
Kenai Peninsula Borough School District

Board of Education Meeting Minutes

July 17, 2006 – 7:00 p.m.
Regular Meeting

Borough Administration Building
148 N. Binkley, Soldotna, Alaska

SCHOOL BOARD MEMBERS:

Mrs. Debra Mullins, President
Mrs. Sammy Crawford, Vice President
Ms. Sandra Wassilie, Clerk
Mr. Marty Anderson, Treasurer
Dr. Nels Anderson
Mrs. Debbie Brown
Mrs. Liz Downing
Mr. Bill Hatch
Mrs. Sunni Hilts
Miss Kelly King, Student Representative

STAFF PRESENT:

Dr. Donna Peterson, Superintendent of Schools
Mrs. Melody Douglas, Chief Financial Officer
Mr. Sam Stewart, Assistant Superintendent
Mr. Glen Szymoniak, Assistant Superintendent

OTHERS PRESENT:

| | |
|-------------------|-----------------------|
| Mr. Dave Spence | Mr. Joe Nicks |
| Mr. Mick Wykis | Dr. Ron Keffer |
| Mr. Sean Dusek | Mrs. Doris Cannon |
| Mr. Mitch Glover | Mrs. Marnie Bartolini |
| Mr. Geoff Glover | Mr. Kevin Lyon |
| Mr. Mike Sweeney | Mrs. Jamie Harper |
| Mr. Tim Peterson | Mrs. Sylvia Reynolds |
| Mrs. LaDawn Druce | |

Others present not identified.

CALL TO ORDER:

Mrs. Mullins called the meeting to order at 3:47 p.m. A quorum of School Board members, Mr. Anderson, Mrs. Brown, Mrs. Crawford, Mrs. Downing, Mr. Hatch, Mrs. Hilts and Ms. Wassilie were in attendance.

EXECUTIVE SESSION:

At 3:48 p.m., Mrs. Crawford moved the Board go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the Borough and to discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Specifically, the executive session was to discuss negotiations and to conduct a personnel hearing. The employee was invited to attend the hearing. Mr. Hatch seconded.

Motion carried unanimously.

ADJOURN EXECUTIVE SESSION:

At 5:35 p.m., Mr. Hatch moved the executive session be adjourned. Mrs. Crawford seconded.

Motion carried unanimously.

RECESS:

At 5:36 p.m., Mrs. Mullins called a recess

**RECONVENE AFTER
RECESS:**

At 7:01 p.m., the Board reconvened in regular session.

CALL TO ORDER:

(7:01:08 PM)

Mrs. Mullins called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE:

(7:01:19 PM)

Mrs. Mullins invited those present to participate in the Pledge of Allegiance.

ROLL CALL:

(7:01:41 PM)

| | |
|---------------------|----------------|
| Mrs. Debra Mullins | Present |
| Mrs. Sammy Crawford | Present |
| Ms. Sandra Wassilie | Present |
| Mr. Marty Anderson | Present |
| Dr. Nels Anderson | Absent |
| Mrs. Debbie Brown | Present |
| Mrs. Liz Downing | Present |
| Mr. Bill Hatch | Present |
| Mrs. Sunni Hilts | Present |
| Miss Kelly King | Absent/Excused |

APPROVAL OF AGENDA:

(7:02:20 PM)

The agenda was approved with a revision to Item 11a.(2), 2006-2007 Board Goals.

APPROVAL OF MINUTES:

(7:03:06 PM)

The School Board Minutes of June 5, 2006, were approved as printed.

**AWARDS AND
PRESENTATIONS:**

(7:03:22 PM)

The Board presented Golden Apple Awards to Mr. Kevin Lyon, Project Manager for the New Seward Middle School, and Mr. Mike Sweeney, Community Volunteer, for their service to the District.

PUBLIC PRESENTATIONS:

(7:08:38 PM)

Mr. Mitch Glover expressed concern for the non-retention of locally educated teachers.

Mrs. Erin Knotek, Moose Pass Elementary parent, expressed disappointment for the administrative decision to eliminate the school hot lunch program.

Mrs. Laura Skiba, Nikiski Middle/High parent, expressed concern for the reduction of nursing staff at the school.

Mr. Don Kent, Moose Pass resident, expressed concern for the administrative decision to eliminate the school hot lunch program.

Mrs. Judy Odhner, Moose Pass Elementary foster parent, expressed concern for the administrative decision to eliminate the school hot lunch program and offered solutions.

Ms. Kathy Crain, Moose Pass Elementary parent, expressed concern for the administrative decision to eliminate the school hot lunch program.

Ms. Carolyn Roesch, Tustumena Elementary foster parent, spoke in support of a lunch program at Moose Pass Elementary.

COMMUNICATIONS AND PETITIONS:

(7:27:40 PM)

Dr. Peterson called the Board's attention to the 2005-2006 summary of the weekly Highlights, the School Annual Report to the Superintendent, and the Kaleidoscope Charter School lease. Dr. Peterson requested that the Board President establish a charter school oversight committee to consider issues such as the proposed lease agreement.

ADVISORY COMMITTEE, SITE COUNCIL AND/OR P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A, BOROUGH ASSEMBLY:

(7:29:53 PM)

Mr. Mick Wykis, Kaleidoscope Charter School administrator and Mrs. Misty Hamilton, Academic Policy Committee, notified the Board that the Kaleidoscope Charter School is considering entering into a lease for classroom space.

SUPERINTENDENT'S REPORT:

(7:33:13 PM)

Dr. Peterson presented the 2005-2006 Site Council Evaluation Reports from each school. She reported on her attendance at The 65th Annual Superintendents Work Conference that focused on No Child Left Behind Act. She reported on District certified and support staff retirements. She introduced Mrs. Doris Cannon who was recently hired as the Elementary Curriculum Director.

FINANCIAL REPORT:

(7:36:27 PM)

Mrs. Douglas presented the financial report of the District for the period ending May 31, 2006. She explained that the next report for FY06 will be the Annual Financial Report.

QUARTERLY BUDGET REPORT:

(7:37:13 PM)

Mrs. Douglas reported on budget transfers Numbers 302 through 726 for various schools and departments within the District.

BOARD REPORTS:

(7:41:24 PM)

Ms. Wassilie reported that she attended the Spring Creek Youth Facility graduation.

BOARD WORKSESSION REPORT:

(7:43:02 PM)

Mrs. Mullins reported on worksessions regarding the AASB Membership, the 2006-2007 Board Goals, the FY06 and FY07 Budgets, and the Food Service Price Increase. She reported that the Board held an executive session to discuss negotiations and to hear a personnel matter. She reported that the Coaching Project worksession was canceled.

CONSENT AGENDA:

(7:50:25 PM)

Items presented on the Consent Agenda were Approval of Substitute and Temporary Pay Schedule; 2006-2007 Board Goals; 2006-2007 Annual Agenda Guideline; Food Service Price Increase; Budget Transfers; Nontenure Teachers for Tenure; Nontenure Teaching Assignments; New Teacher Assignments; Requests for Leave of Absence-Certified; Resignations; and New Administrator Appointment.

SUBSTITUTE AND TEMPORARY PAY SCHEDULE:

Mr. Szymoniak recommended the Board approve the pay schedule for substitutes and temporary employees for the 2006-2007 school year.

2006-2007 BOARD GOALS:

Dr. Peterson presented three goals in the areas of excellence, long-range planning, and public relations for accomplishment during the 2006-2007 school year as a result of the Board's June 6 planning session.

**2006-2007 ANNUAL AGENDA
GUIDELINE:**

Dr. Peterson recommended the Board approve the 2006-2007 Annual Agenda Guideline.

**FOOD SERVICE PRICE
INCREASE:**

Mr. Szymoniak recommended the Board approve increases to the 2006-2007 breakfast and lunch prices.

BUDGET TRANSFERS:

Mrs. Douglas recommended the Board approve budget transfers Number 502 (\$27,750), to pay for the balance of the annual software maintenance contract for the Student Information system and the Human Resources system; Number 503 (\$24,410), to pay for the purchase of the website Content Management System and for the purchase of computer equipment; Number 719 (\$20,002) to partially pay for a subscription for an internet filter; Number 652 (\$13,600) to pay for school meal food costs and Student Nutrition Services employee salaries; Number 655 (\$38,870, \$33,987) to pay for salaries for summer school teacher and aides; Number 657 (\$11,063, \$22,500, \$45,000, \$45,000, \$101,250, \$19,913, \$21,263, \$25,786, \$49,807) to pay for contracted services such as IEPs, occupational and physical therapy, and psychology services required for students and are provided in the absence of regular staff; Number 671 (\$10,241) to pay for tutor and aide wages; Number 673 (\$16,403) and 674 (\$32,540) to pay for Soldotna Montessori Charter School teacher salaries; Number 702 (\$13,946, \$15,975) to pay for Aurora Borealis Charter School teacher and administrator salaries; Number 705, (\$10,838) to pay for actual year-to-date fuel costs for warehouse truck deliveries; Number 722 (\$20,936, \$28,473, \$12,674, \$38,999, \$16,245) to pay for increases in the cost of propane and natural gas; Number 724 (\$20,763, \$81,350, \$16,187, \$14,414, \$19,987, \$11,992, \$13,060, \$22,194, \$23,786) and Number 725 (\$22,914) to pay for increases in the cost of fuel for heating; Number 723 (\$32,559) to assist with funding for the Project Grad Summer Institute.

**NONTENURE TEACHERS FOR
TENURE:**

Mr. Szymoniak recommended the Board approve tentative nontenured teachers Christine Faber, (temporary) Title I teacher, Kachemak Selo School; Vicki Hollingsworth, Grade 6/language arts and social studies, Kenai Middle School; Kristine Barnes, 6th Grade teacher, Nikiski North Star Elementary; Karlene Meyers, Grade 6 teacher, Soldotna Elementary; and Karl Kircher, (temporary) reading, Soldotna Middle teacher, for employment and tenure.

**NONTENURE TEACHING
ASSIGNMENTS:**

Mr. Szymoniak recommended the Board approve nontenure teacher assignments for the 2006-2007 school year for Michael Hanson, (temporary) Professional Development Coach/Lead Coach, Districtwide-Central Peninsula Curriculum; Paul Story, itinerant counselor, Districtwide, Homer Area; Marcia Lee, .50 FTE librarian, Homer High; Christine Casiano, primary grades, Kaleidoscope; Tammy Hanley, (temporary) 21st Century Grant teacher/manager, K-Beach Elementary; Kimberly Knecht, Grade 1, K-Beach Elementary; Michelle Bayes, social studies/language arts, Kenai Central High; Shannon West, math/reading, Kenai Middle; Ben Lavigne, (temporary) Title I/vocational education, Nanwalek; Lucas Peless, language arts/athletic director, Nikiski Middle/High; Kersten Osborn, kindergarten, Nikiski North Star Elementary;

**NONTENURE TEACHING
ASSIGNMENTS:**
(continued)

Krista Holman, science, Ninilchik; Kathryn Baum-Fjelstad, language arts, Ninilchik; Michelle Burnett, .35FTE permanent/.65 FTE (temporary), kindergarten, Nikiski North Star Elementary; Ingrid McKinstry, (temporary) .50 FTE Title I/Migrant teacher, Razdolna; Barbara Baldwin, Quest Gifted/Talented Program, Redoubt/Soldotna Middle; Theresa Zabala, Grades 3/4, Seward Elementary; Marylynn Barnwell, Grades 5/6, Seward Elementary; Maryvonne Guillemin, Spanish, Skyview High School; Luanne Bressler, intermediate grades, Soldotna Elementary; Carly Reimer, physical education/science, Soldotna Middle; Cheryl Romatz, Grades 4-6, Soldotna Montessori; Staci Wells, K-6 reading, Soldotna Montessori; Kathy Holt, Grades 1-3 teacher, Soldotna Montessori; Darci Drury, (temporary) .75FTE Title I, Sterling Elementary; Sandra Lyons, (temporary), Primary Grades, Sterling Elementary; Lisa Gossett, (temporary) .80 FTE Title I, Tustumena Elementary; Kelly Balise, Grades 3/4, Tustumena Elementary; and Linda Etzwiler, (temporary) Title I/Migrant teacher, Voznesenka.

**NEW TEACHER
ASSIGNMENTS:**

Mr. Szymoniak recommended the Board approve teacher assignments for the 2006-2007 school year for Betsy A. Vanek, (temporary) .50 FTE Title I teacher at Chapman School; Jason Nissly, band/instrumental music 7-12 at Homer Middle and Homer High; Scott Peek, (temporary) math teacher at Kenai Central High; Mindy L. Hunter, (temporary) primary teacher at McNeil Canyon Elementary; Penny Connealy, (temporary) Title II teacher at Nanwalek School; Shana Kolipano, .50 FTE librarian/.50 FTE art teacher at Nikiski Middle/High; Teresa Elmore, (temporary) reading teacher at Nikiski Middle/High; Erin Foley, special education/intensive needs at Nikiski North Star; Heather Pancratz, secondary generalist at Nikolaevsk; Lisa Nissly, (temporary) .50 FTE Title I/(permanent) .50 FTE music at Ninilchik School; Amy Alexander, special education/intensive needs at Paul Banks Elementary; Mary Glynn, occupational therapist at Sears Elementary; Jill Cummings, Grades 1-2 at Seward Elementary; Carl F. Carlson, vocational education at Skyview High; Richard Metcalf, science/math teacher at Skyview High School; Jeana Hayes, .50 FTE math teacher at Soldotna Middle School; Hana Jones, (temporary), Intermediate Grades at Sterling Elementary; Jeffrey Moore, vocal and instrumental Music at Soldotna Middle; Paul S. Chissus, (temporary) .60 FTE secondary career/vocational generalist at Susan B. English; and James Perzechino, generalist at Tebughna School.

**REQUESTS FOR LEAVE OF
ABSENCE-CERTIFIED:**

Mr. Szymoniak recommended the Board approve leave of absence requests for James Davis, math/physical education, Kenai Central High; and Lynette Dawson, kindergarten, Redoubt Elementary.

RESIGNATIONS:

Mr. Szymoniak recommended the Board approve resignations effective at the end of the 2005-2006 school year from Jason Hobart, math/science, Kenai Central High; and Erik Larson, special education/resource, Kenai Middle.

**NEW ADMINISTRATOR
APPOINTMENT:**

Mr. Szymoniak recommended the Board approve the appointment of Melissa Stavola, principal, K-Beach Elementary.

MOTION

Mrs. Crawford moved the Board approve Consent Agenda Items Numbers 1 through 11. Mrs. Brown seconded.

Mrs. Brown removed Item 11a.(2), Approval of 2006-2007 Board Goals and Item a.(8), Approval of New Teacher Assignments.

Ms. Wassilie removed Item 11a.(5), Approval of Budget Transfers.

Items 1, 3, 4, 6, 7, 9, 10 and 11 carried unanimously.

MOTION

Mrs. Brown moved the Board approve an amendment to Item 11a.(2) to radio broadcast Board meetings. The amendment died for lack of a second.

Item 11a.(2) carried unanimously.

Item 11.(5) carried unanimously.

VOTE ON ITEM 11a.(8), NEW TEACHER ASSIGNMENTS:

Yes – Crawford, Hatch, Wassilie, Mullins

No – M. Anderson, Brown, Hilts

Abstain – Downing

Motion carried.

FY06 BUDGET REVISION:
(8:00:23 PM)

Mrs. Douglas recommended the Board approve a revised general fund budget of \$89,146,364.

MOTION

Mrs. Crawford moved the Board approve a revised general fund budget of \$89,146,364. Mrs. Downing seconded.

Motion carried unanimously.

FY07 BUDGET REVISION:
(8:04:18 PM)

Mrs. Douglas recommended the Board approve a revised general fund budget of \$98,255,224 and a total for all funds of \$118,093,418 (including special revenue funds amounting to \$19,838,194 already approved by the Board). Mrs. Douglas noted that the revision reinstates the staffing reduction that was made to balance the budget.

MOTION

Mrs. Crawford moved the Board approve a revised general fund budget of \$98,255,224 and a total for all funds of \$118,093,418. Mr. Anderson seconded.

VOTE:

Yes – M. Anderson, Crawford, Downing, Hatch, Hilts, Wassilie, Mullins

No – Brown

Motion carried.

BOARD COMMENTS:*(8:21:24 PM)*

Mrs. Brown expressed appreciation for money donated by Chevron Oil Company which is to be put towards cocurricular programs. She spoke in support of contracting with a local radio station to broadcast the Board meetings in partnership with the Borough Assembly.

Ms. Wassilie thanked the administration for working with the Moose Pass residents regarding the school hot lunch program. She explained that one of the Board goals is to reach out to the community and that the public may want to have radio broadcasted meetings. She announced that September 21 through 24 the Arttrain will visit Seward and is comprised of five rail cars including an art museum, a studio, and local artists who work with students. She reported that, with financial help from local organizations and businesses, students will be transported to the train during school field trips.

Mrs. Crawford thanked administration for the reports included in the information packet. She welcomed Mrs. Doris Cannon as the new Elementary Curriculum Director. She asked if the Board would consider a worksession on August 7 to discuss the Board's withdrawal from the Public Employment Retirement System.

Mr. Hatch commended Project GRAD Program for their work.

Mrs. Hilts thanked the legislators and Borough Assembly for the funding support. She stated that the Board will work hard to better understand the Student Nutrition Program and the Human Resources Program. She stated that the Board needs to do a better job promoting polycom classes.

Mr. Anderson asked for an excused absence from the August 7 Board meeting. He thanked the Board members who worked on the development of the FY07 goals and apologized for his absence. He welcomed Mrs. Cannon to the District. He spoke in support of a lunch program at Moose Pass Elementary School. He thanked Ms. Wassilie for information regarding the Arttrain information

Mrs. Downing thanked those who testified to the Board. She explained that the Board discussed the possibility of having 15-minute informational worksessions to educate the Board on specific issues.

Mrs. Mullins suggested that the PERS withdrawal worksession be held at the September meeting. She reminded the Board to attend the joint Borough Assembly worksession on July 25 regarding litigation. She stated that the members of the Charter School Oversight Committee will be Mr. Hatch, Mr. Anderson, and Mrs. Downing with Mr. Anderson to act as chair to work with the administration.

Mrs. Mullins thanked the community for the support for education that was expressed to the legislature. She thanked the Board and administration for the expressions of condolences.

ADJOURN:
(8:39:13 PM)

At 8:39 p.m., Mrs. Crawford moved the School Board Meeting be adjourned. Mr. Hatch seconded.

Motion carried unanimously.

Respectfully submitted,

Mrs. Debra Mullins, President

Ms. Sandra Wassilie, Clerk

The Minutes of July 17, 2006,
were approved on July 27, 2006
with a correction.