



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Central Receiving Warehouse

Kirk Williams, Supervisor

139 East Park Avenue Soldotna, Alaska 99669-7553

Phone (907) 714-8870 Fax (907) 262-2525

## Memorandum

June 22, 2022

TO: All Schools  
From: Kirk Williams, Warehouse Supervisor  
Subject: Warehouse Deliveries/Closures

Due to inventory all stock orders must be entered and approved by 4:30 p.m. on June 9, 2023. The stock order system will reopen on or about June 16, 2023.

The Central Warehouse will be making weekly deliveries from August 1, 2022, through June 1, 2023 with the following exceptions.

September 5, 2022

November 24, 25, 2022

December 21, 2022 - January 2, 2023

March 13-17, 2023

April 7, 2023

May 29, 2023

Please take note of the exceptions and schedule your pick up/delivery needs accordingly.

Thanks.