



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Planning & Operations

Kevin Lyon, Director

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MEMORANDUM

TO: BUILDING ADMINISTRATORS

FROM: KEVIN LYON, DIRECTOR PLANNING & OPERATIONS

**RE: PARENT/GUARDIAN/STUDENT NOTIFICATION LETTER
AHERA (ASBESTOS) SCHOOL MANAGEMENT PLANS**

Attached are the documents you will need for this year's AHERA (asbestos) notifications: AHERA School Management Plan, and Written Notifications.

Parent/Guardian/Student Letter

As mandated by federal regulation, the District must notify parents/guardians/students in writing about the existence and location of AHERA School Management Plans for individual school buildings. Also required is the notification of all related asbestos activities which have occurred during the previous year in the building. The AHERA School Management Plan requires notification no later than October 1 of each year.

Employee Notification Memo

As mandated by federal regulation, the District must notify employees in writing about the existence and location of AHERA School Management Plans for individual school buildings. Also required is the notification of all related asbestos activities which have occurred during the previous year in the building. The AHERA School Management Plan requires notification no later than October 1 of each year.

Attached you will find the necessary documents with your school's information. You may distribute these during student registration, include it in one of the first school newsletters of the year, or email it to the parents/guardians/students.