

# **KPSAA Executive Board Meeting Minutes**

Thursday, September 8, 2022

10am-2pm

**Warehouse Conference Room**

**Call to Order** – Mr. Beck call the meeting to order at 10:04 a.m.

## **Roll Call**

<b>Name</b>	<b>Title / Role</b>	<b>Present Y/N</b>
Dan Beck	President / Secondary Administrator (2024)	
Kyle McFall	Vice President / Activities Representative (2024)	
Bill Withrow	Secretary / Elementary School Rep (2023)	N-Ex
Vaughn Dosko	Executive Secretary / Principal Kenai Middle School	
Tim Daugharty	Board of Education Representative	
Shannon Dwyer	Representative at Large (2024)	
Doug Hayman	K-12 Representative (2024)	
Tyler Krekling	Middle School Representative (2023)	
Jesse Settlemyer	High School Representative (2023)	
Megan Smith	Parent Representative (2023)	
Mary Blossom	Admin. Secretary (non-voting)	

- Guest Attendees: Tony Graham, Director of Secondary Education & Student Activities

## **Approval of April 7, 2022 Work Session Meeting Minutes**

Motion: Jesse

Seconded: Tyler

Amendments: None

Motion carried, unanimous

## **Approval of April 7, 2022 General Meeting Minutes**

Motion: Jesse

Seconded: Tyler

Amendments: None

Motion carried, unanimous

## **Approval of April 7, 2022 Executive Meeting Minutes**

Motion: Megan

Seconded: Kyle  
Amendments: None  
Motion carried, unanimous

### **Approval of September 8, 2022 Meeting Agenda with Flexibility**

Motion: Shannon  
Seconded: Megan  
Amendments: None  
Motion carried, unanimous

### **Executive Secretary Report/Communications**

- A. End of 2021-22 Reporting:
- \* Approval for Homer High to start Track meet at 2:30 on 4/15.
  - \* Approval for Seward Elem to use 710 for additional stipend for Volleyball Intramural
  - \* Approval for Kenai Central to hold Football Camp May 23-25
  - \* Approval for Chapman School to add additional stipend for high Track numbers
  - \* Approval for Nikiski Mid/High a travel waiver to rent a van for State Track & Field
- B. Approval for Homer High to hold Football Camp July 18-21
- C. Approval for Soldotna High to hold Football Camp July 18-21
- D. Approval for Soldotna High to hold a Cheer Camp Aug. 23-25
- E. Approval for Homer Middle to add a stipend for Cross Country assistant coach
- F. Approval for West Homer Elem to use 710 fund for a Japanese Club. Also approval for 710 funds for additional soccer coach
- G. Approval for Homer High to hold a Basketball camp Aug. 30-Sept. 1
- H. Approval for Homer High to hold Soccer camp Sept. 24 for 3rd-6th grade.
- I. Approval for Soldotna High to use 710 for an additional assistant Football stipend due to excessive numbers
- J. Approval for Soldotna High to use two 710 assistant coaching stipends for Cross Country, pro-rated
- K. Cross Country Boroughs moved to Homer High as a result of Nikiski having their program suspended due to low numbers.
- L. ESports update

Vaughn also reported on the Zoom session with Billy Strickland and Sandy Wagner from ASAA. Given the recent turnover with principals and athletic directors around the state, ASAA is offering helpful recorded sessions. Jesse noted this as a valuable tool, as he discovered new information he wasn't aware of. Vaughn said this information will be sent out to Secondary Administrators and Athletic Directors.

ESports is generating additional discussion in the district. Vaughn reported KCHS, SOHI and Nikiski had programs last year and are approved to have competitive teams this year at a Range 7 stipend, and for two seasons (Fall and Winter). New schools wanting to start new ESports programs will operate at the Club level (Range 3) while it is verified the school has adequate infrastructure and equipment in place.

## **DISCUSSION ITEMS**

### *A. Middle College Eligibility: Language for establishing requirements for athletic/activity eligibility – Vaughn*

The board discussed the process to verify eligibility for student/athletes participating in a sport or activity while enrolled in Middle College. Middle College is an extension of the school district in partnership with KPC. Annaleah Karron, the district coordinator for the program, will accept the Out-of-District (Non-KPBSD) eligibility forms from schools and she will contact the school once she verifies the grade information. Mr. Graham confirmed this process meets the “Non-KPBSD Alternative Program” as defined in the handbook, and the board was in agreement with the current plan in place. No further discussion needed.

### *B. Staffing Guideline Language Changes, HS Football and Cross Country – Vaughn*

It is becoming evident as athlete numbers continue to increase, that the board needs to review the staffing guidelines for stipends. Vaughn shared SOHI for example is nearing 90 football players and the guideline chart ends at 50+. He noted approving the additional assistant stipend, which will be paid out of the school program’s 710 fund. SOHI’s current Cross Country Running numbers could support three assistant coaches. The current guideline tops out at 20+. Kyle, as the former A.D., confirmed this is an annual thing, having numbers far outside the guidelines. Vaughn said current policy is for SOHI to fundraise to pay for additional stipends that exceed the guideline numbers. The board recognizes the supervision and safety issues, and the decision was made to hold a Work Session to review the MS and HS Guidelines (Appendix D).

In a follow up conversation, Shannon brought up a topic based on a question from Skyview about activity ranges and why the MS Student Government stipend was cut to the point no one is willing to take on that work. Vaughn explained this topic is on the fringe of KPSAA as this board does not set ranges. This could be a part of our end of year analysis when Vaughn and Mary meet with HR to review school reports. Perhaps work with your school administrator to see if a club or other stipend is not being used to help.

Kyle asked about the need for a separate dive stipend (current guidelines combine

swim/dive at minimum of 10 and 20 for an assistant). The dive practices must be held at a different time and a very different skill set in terms of coaching.

This will be an ongoing discussion item and work session topic.

*C. Return to Play Language Change, physician approval from serious injury (Form?) – Vaughn*

Vaughn shared with the board a situation where an athlete suffered a serious injury, was cleared to play from a medical provider and was re-injured. The school district carries insurance, but it only pays for the injury once. After discussion, the board wants to institute a form, similar to the Concussion Acknowledgement. Mary will create a draft form and get feedback from the board along with District Office. The intent is to have this ready for review by November's meeting.

*D. Eligibility Check Dates (Review) – Vaughn*

The eligibility check dates was brought to Vaughn's attention from different schools. The board discussed the process and compared it to current language. The board prefers the eligibility check date to be the first school day following the end of a quarter (except the end of the school year). Kyle will draft language and present to Mary prior to board review.

*E. Esports – Participation Fee, Appendix A (Placement) – Vaughn*

The board determined ESports will be set at \$100 per season (ASAA has a Fall and Winter season for ESports). This will be moved to an Action Item for November's meeting and go before the Board of Education for approval.

*F. High School & Middle School Participation Fees (Review) – Vaughn*

Other discussion about participation fees revealed except for Soccer a few years ago (from \$100 to \$150), no fee increases have been adopted. A review of other large districts found Anchorage and Mat-Su set participation fees at \$200. The board considered after a lengthy discussion the justification exists to raise fees to \$175 or \$200, leaving the \$500 maximum per family in place.

Mary will update language to Appendix A to include ESports at \$100 per season for board Action in November. Jesse will draft language to increase Cross Country Running and Track & Field participation fees to \$150 (or the new fee if adopted). This topic is ongoing and will continue at the next meeting.

The board also reviewed and discussed middle school participation fees, set at \$60. Middle school athletes do not fundraise and there is no out of pocket maximum in current language. The board decided in agreement the current fee structure for middle school is adequate.

The board also discussed program budgets and how do coaches engage parents and keep them in the loop on their program's revenue needs and expenditures. Mr. Graham suggested better communication between coaches and families is advisable. He will notify secondary administrators and athletic directors to advise their coaches to prepare season budgets, expected season costs, fundraising plans, etc.

*G. Enrollment Based Extra-Curricular Stipend Ranges (Equity) – Vaughn*

Vaughn shared with the board the situation now where the stipend range for low participation numbers and small schools (which are exempt from the staffing guideline minimums) are the same as a larger program. The smaller school doesn't always attend all the events, never having to host a meet or tournament, has less costs, but the coach receives the same stipend. In the annual review with HR, this has been brought up as an equity issue. What element of control does KPSAA board have? Ultimately HR is where stipend ranges are determined. How does this board address the inequities? The board discussed possibly looking at the coaches' responsibilities language in the handbook, and tie those responsibilities into the stipend contract. The board thinks this issue would be worth having the conversation with HR.

*H. TAD Language Third Offense Update*

The board discussed the need to have a statement in the language to address the flexibility needed to keep up with ASAA changes at any point throughout the school year. Until such time that official language is approved, the waiver process will continue through the Executive Secretary.

*I. ASAA Updates – Vaughn*

Vaughn reported the Region III meeting has been changed to September 19th. He also re-stated the TAD violation changes with ASAA.

**ACTION ITEMS – For Board Adoption**

A. None

**Board Comments**

A. Mr. Beck welcomed Mr. Hayman to the KPSAA board as the incoming K-12 Representative. Currently the new Connections principal, the board will welcome his experience as the previous administrator for several small K-12 schools.

B. The board will plan to meet in a Work Session at 9:00 a.m. on November 9th, prior to the regularly scheduled Executive Board Meeting.

### **Next Meeting**

Tuesday, November 8, 2022

### **Adjournment**

Mr. Beck adjourned the meeting at 1:34 p.m.