	No____
Yes____	No____
Yes____	No____
Yes____	No____
Yes____	No____
Yes____	No____
Yes____	No____

III. OTHER TRANSPORTATION OPERATIONS

Has your company or its principals or key managerial personnel been involved in other transportation operations over the last five (5) years which would be relevant to your ability to perform pupil transportation services for the Kenai Peninsula Borough School District (i.e., charter transportation services, municipal mass transit, taxi operations, etc.)? Yes ___ No ___.

If yes, please provide the following information for each activity.

- | | | This Column For
District Use Only |
|----|---|--------------------------------------|
| | Has your company or its principals or key managerial personnel been involved in other transportation operations over the last five (5) years which would be relevant to your ability to perform pupil transportation services for the Kenai Peninsula Borough School District (i.e., charter transportation services, municipal mass transit, taxi operations, etc.)? Yes ___ No ___. | Yes ___ No ___ |
| A. | The name and location of each such operation, and the entity or persons served by each such operation. | Yes ___ No ___ |
| B. | The period of time over which each such operation provided service. | Yes ___ No ___ |
| C. | The number of buses and employees involved in each such operation. | Yes ___ No ___ |
| D. | If a performance bond was required, the amount of the performance bond in each case, and the name and address of the company through which the bond or bonds were obtained. Also, if any performance bond was ever canceled by the bonding company, please provide an explanation as to the circumstances involved in such cancellation. | Yes ___ No ___ |
| E. | If liability insurance was required, or provided, the name of the insurance carrier providing such coverage, the amount of coverage required, and whether or not such insurance was ever canceled by the carrier. If such insurance was ever canceled, please provide an explanation as to such cancellation. | Yes ___ No ___ |
| F. | For each operation, the name, address, and telephone number of the employee of the entity or principal person served who was primarily responsible for supervision of the services provided by you or your company. | Yes ___ No ___ |
| G. | The name of the individual or individuals for your company who were primarily responsible for overseeing transportation services for your company on each such operation. | Yes ___ No ___ |
| H. | Has any entity or person(s) for which transportation services were provided complained or otherwise raised questions as to the number of accidents or other legal claims arising out of your provision of such transportation services? Yes ___ No ____. | Yes ___ No ___ |
| | If yes, please include the circumstances of each such complaint and the manner in which such complaint or complaints were resolved | |
| I. | Have you ever failed to complete a contract for provision of transportation services? Yes ___ No ____. | Yes ___ No ___ |
| J. | Has an entity or person(s) ever attempted to rescind or otherwise terminate a contract with you for transportation services? Yes ___ No ____. | Yes ___ No ___ |

IV. ADDITIONAL MATERIAL

- A. How do you intend to provide the required vehicles and facilities called for in the contract? Please provide a list of inventoried equipment already on-hand to be used in fulfilling the contract. If required vehicles and/or facilities must be purchased, rented, or leased in order to perform the contract, please provide a letter of intent from a recognized third party certifying that arrangements have been made for the purchase, lease or rent of necessary vehicles and/or facilities and that necessary financing is available, and that such vehicles and/or facilities will be available in time to provide the services required by the contract.
- B. How do you intend to provide required vehicle maintenance under the contract? If you intend to subcontract such services, please provide the name, address, and telephone number of the individual or company to whom you anticipate subcontracting such responsibilities.
- C. Please indicate your company's proposed hourly wage and benefit scale for drivers and attendants for the 2027–2028 school year and beyond. Explain in detail any additional wage incentive plan which you anticipate using. If your company is currently providing any pupil transportation services in the State of Alaska, please provide a copy of each hourly wage and salary schedule which is in effect.
- D. Please describe in detail your company's proposed procedures for attracting, screening, and hiring employees. Attach a copy of any application form which you anticipate using.
- E. Both the District and the incumbent Contractor have had difficulty attracting drivers and attendants during the past few years. What additional steps will your company take to ensure an adequate number of employees if the procedures outlined in item D are not successful?
- F. The District desires the driver and attendant turnover be kept to a minimum. Please indicate, in detail, steps which your company will take to keep turnover to a minimum.
- G. Should turnover rates surpass 25% per year what steps will your company take to reduce the rate of employee turnover?
- H. Please include a sample of the driver route notebook for both regular and Special Education routes.
- I. Please provide samples of the following:
- Driver and Attendant Policy Manual
 - Dispatch Procedures Manual
 - Other documents which will assist the District in evaluating the Contractor's ability to perform services required under the contract.
- J. Provide sample job descriptions for all positions required under the contract. Include the estimated amount of time operations personnel will spend on each job function. Also, include any responsibilities not directly related to providing service under the contract, (i.e., time spent compiling corporate reports.)

This Column For
District Use Only

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

Yes ____ No ____

IV. ADDITIONAL MATERIAL (Continued)

- K. Provide sample job descriptions for all positions required under the contract. Include the estimated amount of time operations personnel will spend on each job function. Also, include any responsibilities not directly related to providing service under the contract, (i.e., time spent compiling corporate reports.)
- L. Please list any other factors or conditions that you believe should be considered by the District in evaluating your Proposal for provision of pupil transportation services.
- M. Request for justification of proposal Attachments C1 through C6. Additional costs for attendant salaries not reimbursed by the District are to be listed under Other Benefits. This information must be submitted with the proposal for each bus rate, for each service area. If the proposal is not accompanied by this information, the proposal will be declared non-responsive.

This Column For District Use Only	
Yes ____	No ____
Yes ____	No ____
Yes ____	No ____

Kenai Peninsula Borough School District
Attachment C1
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area I ALL OR NONE	Regular Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)	\$	
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)		
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries		
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost		
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)	\$	
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$

Authorized Signature

Date

Confidential or Proprietary Information? Yes ___ No ___

Kenai Peninsula Borough School District
Attachment C2
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area I ALL OR NONE	Special Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)		
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)	\$	
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries	\$	
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost	\$	
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)		
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$

Authorized Signature

Date

Confidential or Proprietary Information? Yes ___ No ___

Kenai Peninsula Borough School District
Attachment C3
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area II ALL OR NONE	Regular Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)		
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)		
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries		
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost		
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)		
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$

Authorized Signature

Date

Confidential or Proprietary Information? Yes ____ No ____

Kenai Peninsula Borough School District
Attachment C4
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area II ALL OR NONE	Special Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)		
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)	\$	
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries	\$	
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost	\$	
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)		
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$

Authorized Signature

Date

Confidential or Proprietary Information? Yes ☐ No ☐

Kenai Peninsula Borough School District
Attachment C5
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area III ALL OR NONE	Regular Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)		
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)	\$	
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries	\$	
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost	\$	
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)		
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$

Authorized Signature

Date

Confidential or Proprietary Information? Yes ___ No ___

Kenai Peninsula Borough School District
Attachment C6
Request for Justification
(To Be Submitted With Attachment A)

NOTE: Proposals which are not accompanied by this completed form will be declared non-responsive

Proposer	Service Area III ALL OR NONE	Special Education Routes
List expenses as if for one bus, for one day. The total of all expenses should total the daily bus rate indicated on the proposal submitted.		
Drivers' Salaries	\$	
Employer Taxes	\$	
Other Benefit (Specify)		
	\$	
	\$	
	\$	
Total Drivers		\$
Bus (Rental, Lease, Purchase etc.)		
Fuel & Oil	\$	
Tires	\$	
Other (Radios, Chains, Tie Downs etc.)	\$	
Mechanics' Salaries		
Parts	\$	
Towing	\$	
Vehicle License	\$	
Building Costs		
Rental, Lease Payment etc.	\$	
Utilities	\$	
Building Maintenance	\$	
Custodial Costs	\$	
Total Building Costs		\$
Management Cost		
Supplies	\$	
Insurance	\$	
Bonding	\$	
Travel Expenses	\$	
Driver/Attendant Training	\$	
Audit	\$	
Charter Cost	\$	
Other (Specify)		
	\$	
	\$	
	\$	
Profit	\$	
Grand Total		\$
Authorized Signature	Date	

Confidential or Proprietary Information? Yes ____ No ____

Attachment D
Non-collusion
Affidavit

UNITED STATES OF AMERICA
STATE OF ALASKA

SS (_____)

I _____ of _____
(Firm Name)

Being duly sworn, do depose and state:

That I am, or the firm, association or corporation of which I am a member is, a Proposer on the contract to be awarded by the Kenai Peninsula Borough School District, located at Kenai Peninsula Borough in the State of Alaska, for RFP 104-26 Pupil Transportation Services and have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

(Signature)

Subscribed and sworn to me this ____ day of _____, 2026

Notary Public

Commission Expiration Date