

FIRST AID AND EMERGENCY CHAIN OF COMMAND PROTOCOL

SCHOOL: _____

I. When Nurse is IN the building:

The nurse will be available for providing first-aid treatment and for coordinating emergency care for the school-based population.

II. When Nurse is NOT in the building:

(NOTE: If the nurse is providing services at another school, she/he may be available for phone consultation or telehealth.)

A. MINOR: The following designated personnel will provide minor first-aid i.e. dispensing Band-Aids and ice packs:

B. BEYOND MINOR: For first aid needs beyond Band-Aids and ice packs:

- Use First Aid Chain of Command (see III below). This person will provide first-aid as needed and see that a parent/guardian is notified.

C. ACCIDENT: If an accident/incident occurs that is significant enough to warrant a medical referral or a 911 call:

- Use First Aid Chain of Command (see III below). This person(s) will provide first-aid as needed and see that the parent/guardian and school nurse are contacted.
- An accident/incident report must be filed by the person in charge of the student at the time of the incident. The person(s) administering first aid must document their care. A copy of this report is to be filed with the nurse.

D. EMERGENCY: Call 911. Use First Aid Chain of Command. Contact parent/guardian. Notify School Nurse.

III. First-Aid Chain of Command: At least one person from this list must be in the building at any given time.

1. _____ 3. _____
2. _____ 4. _____

(Note: Personnel on First-Aid Chain of Command should have a current First-Aid/CPR card.)