



# Kenai Peninsula Borough School District

## Board of Education Meeting Minutes

July 6, 2015 – 6:00 p.m.  
Regular Meeting

Borough Administration Building  
148 N. Binkley, Soldotna, Alaska

### SCHOOL BOARD MEMBERS:

Mr. Joe Arness, President  
Mrs. Sunni Hilts, Vice President  
Mrs. Penny Vadla, Clerk  
Mr. Dan Castimore, Treasurer  
Mr. Marty Anderson  
Mrs. Liz Downing  
Ms. Lynn Hohl  
Mr. Bill Holt  
Mr. Tim Navarre

### STAFF PRESENT:

Mr. Sean Dusek, Superintendent of Schools  
Mr. Dave Jones, Assistant Superintendent

### OTHERS PRESENT:

Mrs. Julie Cisco  
Ms. Joann Riener

Mrs. Laurie Olson  
Mrs. Patty Sirois

Others present not identified.

### CALL TO ORDER:

Mrs. Hilts called the meeting to order at 6:04 p.m.

### RECESS:

At 6:04 p.m. Mrs. Hilts recessed the meeting.

### RECONVENE AFTER RECESS:

At 6:09 p.m. Mrs. Hilts reconvened the meeting.

### PLEDGE OF ALLEGIANCE:

Mrs. Hilts invited those present to participate in the Pledge of Allegiance.

### DISTRICT MISSION STATEMENT:

Mr. Navarre read the District's mission statement.

### ROLL CALL:

Mr. Marty Anderson	Absent/Excused
Mr. Joe Arness	Absent/Excused
Mr. Dan Castimore	Present
Mrs. Liz Downing	Present
Mrs. Sunni Hilts	Present
Ms. Lynn Hohl	Present
Mr. Bill Holt	Absent/Excused
Mr. Tim Navarre	Present
Mrs. Penny Vadla	Present

### APPROVAL OF AGENDA:

The agenda was approved as printed.

**APPROVAL OF MINUTES:**

The School Board Minutes of June 1, 2015, were approved as printed.

**COMMUNICATIONS AND PETITIONS:**

Mr. Dusek highlighted a letter he received from Mr. Bob Albee, Incident Commander of the Washington Interagency Incident Management Team, which expressed appreciation for the district's support during the recent Card Street fire and specifically thanked Mrs. Julie Cisco for her efforts.

**ADVISORY COMMITTEE, SITE COUNCIL AND/OR P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A, BOROUGH ASSEMBLY:**

Mrs. Patty Sirois, K.P.E.S.A. president, remarked that Mr. David Brighton is absent because he is attending the NEA Annual Delegate Assembly. She reported on the success of the KPEA/KPESA booth at the Kenai River Festival. She announced that the agencies will also have a booth at the Ninilchik Fair in August. She expressed appreciation for the afternoon's 2015-16 Board Goal work session and said that she is disappointed that last year's goal of "Improving relations with Associations" is no longer on the list but she hopes for an ongoing effort.

**SUPERINTENDENT'S REPORT:**

Mr. Dusek noted the Site Council Report on the agenda and School Annual Reports to the Superintendent in the general information packet. He discussed the many accomplishments of district students as noted in the reports. He mentioned that the general information packet includes the schedule for the 2015-16 board work sessions. He announced that the Kenai Peninsula Borough and District staffs will compete in the upcoming Salmon Run Series at Tsalteshi Trails where the group having the most total participants during the five Wednesday evening races, will win. The winning team's leader, i.e. Mayor Navarre or Mr. Dusek, will choose an activity (similar to an ice bucket challenge) for the other to perform. He encouraged the Board to participate beginning Wednesday, July 8 at 6:00 p.m.

**FINANCIAL REPORT:**

Mr. Jones presented the financial report of the District for the period ending May 31, 2015.

**BOARD REPORTS:**

Mrs. Vadla reported that she visited Hope School in May where she helped teach students for the day. She attended the Effective Instruction Committee meeting on May 29, 2015.

Mrs. Hilts attended the Voznesenka community meeting on June 24 and viewed the new community built building to be used as multi-purpose room. She discussed the Pacific Region of the National School Board Association (NSBA) Executive Officers meeting, which she recently attended and she noted the high quality of the meeting.

**BOARD WORK SESSION REPORT:**

Mrs. Hilts reported that the Board held work sessions entitled Board Policy, FY16 Budget, Lease Agreement and 2015-16 Board Goals. All members present at the meeting, attended the work sessions.

**CONSENT AGENDA:**

Items presented on the Consent Agenda were Approval 2015-16 Board Goals, 2015-16 Substitute and Temporary Pay Schedule, 2015-16 New Teacher Contract(s), Resignation(s), 2015-16 New Administrator Contract and Budget Transfers.

**CONSENT AGENDA:**

*(Continued)*

**2015-2016 BOARD GOALS:**

Mr. Dusek recommended the Board adopt the 2015-2016 Board Goals as revised.

**2015-2016 SUBSTITUTE AND  
TEMPORARY PAY  
SCHEDULE:**

Mr. Jones recommended the Board approve the proposed pay schedule for substitutes and other temporary employees for the 2015-2016 school year.

**2015-2016 NEW TEACHER  
CONTRACTS:**

Mr. Jones recommended the Board approve new teacher contracts for Jeffrey Bilyeu, Physical Science/Biology Teacher; Carolyn Choate, Social Studies Teacher; Rachel Grossl, Biology Teacher; Marilee Johansen, Foods Instructor (.20 FTE); Courtney Kirkeby, Interventionist Teacher/Facilitator Gifted Teacher (.70 FTE); Christina MacDougall, Interventionist/Primary Grade Teacher; Thomas McDaniel, Language Arts Teacher; Michelle Mitchell, Russian Teacher; Stephanie Mullaly, Interventionist Teacher; and Callie Wilder, Science/Math Teacher.

**RESIGNATIONS:**

Mr. Jones recommended the Board approve resignations from Katrina Nore, Music Teacher, Seward Elementary School; Belinda Stevens, School Psychologist, Mountain View Elementary School; Mickey Todd, P.E./Power Mechanic Teacher, Homer High School; and Isaiah White, Russian Teacher, Voznesenka School all effective the end of the 2014-15 school year.

**2015-2016 NEW  
ADMINISTRATOR  
CONTRACT:**

Mr. Jones recommended the Board approve a new administrator contract for John DeVolld, Assistant Principal, Mountain View Elementary School.

**BUDGET TRANSFERS:**

Mr. Jones recommended the Board approve a list of budget transfers over \$50,000.

<http://www.kpbsd.k12.ak.us/WorkArea/DownloadAsset.aspx?id=33992>

**MOTION:**

Mr. Navarre moved the Board approve Consent Agenda Items Numbers 1 through 6. Ms. Hohl seconded.

Ms. Hohl removed item 10a. (1). Mr. Navarre specified that 10a. (1) is a revised document.

Mrs. Vadla removed item 10a. (2).

Motion carried unanimously for items 10a. (3) through (6).

**MOTION:**

A motion by Ms. Hohl, and seconded by Mrs. Vadla, to allow the administration to include recommendations to the Board in the 2015-16 Board Goals as appropriate, was withdrawn.

Motion carried unanimously for 10a. (1).

Motion carried unanimously for 10a. (2).

**CONSENT AGENDA:**

*(Continued)*

**FY15 BUDGET REVISION:**

Mr. Jones recommended the Board approve the FY15 Budget Revision as presented.

At the June 1, 2015 board meeting, Mr. Holt moved the Board approve the FY15 Budget Revision as presented. Mr. Navarre seconded.

Motion carried unanimously.

**POLICY REVISION:**

Mr. Jones recommended the Board approve BP 3470 Fund Balance and AR 5141.22 Infectious Disease.

**MOTION:**

Mr. Navarre moved the Board approve BP 3470 Fund Balance and AR 5141.22 Infectious Disease. Mrs. Vadla seconded.

VOTE:

YES –Downing, Hilts, Hohl, Navarre, Vadla

NO – Castimore

Motion carried.

**FY16 BUDGET:**

Mr. Jones recommended the Board approve the FY16 Budget as revised.

**MOTION:**

Mrs. Vadla moved the Board approve the FY16 Budget as revised. Mr. Navarre seconded.

VOTE:

YES –Castimore, Downing, Hilts, Navarre, Vadla

NO – Hohl

Motion carried.

**EMPLOYMENT OF RELATIVE:**

By memorandum, Mr. O'Brien recommended the Board approve the continued hiring of Mrs. Lynn Dusek, on a limited and part-time basis, to consult with schools and the District on matters pertaining to her expertise in the area of early childhood education and pre-kindergarten.

**MOTION:**

Mr. Castimore moved the Board approve the continued hiring of Mrs. Lynn Dusek, on a limited and part-time basis, to consult with schools and the District on matters pertaining to her expertise in the area of early childhood education and pre-kindergarten. Mrs. Downing seconded.

Motion carried unanimously.

**EVALUATION SYSTEMS  
REVISION:**

By memorandum, Mr. O'Brien recommended the Board approve revisions to the Evaluation System as presented.

**MOTION:**

Mr. Navarre moved the Board approve revisions to the Evaluation System as presented. Mrs. Vadla seconded.

Motion carried unanimously.

**RECESS:**

At 6:55 p.m. Mrs. Hilts recessed the meeting.

**RECONVENE AFTER  
RECESS:**

At 6:57 p.m. Mrs. Hilts reconvened the meeting.

**SEPTEMBER BOARD  
MEETING DATE CHANGE:**

Mrs. Hilts announced that, due to a scheduling conflict with the Homer High School Mariner Theatre on September 14, 2015, the September board meeting will need to be rescheduled. The Board discussed alternate date options.

**MOTION:**

Mrs. Vadla moved that the administration be allowed to decide between the dates of September 8 and 10, 2015 for the September board meeting. Ms. Hohl seconded.

**MOTION:**

Mr. Castimore moved to amend the motion to direct the administration to choose between the 8<sup>th</sup> or the 10<sup>th</sup> of September with a preference to September 8 if the auditorium is available. Ms. Hohl seconded.

**VOTE ON CASTIMORE AMENDMENT:**

YES – Castimore, Downing, Hilts, Hohl, Vadla  
NO – Navarre

Amendment carried.

At 7:15 p.m. Mrs. Hilts passed the gavel to Mr. Navarre in order to speak to the motion.

At 7:16 p.m. Mr. Navarre returned the gavel to Mrs. Hilts.

**VOTE ON AMENDED MOTION:**

YES – Castimore, Downing, Hohl, Vadla  
NO – Hilts, Navarre

Amended motion failed.

At 7:17 p.m. Mrs. Hilts passed the gavel to Mr. Navarre.

**MOTION:**

Mrs. Hilts moved for reconsideration of the vote on the amended motion. Ms. Hohl seconded.

**RECESS:**

At 7:18 p.m. Mr. Navarre recessed the meeting.

**RECONSIDERATION:**

*(Continued)*

**RECONVENE AFTER  
RECESS:**

At 7:21 p.m. Mr. Navarre reconvened the meeting.

VOTE ON MOTION TO RECONSIDER:

YES – Castimore, Downing, Hohl, Vadla

NO – Hilts, Navarre

Motion failed.

At 7:22 p.m. Mr. Navarre returned the gavel to Mrs. Hilts.

**FIRST READING OF POLICY  
REVISIONS:**

The Board heard a first reading of BP 5125.1 Release of Directory Information.

**BOARD COMMENTS:**

Ms. Hohl asked the Board to consider how they would like to proceed with the board handbook. She requested that the Board discuss staff collaboration days, the best way to continue them and encourage their use. She expressed her regret that the Seward music teacher has resigned.

Mrs. Vadla thanked the Kenai Peninsula Borough for their in-kind appropriation and support of the District.

Mrs. Hilts wished everyone a happy summer, good evening and rest of the summer.

**ADJOURN:**

At 7:28 p.m., Mrs. Hilts adjourned the meeting.

Respectfully submitted,

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Mrs. Sunni Hilts, Vice President

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Mrs. Penny Vadla, Clerk

Approved 8/3/15

Submitted by Mrs. Debbie Tressler  
Administrative Secretary to the Board of Education