Due Date Flow Chart

Effective Instruction Evaluation Process Timeline

August 30

Evaluation Training

Certified Tenured Teachers

Non-Tenured Teachers

Fall

Walk-throughs and Informal Observations

Fall

Walk-throughs and Informal Observations

October 1

Self-Reflection/Calibration Conference Completed

October 1

Self-Reflection/Calibration Conference Completed

November 15

Evaluation for Tenured. Directed Assistance or Needs Improvement

Must include 2 formal obersations

November 15

1st formal observation cycle complete-remains at site as artifact for summative evaluation

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Winter

Walk-throughs and informal observations continue

December 1

Non-tenured status update to HR

March 1

Formal observation cycle complete - remains at site as artifact for summative evaluation

Winter

Walk-throughs and informal observations continue

March 1

2nd formal observation cycle complete- remains at site as artifact for summative evaluation

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Spring

Walk-throughs and informal observations coninitue

Spring

Walk-throughs and informal observations continue

April 15

Summative Evaluation for tenured certified staff to HR

April 15

Summative Evaluation for non-tenured certified staff to HR