

# **KPSAA Executive Membership Meeting Minutes**

Tuesday, February 24, 2026

10am-2pm

**Warehouse Conference Room**

**I. Call to Order:** President Settlemyer called the meeting to order at 10:08am

**II. Roll Call:** Present – Jesse Settlemyer, Dan Beck, Megan Smith, Vaughn Dosko, Tim Daugharty, Jenna Fabian, Tyler Krekling, Zach Kudla, Tracy Smtih, Shonia Werner (via zoom)

<b>Name</b>	<b>Title</b>	<b>Role/Location</b>
Jesse Settlemyer	High School Representative (2025)	President / KCHS
Dan Beck	Secondary Administrator (2026)	Vice-President / KCHS
Megan Smith	Parent Representative (2026)	Secretary / Kenai Middle
Vaughn Dosko	Executive Secretary	Principal Kenai Middle
Tim Daugharty	Board of Education Representative	Member
Jenna Fabian	Elementary Representative (2025)	Member / NNS Elem
Tyler Krekling	Middle School Representative (2025)	Member / Homer Middle
Zach Kudla	K-12 Representative (2026)	Member / Voznesenka
Tracy Smith	Activities Representative (2026)	Member / SOHI
Shonia Werner	Representative at Large (2026)	Member / Skyview Middle
Mary Blossom	Admin. Secretary (non-voting)	Administrative

- Guest Attendees:

**III. Approval of November 18, 2025 Executive Membership Meeting Minutes**

Motion: Megan

Second: Jenna

Amendments: None

Motion carried, unanimous

**IV. Approval of February 24, 2026 Executive Meeting Agenda with Flexibility**

Motion: Jenna

Second: Megan

Amendments: None

Motion carried, unanimous

V. **Public Comment** (Guests addressing the board are allowed 10 minutes)

VI. **Executive Secretary Report/Communications**

- A. Waiver approval for Nikiski Middle to play 6th graders on B Team Volleyball
- B. Waiver approval for Seward Middle to play 6th graders on B Team Volleyball
- C. Seward High request to restart Boys and Girls Soccer programs
- D. ASAA / Region III Updates

Mr. Dosko noted Seward High submitted a request to re-start their boys and girls soccer programs since they now have a new track. Vaughn said after conferring with HR, the decision was made they would have to fundraise their program for this year. The justification due to them not having run a program the last five years. The question discussed, do they have enough participants to field two soccer teams plus fill a track team with two coaches?

Mr. Dosko shared with the board the timeline for the 2026 KPSAA board elections. There will be five seats open this cycle – the Secondary Administrator, Activities Representative, K-12 Representative, Representative at Large and the Parent Representative. The chosen candidates will be seated at the April executive board meeting.

Mr. Dosko also reported on the ASAA and Region III updates from the January meeting. He noted the TAD policy is still being worked on, with ASAA wanting to put pressure on school districts to enforce education before reinstatement. They are also reviewing the number of penalty days. ASAA is focusing on Mental Health Hardship waivers for students switching schools. ASAA wants to examine whether anyone at the school where the hardship occurred has tried to fix the problem. Looking at Soccer mercy rules. Soldotna High submitted a bid to host the State Cross-County championships. ASAA awarded Bartlett as the host for the next couple of years. Conversation about Ketchikan sports and joining Division II Soccer.

VII. **DISCUSSION ITEMS**

**A. Ongoing – Coaching Certification – Protecting Students From Abuse**

- 1. Coach’s Responsibilities, page 25
- 2. Be currently certified in the NFHS Fundamentals of Coaching along with the Alaska/ASAA State Component, First Aid Health and Safety, Concussion in Sports, Sudden Cardiac Arrest **and Protecting Students From Abuse**. In addition to the above courses, coaches of Unified Sports programs must have successfully completed the NFHSLearn Unified Sports course.
- 3. Action Item A

The board continued discussion and language to add the new Protecting Students From Abuse ASAA coaches training to the handbook. This is a free course on NFHS website. Vaughn noted district employees will receive this training in their annual fall training courses. This would apply to community (non-district employee) coaches.

## **B. Ongoing – Non-KPBSD Eligibility Form & Language Update**

1. Non-KPBSD form final discussion – *Final Draft* (Enclosure)
2. Language change – *Student Eligibility, Section C, Item 1*

Students who do not maintain an overall 2.0 GPA may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system. KPBSD further requires that all students be passing in all enrolled classes at the time of eligibility checks. The **Any Home School Program**, Connections Program, Distance Education Program, Credit Recovery Program, Alternative School, Standards Based Schools (River City Academy and Susan B. English), ~~are~~ **is** responsible for determining their students' progress at each eligibility check and follow the same guidelines as the rest of the district. All of these programs listed are responsible for determining **and communicating** their students' progress ~~at~~ **for** each eligibility check **to the school of eligibility**. All of these programs and correspondence students must meet the same timeframe requirements as students within the traditional school setting. **Refer to Appendix C for the Non-KPBSD Eligibility form, if applicable.**

2. Move to Action Item B

The board continued discussion on the Non-KPBSD Eligibility Form to include this in the handbooks. The board wants to ensure a homeschool advisor or administrator signs off on verifying eligibility, not the parent. The board made minor adjustments to the form. Mary noted there will be some re-formatting of the middle and high school handbooks to accommodate the new forms, updating the concussion information, as well as the middle school online packets.

## **C. Ongoing – Proposal to Amend Team Staffing Guidelines for Football**

1. Amending Appendix D adding 9-man Football at 18 participants (Enclosure)
2. Language proposal – Jesse
3. Action Item C

The board reviewed Appendix D to add 9-man football to the Staffing Guidelines. Jesse reported that ASAA is taking over scheduling for 9-man Football. With the addition of Kodiak, there will be six teams. The Range will be determined when Vaughn and Mary meet with HR to review the end of season analysis reports. Less athletes competing overall and length of season are two of the most deciding factors in regards to range placement.

## **D. Ongoing – Adding Online Packets to PowerSchool for Middle School Forms**

1. Packet review (Enclosures)
2. Action Item D

The board reviewed the re-aligned Appendix A into six parts that will become the forms added to the online packets in PowerSchool for parents to complete. Minor adjustments and corrections were made. The packet now includes: Part 1-Co-Curricular Participation Consent, Part 2-Co-Curricular User Fee Contract, Part 3-Authorization for Medical Treatment, Part 4-Health Review, Part 5-Concussion Information, Part 6-Sudden Cardiac Arrest. The board also reviewed the Concussion Protocol and Healthcare Provider Release to update the information to ASAA's language.

### **E. Ongoing – Elementary Activity Fee Increase to \$20**

1. A maximum of ~~\$15~~ \$20 per activity may be charged in order to run intramural programs at each site, excluding forensics.

2. Action Item E

Ms. Fabian reported to the board she did hear back from eight schools and all were in support. The board discussed the increase and elected to raise fees to \$20. Ms. Fabian suggests better alignment amongst schools by having administrative breakouts at the beginning of the year to review the handbooks.

### **F. ASAA Sportsmanship Creed**

1. Game Day Communications – Vaughn

Mr. Dosko advised the board that it was brought to his attention that some schools were having issues with some parents/fans behaving inappropriately during events. As a result, communication went out to ADs and secondary administrators reminding them that before each game that the ASAA Sportsmanship Creed should be read aloud to remind those in attendance to exhibit proper behavior. The creed should be present either in the form of a banner in the gym, or in a paper programs, electronic projections, and social media posts.

### **G. Overnight Use of Alternate Lodging – Bed and Breakfast, Large Home, etc.**

1. Language to District Leadership

Mr. Dosko spoke to the board about past practice with district teams using large homes for overnight stays. He shared recently the district and Risk Management stopped the use of these overnight stays due to them not being a commercial building (such as a hotel). Vaughn said he questioned the decision with different examples and asked them to define the difference. He spoke about the benefit of being able to feed the teams meals and having better accountability during the overnight period versus being spread out over a hotel. Risk Management came back in agreement and changed their decision. District Office is now asking for language from KPSAA allowing for the use of approved vendors (not to include third party vendors such as Airbnb and VRBO). The board worked on specific language and Vaughn will forward this to the Assistant Superintendent.

### **H. Family Cap**

1. Request to discuss by Superintendent Holland – Tony

Mr. Tony Graham, Director of Student Activities, shared with the board that Superintendent Holland and district leadership have requested KPSAA remove the family cap for student activities. The reasoning was that no other district has a family cap and also that families with kids in multiple sports, the spring sports don't receive their participation funds. The board suggested better communication on how to disperse the funds. Mr. Graham said his input is

the board should determine a reason to retain or remove the family cap. Upon further discussion, the board wondered how many families this affects at our biggest schools. Overall, it is very small, likely only a few families at any one school. The board suspects the main driver is the fiscal challenges facing the district. The board would like to see the data of how many families meet the cap. Mr. Graham said he will speak with the high schools to determine how many families they have that reached the cap, and if they know how to divvy up the funds.

## **I. School of Eligibility for Alternative Ed/Correspondence/Non-KPBSD Students**

### **1. Language Update Regarding Residency – Jesse**

President Settlemyer reported to the board that at the last Region III meeting, ASAA brought language about the school of eligibility for an Alternative Ed student for non-brick and mortar students. This issue is not something KPSAA needs to immediately change, but this language says that Alternative Ed/Homeschool students will need to participate at the school their residence is boundaried in. Mary can look at updating Appendix A to include physical and mailing address. In addition, language updates to page 9 and Appendix N – Checklist for School Administrators. Jesse will make sure to emphasize this topic with district ADs to follow this policy with incoming 9th graders and new students moving forward.

## **J. Middle School Basketball Rules**

### **1. Clarification - Tyler**

Mr. Krekling shared as an official that teams were not following the middle school basketball rules. He states based on his observation, there is not consistency with teams following the guidelines. He asked for clarification from the board. Mr. Kudla believes it's a lack of continuity with the coaches knowing the rules and there should be better communication between school administrators and coaches. Mr. Beck reminded the board of the reason those rules exist is to support basketball skill development. Tyler would like coaches to uphold the rules, He would like to add language to not press in the 2nd half if up by 20 points. Tyler will talk with the Kenai Peninsula officials association about the middle school rules. He will bring language for the board to consider at the April meeting.

## **VIII. ACTION ITEMS – For Board Adoption**

### **A. *Coach's Responsibilities – Protecting Students From Abuse***

Motion: Tracy

Second: Dan

Motion carried, unanimous

### **B. *Non-KPBSD Eligibility Form***

Motion: Tracy

Second: Megan

Motion carried, unanimous

*C. Appendix D – Team Staffing Guidelines adding 9-man Football*

Motion: Zach

Second: Megan

Motion carried, unanimous

*D. Middle School Forms Online Packets in PowerSchool*

Motion: Negan

Second: Shonia

Motion carried, unanimous

*E. Elementary Activity Fee Increase & Forms Update*

Motion: Jenna

Second: Tyler

Motion carried, unanimous

**IX. Board Comments**

Mr. Dosko shared a voicemail he received with the board about interest in girls flag football. The gentleman caller is currently working with the city to generate interest. Vaughn said ASAA has been encouraging our district to join perhaps as a co-op team. It would be a fall season and have to be at club status for the first year. What is the cost and travel anticipated costs, and how will this impact other fall sports participation? Also discussed was football field availability. Vaughn will follow up with the caller.

Ms. Werner thanked the board for teaching her about topics she is not familiar with. She appreciates learning from this board.

Mr. Daugharty spoke about his priority within the budget scenarios is to maintain student activities. Priority is to maintain the integrity of our schools.

**X. Next Meeting**

Tuesday, April 14, 2026

**XI. Adjournment**