

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

July 7, 1997

NEWS IN BRIEF

AWARDS AND PRESENTATIONS - Mrs. Gross presented an Award of Appreciation to retiring superintendent/school board secretary, Barbara Jewell, and thanked her for her many years of dedicated service to the District.

SUPERINTENDENT'S REPORT - Mr. Dahlgren introduced new staff members Mr. Ed McLain, Assistant Superintendent Instruction and Mr. Patrick Hickey, Assistant Superintendent, Operations and Business Management; and Sally Tachick, Superintendent/School Board Secretary.

CONSTRUCTION AND MAJOR MAINTENANCE NEEDS - Mr. Dahlgren presented a proposed list of construction and major maintenance needs for the next six years. It will be reviewed in a work session prior to the August 4 board meeting.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the district for the period ending May 31, 1997.

ANNUAL AGENDA - The Board unanimously approved the 1997-98 Annual Agenda which consists of dates for routine items to be presented to the school board.

EXTENDED FIELD TRIP REQUESTS - The Board unanimously approved extended field trip requests for 10 to 12 Soldotna High School students to participate in the Baron's Optimist Basketball Tournament in San Diego, California; for 65 Kenai Central High School students to travel to Ireland, Wales, and Scotland to perform in cathedrals and concert halls, and to learn about foreign countries and currency; and for 100 Homer High students to participate in the 1998 International Music Festival in Honolulu, Hawaii.

1997-98 TENTATIVE NON TENURE TEACHER ASSIGNMENTS - The Board unanimously approved a listing of tentative non-tenure teaching assignments for the 1997-98 school year.

1997-98 TENTATIVE TENURE TEACHER ASSIGNMENTS - The Board unanimously approved a listing of tentative tenure teaching assignments for the 1997-98 school year.

RESIGNATIONS - The Board unanimously approved resignations effective the end of the 1996-97 school year for Carl Kittrell, Music/Counselor, Chapman Elementary and Colleen Wright, Special Ed/Resource, Nikiski Elementary.

1997-98 TEACHER ASSIGNMENTS - The Board unanimously approved the following appointments for the 1997-98 school year: Barbara Anderson, Math/Science, Kenai Central High; Richard Bartolowits, Computer, Kenai Central High; Laura Beck, Middle School, Seward Middle/Sr. High; Joel Burns, Grade 8 Science, Soldotna Middle; Jennifer Chapple, Elementary Grades, Susan B. English Elem/High; Shona DeVold, English, Kenai Central High; Daniel Dillon, Math, Nikiski Middle/Sr. High (Temporary); Robert Dimick, P.E./Social Studies, Soldotna High (Temporary); George Harbeson, Language Arts, Chapman Elementary; Carol Huntington, District Wide Special Education Resource, West Homer Elementary; April Kaufman, Elementary Grades, Susan B. English Elem/High; Daniela Martian, Math, Kenai Central High; Bradford Nyquist, Math/Language Arts, Kenai Middle; Christopher Perk, P.E., Homer Middle; Jennifer Platt, Grade 4/5, Nikiski Elementary (Temporary); Roy Shapley, Grade 4, Nikiski Elementary; Jamilyn Shurts, District Wide Special Ed/Resource, Sterling

1997-98 TEACHER ASSIGNMENTS (continued)

Elementary; Richard Smith, District Wide Special Education/Resource, Kenai Central High; Amy Utecht, Grades 3/4, Redoubt Elementary; Ann Wilson, Art/Drama, Kenai Middle; William Withrow, P.E. (half-time), Sterling Elementary (Temporary); Dena Pettijohn, Grade 6, Soldotna Elementary; Tammy Woffinden, English, Kenai Central High; Warren Starr, English, Soldotna High; Shelli Church, Social Studies, Soldotna Middle; Ann McLain, Science/Health/Reading, Kenai Middle; Sharon Thompson, Science, Chapman Elementary; and Greg Zorbas, Generalist, Skyview High.

LEASE AGREEMENTS/PEOPLE COUNT/BOYS AND GIRLS CLUB/KACHEMAK SELO - The Board unanimously approved lease agreements for People Count, Boys and Girls Club, and Kachemak Selo. The agreements for People Count and Boys and Girls Club are renewals of last year's agreements for space at Kenai Elementary School. The amended lease agreement for facilities in Kachemak Selo is for additional space in the amount of \$1850.

LEASE AGREEMENT/AURORA BOREALIS CHARTER SCHOOL - The Board unanimously approved a lease agreement between the District and the Grace Brethren Church for space for the Aurora Borealis Charter School.

FURNITURE AND EQUIPMENT LIST - The Board unanimously approved the purchase of furniture and equipment for West Homer Elementary School in the amount of \$18,061.02.

ADMINISTRATOR EVALUATION HANDBOOK - The Board postponed the revised administrator evaluation handbook to the August 4 meeting. It will be reviewed in a work session prior to the meeting.

1997-98 BOARD GOALS - The Board approved five goals for accomplishment during the 1997-98 school Year. These goals are: 1) to develop criteria for KPBSD diploma certification through the expansion of the assessment program, the establishment of benchmark targets, and the development of remediation procedures; 2) to establish positive relationships with employee groups and the public; 3) to establish a budgeting process which will involve the borough administration, assembly and the public; 4) to explore and monitor alternative methods for the implementation of the elementary visual arts section of the art curriculum; and 5) to support the successful passage of the technology referendum.

BAY VIEW CHARTER SCHOOL PROPOSAL MODIFICATION - The Board unanimously approved an addendum to the Bayview Charter School proposal that would increase the number of students served from 20 to 22.

CHARTER SCHOOL CONTRACTS - The Board unanimously approved contracts for three charter schools: Aurora Borealis Charter School, Central Peninsula area; Bay View Charter School, Seward; and Homer Charter School, Homer.

INCLUSION OF \$650 IN HEALTH INSURANCE PAYMENT - The Board approved authorization to commence co-payments in the amount of \$650 for those employees who are receiving a \$650 wellness payment.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, August 4, 1997, 7:30 p.m., Borough Assembly Room, Soldotna, AK.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

August 4, 1997

NEWS IN BRIEF

SUPERINTENDENT'S ANNUAL REPORT - Mr. Dahlgren presented the Superintendent's Annual Report for the 1996-97 school year. The report highlights staff achievements, student accomplishments, co-curricular achievements and reports on various programs throughout the District.

SIX YEAR ENROLLMENT PROJECTIONS AND PLAN - Mr. Hickey presented the Six-Year Enrollment Projections and Plan. The plan includes enrollment projections and school construction needs for 1997-98 through 2002-2003. A worksession was held prior to the meeting to review this information.

STATUS OF HEALTH INSURANCE PAYMENT - Mr. Hickey presented an update on the current status of employee health insurance payments. Mr. Hickey reported that the negotiated District contribution is expected to be less than anticipated needs and employee contributions are expected to meet the shortfall. He reported that the District closed the year for the health insurance account and refunded excess contributions to employees.

ASSESSMENT REPORT - Mr. McLain presented assessment information for the 1996-97 school year. He reviewed statewide results and compared them to District scores. He noted that in most areas scores were above the state averages and he was generally pleased with the results.

HAZARD BUS ROUTE RESOLUTIONS - The Board approved hazardous bus routes for North Star, Nikiski, Seward, Redoubt, Soldotna, Sears, Mt. View, West Homer Elementary, Paul Banks and K-Beach elementary schools for the 1997-98 school year.

FURNITURE AND EQUIPMENT LIST - The Board approved the purchase of furniture and equipment for West Homer Elementary School in the amount of \$35,425.51. The Board removed the purchase of a building dedication plaque in the amount of \$1,200.

1997-98 TEACHER APPOINTMENTS - The Board unanimously approved 1997-98 teacher assignments for Christine Abrahamson, Language Arts/Social Studies/Humanities (half-time), Homer Charter School; Stuart Allen, Science, Seward Jr./Sr.; Alan Anderson, Vocational Education; Nikiski Jr./Sr.; Pauline Demas, K-3, Nanwalek Elem/High; Margaret Evans, Generalist, Kenai Alternative; Beverly Grogan, Lead Teacher, Bayview Charter School; Jackie Kempf, Speech Pathologist, Districtwide; Susan Lepry, Math/Science, Homer Charter School; Laurie Martin, Grades 3/4, Nikolaevsk Elem/High; Heidi McMahan, Math, Skyview High; Claire Musgrove, Physical Education/Math, Seward Jr./Sr.; Lynn Norstadt, Primary (half-time), Port Graham Elem/High; Carol Norstadt, Primary, Port Graham Elem/High; Scott O'Tremba, Counselor, Ninilchik Elem/High; Leona Oberts, Lead Teacher, Aurora Borealis School; Scott Otterbacher, Grades 4-6, Nanwalek Elem/High; Eugene Palm, Grades 5-6, Aurora Borealis School; Suzanne Phillips, Grades 7-8, Aurora Borealis School; Kurt Racicot, Technology/Computers, Homer High; Odessa Rogers, Spanish (temporary), Kenai Central High; William Severson, Grades 3-4, Aurora Borealis; Constance Tobin, Grades 3/4, K-Beach Elementary; Carol VanDerWege, Reading Specialist (temporary three quarter-time), Redoubt Elementary; Robert VanDerWege, Media Coordinator and Media Specialist, Soldotna Elementary; Karen Wessel, Lead Teacher, Homer Flex School; Lydia Wren, English/MC, Nikolaevsk Elem/High; Cathy Zorbas, Activities Director (half-time); Kenai Central High.

RESOLUTION FOR AUTHORITY TO ENTER INTO CONTRACTS - The Board approved resolution 97-98-1 to grant the superintendent or designee authority to enter into contracts on behalf of the District.

LEAVES OF ABSENCE/SUPPORT - The Board unanimously approved unpaid leave of absence requests for the 1997-98 school year for Marya Kalugin, Migrant Tutor/Bilingual Inst., Voznesenka Elem/High and Elizabeth Smith, Head Custodian, Soldotna High.

1997-98 RESIGNATIONS - The Board unanimously approved resignations effective the end of the 1996-97 school year for Peter Thielke, Math/Language Arts, Homer Middle and David Scott Tomaso, Primary Grades, Ninilchik School.

SEMESTER LEAVE OF ABSENCE/SUPPORT - The Board unanimously approved an unpaid leave of absence request for the first semester of the 1997-98 school year for Esther Richeson, School Nurse, Kenai Central High.

ADMINISTRATOR EVALUATION HANDBOOK - The Board removed the revised Administrator Evaluation Handbook from the agenda. A worksession was held prior to the meeting to review this document.

ADMINISTRATOR APPOINTMENTS - The Board unanimously approved administrator appointments for the 1997-98 school year for Aaron Stansberry, Principal/Teacher, Bartlett Elem/High; Leslie Weld, Principal/Teacher, Nanwalek Elem/High; Rosemary Bushon, Assistant Principal, Kenai Middle; Gregg Wilbanks, Assistant Principal, Skyview High; Greg Paxton, Assistant Principal, Soldotna Middle; Alex Trout, Principal/Teacher, Kachemak Selo.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, August 18, 1997, 7:30 p.m., Homer High School, Homer, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

August 18, 1997

NEWS IN BRIEF

The August 18, 1997 school board meeting was held at the Homer High School Auditorium, Homer, Alaska.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the District for the period ended July 31, 1997.

SUBSTITUTE AND TEMPORARY PAY SCHEDULE - The Board unanimously approved the pay schedule for substitutes and temporary employees for the 1997-98 school year. The salaries for substitutes remain the same as for the 1996-97 school year.

FURNITURE AND EQUIPMENT LIST - The Board unanimously approved the purchase of furniture and equipment for West Homer Elementary School in the amount of \$9,455.64.

NON-TENURE TEACHER FOR TENURE - The Board unanimously approved one non-tenure teacher for tenure for the 1997-98 school year.

1997-98 TEACHER APPOINTMENTS - The Board unanimously approved 1997-98 teacher assignments for Krista Larson, Grade 7, Science/Health, Soldotna Middle School; Dotti Harness, Math (half-time), Homer High; Suzanne Stansberry, Grades K-2, Bartlett School; Elizabeth Kobylarz, Special Ed/Resource, Nikiski Elem; Alice Tucker, Language Arts, Ninilchik School; and Tari Hoeft, Physical Education, Homer High.

ADMINISTRATOR EVALUATION HANDBOOK - The Board unanimously approved the 1997-98 Administrator Evaluation Handbook with the addition of a community survey page. The Board had reviewed the handbook in two prior worksessions.

SIX-YEAR PLAN/ENROLLMENT PROJECTIONS AND SCHOOL CONSTRUCTION NEEDS - The Board approved the Six-Year Enrollment Projections and Plan. The plan includes enrollment projections and school construction needs for the 1997-98 through 2002-2003 school years.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, September 15, 1997, 7:30 p.m., Borough Assembly Room, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

September 15, 1997

NEWS IN BRIEF

AWARDS AND PRESENTATIONS - Mrs. Gross presented an Award of Recognition to Ms. Terri Carter, first grade teacher, K-Beach Elementary, for receiving the 1997 Sallie Mae First Class Teacher for Alaska. Ms. Carter will receive \$1,500, a personalized memento, and a trip to Washington, D.C.

SUPERINTENDENT'S REPORT - Mr. Dahlgren presented a listing of worksessions and reports to be presented at future board meetings from October 20 through May 18, 1998. Mr. Dahlgren reported on Homer and Seward High School FHA students who placed in national competition. Mr. Dahlgren reported that the district is 207 students under the projected enrollment and that the administration is reviewing possible solutions to balance the budget.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the district for the period ending August 31, 1997.

1997-98 TEACHER APPOINTMENTS - The board unanimously approved the following appointments for the 1997-98 school year: Dennis Calhoun, Math (half time), Homer Middle; Angela Maw, Dance (.4 time), Soldotna High; Jill Showman, Russian, Skyview High; Paula Patterson, Special Ed/Resource, Homer Middle; Charlotte Records, Grades 1-2, Ninilchik School; Kristi Felchle, Intermediate Grades, K-Beach Elementary; Cynthia Capra, Grade 1, Seward Elementary; Kathleen Herring, Technology Specialist/Math (.75 time), Nikiski Jr./Sr. High; William Vedders, Technology Specialist/Media Center, Mt. View Elementary; and Christine Bergholtz, Science, Kenai Central High.

FURNITURE AND EQUIPMENT LIST - The board unanimously approved the purchase of furniture and equipment for West Homer Elementary School in the amount of \$504.95.

REVISED SUBSTITUTE AND TEMPORARY PAY SCHEDULE - The board unanimously approved the pay schedule for substitutes and temporary employees for the 1997-98 school year. The revision was necessary to comply with the new state minimum wage increase.

APPROVAL OF ADMINISTRATOR EVALUATION HANDBOOK COMMUNITY SURVEY FORM - The Board unanimously approved the community survey form to be included in the 1997-98 Administrator Evaluation Handbook.

VOZNESENKA LAND PURCHASE - The board unanimously approved the purchase of a portion of Lot 7, Voznesenka Subdivision. School population has increased from 28 students during the 1987-88 school year to a projected enrollment of 131 students for the current year.

AASB RESOLUTIONS - The board approved submitting the 1997 Belief Statements and Core Resolutions with the exception of Resolutions C4.1, Opposing Mandated School Consolidation and C4.2, Opposition to Mandated Borough Formation. The belief statements and resolutions will be considered at the AASB statewide conference in November 1997.

REVISION OF AR 1330 USE OF SCHOOL FACILITIES AND PROPERTIES - The board unanimously approved the revision of Administrative Regulation 1330, Use of School Facilities and Properties. The change allows school groups to use kitchen and food preparation facilities to serve food and not be required to hire a food service worker to monitor the kitchen.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, October 6, 1997, 7:30 p.m., **Seward Middle/High School, Seward, Alaska.**

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
Seward High School  
Seward, Alaska 99664

October 6, 1997

SCHOOL BOARD MEMBERS: Mrs. Mari-Anne Gross, President  
Mr. Joe Arness, Vice President  
Mrs. Susan Larned, Clerk  
Dr. Nels Anderson, Treasurer  
Mrs. Joyce Fischer, Member  
Mrs. Deborah Germano, Member  
Mrs. Debra Mullins, Member

STAFF PRESENT: Mr. John Dahlgren, Superintendent of Schools  
Mr. Ed McLain, Assistant Superintendent, Instruction  
Mrs. Sharon Radtke, Assistant Superintendent, Human Resources

OTHERS PRESENT: Mrs. Shana Loshbaugh Mr. Robert Boyle  
Mr. Lawrence Colston Mrs. Karen Mahurin  
Ms. Terry Woodward Mr. Malcolm Fleming  
Mr. Jerry Dixon Mrs. Nancy Tapsfield  
Mr. Marvin Tapsfield Ms. Liesl Davenport  
Mr. Cliff Regal Ms. Carol Sturgelewski  
Others present not identified.

CALL TO ORDER: Mrs. Gross called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE: Mrs. Gross invited those present to participate in the Pledge of Allegiance.

Mrs. Davenport introduced Mr. Jasper Cunningham who played *Adios Muchachos* on the baritone while Ms. Cunningham accompanied him on the piano.

ROLL CALL: Mrs. Mari-Anne Gross Present  
Mr. Joe Arness Absent/Excused  
Mrs. Susan Larned Present  
Dr. Nels Anderson Absent/Excused  
Mrs. Joyce Fischer Present  
Mrs. Deborah Germano Present  
Mrs. Debra Mullins Present  
Miss Danielle Meacham Present

APPROVAL OF AGENDA: The agenda was approved as written.

APPROVAL OF MINUTES: The School Board Minutes of September 15, 1997, were approved with a correction.



SCHOOL REPORTS:

Mr. Robert Boyle, Principal, Seward Elementary, introduced Mr. Marvin Tapsfield who reported on the Youth Area Watch Program project in cooperation with the Chugach School District. Mr. Tapsfield explained that Exxon Trustee Council awarded Chugach School District 5 million dollars for 45 students. The Chugach School District expanded their program to include Seward Elementary and Seward High participants. Mr. Tapsfield explained that students in grades 5 through 12 were allowed to work in the field of science with research scientists in Prince William Sound. Six students joined scientists on research vessels, spent a week on board, conducted experiments, used computers, analyzed sea water, and studied sea life. Students were allowed to study the effects of the oil spill and were able to take science experiments back to the classroom to duplicate for other students. Mr. Jonah Swiderseski, student at Seward Middle/High School and Youth Area Watch Program participant, explained that his research experiment was to study crab zoya by compiling data on their growth and weight loss or gain and write a brief summary. Mr. Boyle stated that Jonah's work has been published on the web page.

Mrs. Tapsfield reported on the Fine Arts Camp sponsored by the Seward PTSA. She explained that over 100 students in grades 2 through 6 participated in a five-week variety of courses relating to fine arts. She told the Board that the students were extremely proud of their accomplishments and showcased their newly learned talents on the last night of the camp. Mrs. Tapsfield explained that the PTSA sponsored the camp through a grant from Holland America. Mrs. Tapsfield and Seward Elementary students displayed stained glass, ceramics and quilts created during the Fine Arts Camp.

Mr. Boyle reported on the Seward Elementary teacher exchange program which brought Ms. Jenifer Barrass from Australia. Mr. Boyle also reported that Mr. Dixon was named as the MacAuliffe Fellowship Award recipient. He explained that students created a web page by interviewing local senior citizens and writing their biographies. Mr. Boyle told the Board that their goals for the 1997-98 school year will be implementation of the new science curriculum, improvement of the Sights on Success Program, and a student and staff wellness program. Mr. Boyle reported on staffing challenges with the reduction of a 6th grade teacher and the elimination of a kindergarten teacher. He thanked the many school volunteers, PTSA and site council parents and introduced the student council president and vice president.

PUBLIC PRESENTATIONS:

Mr. Cliff Regal, Seward Site Council Member, spoke to the Board about his concerns regarding staffing at the kindergarten and 6th grade levels. He told the Board that Seward Elementary has one half-time teacher position that is currently unfunded and urged the Board to fill that position.

Ms. Carol Sturgulewski, parent, told the Board she has been volunteering in the 6th grade and feels that the teachers are doing an excellent job with the overcrowding situation. She expressed her concern that students are not getting the attention they need and less instruction. She urged the board to allocate funds for the one half-time teacher position or consider hiring another aide to be shared between the kindergarten and 6th grade classrooms.

Mrs. Sharon Ganser, parent, stated that she is the parent of a kindergarten student and a 6th grade student. She told the Board the school has an excellent staff but felt that the students aren't being served as they have in the past. As time goes on, conditions at the 6th grade level will get more difficult. She reported that currently the 6th grade has 3 teachers in the morning and then students are split between 2 teachers in the afternoon. She asked the Board to provide assistance to the 6th grade as the teachers try to prepare them for junior high.

Monica Luther, parent, applauded 6th grade teachers but, felt that a pupil/teacher ratio of 32:1 was not good for staff or students. She expressed her concern for the quiet students who may be struggling to maintain but do not speak up. She urged the Board to fund a one half-time position at the 6th grade.

COMMUNICATIONS AND  
PETITIONS:

Mrs. Gross reported she had received three letters from Tustumena Elementary parents and staff concerning nursing time; a letter from Dave Dieckgraeff and Mr. and Mrs. Mark and Sharon Ganser concerning staffing at Seward Elementary.

ADVISORY COMMITTEE AND/OR  
P.T.A., K.P.A.A., K.P.E.A.,  
K.P.E.S.A.:

Mr. Lawrence Colston, KPEA President, commended the Board on their recent decision to pay the \$650 payment to the support staff. Mr. Colston expressed his objections to the decision concerning the \$650 payment to KPEA members. He stated that there was no court order or signed agreement authorizing the District to deduct the money from teachers' salaries. Mr. Colston stated that it is becoming clear that there is a commodity mentality with regards to teachers—the less you pay them, the better the bargain. He asked the Board to do what is right by paying the \$650 payment without deducting money from teachers' salaries.

ADVISORY COMMITTEE AND/OR  
P.T.A., K.P.A.A., K.P.E.A., K.P.E.S.A.  
(Continued):

Mr. Dieckgraeff, Seward Site Council President, welcomed the Board to Seward. He commended the school staff and stated that it is not uncommon to see teachers at school on Sunday afternoons. He expressed concern for 46 students and one teacher at the kindergarten level and one teacher who teaches 6th grade in the morning and music in the afternoon. He asked the Board to add an additional one half-time teacher for the 6th grade. Mr. Dieckgraeff stated he was pleased to see that 130 students are participating in sports at Seward High School. He asked the Board to think about organizing a School Based Decision Making meeting with other district councils to talk to the Board about common problems. He invited the Board to attend the Seward Site Council meeting on Thursday at 7:00 p.m. in the Seward High library.

AWARDS AND PRESENTATIONS:

Mrs. Gross presented an award of appreciation and a gift to Ms. Jenifer Barrass, exchange teacher from Australia. She thanked Ms. Barrass for sharing her talents and cultural background with students and staff at Seward Elementary.

SUPERINTENDENT'S REPORT:

Mr. Dahlgren submitted a revised listing of worksessions and reports to be presented at future board meetings from October 20 through April 6, 1998. The reports/worksessions to review alternate options for nursing services was moved to December 1 and a review of the cocurricular program was moved to January 19 to accommodate the budgeting process.

Mr. Dahlgren reported that the 20-day count for funding began on September 28. He reported that the District is currently 152 students under projected enrollment. This count does not include part-time students which total 22.5 FTE. With those students, the District is still 132 students under projection. Mr. Dahlgren stated that the count period continues through October 24. He explained that there is a one-day count for special services, bilingual education, and vocational education. Mr. Dahlgren stated that the district is facing a \$700,000 to \$1 million deficit and the administration will be looking at unallocated money, money set aside for the Calvert curriculum and unallocated equipment money, and will report back to the Board with a recommended plan. He stated that this is the first time in his tenure that the kindergarten class is smaller than the senior class. He guessed that the reasons were probably due to private and home schools. He will report to the Board in November with a plan on how to balance the budget.

SUPERINTENDENT'S REPORT  
(Continued):

Mrs. Larned asked if the Board would be having a worksession with Cathy Schwartz concerning art classes. Mr. Dahlgren responded that one of the board goals is to review the elementary art curriculum.

Mrs. Germano asked if there was a committee looking at art curriculum. Mr. Dahlgren responded that Mrs. Peterson, Curriculum Director will decide how to accomplish this goal. Mrs. Gross stated that the Board still wishes to have a worksession with Ms. Schwartz.

Mrs. Gross stated that she would like to schedule a districtwide site council worksession with the Board.

Mr. Dahlgren introduced and welcomed Danielle Meacham, Soldotna High School senior, to the Board as the 1997-98 student representative.

BOARD REPORTS:

Mrs. Gross reported that members of the school board will meet with members of the Anchorage, Fairbanks, Juneau and Mat-Su school districts to discuss funding legislation introduced last year and review their effects.

CONSENT AGENDA:

Items presented on the Consent Agenda were Primary Sponsor of Gaming Permits; Unpaid Leaves of Absence/Support; 1997-98 Teacher Appointment; 19-Day Substitute Teacher Contracts; Furniture and Equipment List; Early Graduation Request; Extended Field Trip Request; and Tentative Non-Tenure Teacher Assignment/1997-98.

PRIMARY SPONSOR OF GAMING  
PERMITS:

By memorandum, Mr. Hickey recommended the Board approve Primary and Alternative Members in Charge for the following schools applying for gaming permits for the 1997-98 school year: Mary Downs and Fred Deussing, Chapman School; Cynthia Farrens and Keith Gebhardt, Homer High; Sue Crane and Margaret Goodman, K-Beach Elementary; Sam Stewart and Hank Overturf, Kenai Central High; Glen Szymoniak and Laura Sheldon, McNeil Canyon Elementary; Ralph Steeves and Melanie Schilling, Moose Pass Elementary; Darolyn Brown and Jim Dawson, Mt. View Elementary; Leslie Weld and Scott Otterbacher, Nanwalek Elem/High; Lassie M. Nelson and Robert Bellmore, Nikiski Middle/High; Carlton Kuhns and Dunia Martushev, Nikolaevsk Elementary/High; Paul Kubena and Janet Clark, Ninilchik Elementary/High; Kim Schaeffer and Joanne Love, North Star Elementary; Rochelle R. Hanson and Wayne A. Young, Port Graham

PRIMARY SPONSOR OF GAMING  
PERMITS(Continued):

Elementary; Marilyn Kowalski-Eaton and Malcolm Fleming, Seward Middle/Senior High; Marlene Byerly and Dawn Conn, Skyview High; Sylvia Reynolds and Daniel Gensel, Soldotna High; Fabian Castilleja and Sandy Geagel, Susan B. English Elementary/High; Lisa Stroh and Ethel Riley, Tustumena Elementary; Roderick M. Ladd, Jr. and Jean Calhoun, West Homer Elementary; and Leanne S. Krieger and Michael Murray, Voznesenka Elementary.

UNPAID LEAVE OF  
ABSENCE/SUPPORT:

Mrs. Radtke recommended the Board approve a request for unpaid leave of absence for Debbie Methvin, Special Services Assistant, Nikiski, Elementary, effective during the 1998-99 school year.

1997-98 TEACHER APPOINTMENT:

Mrs. Radtke recommended the Board approve a teacher assignment for the 1997-98 school year for Indy Walton, Generalist, Skyview High.

19-DAY SUBSTITUTE TEACHER  
CONTRACTS:

Mrs. Radtke recommended the Board approve 19-day substitute teaching contracts for Kevin Harding, Art, Skyview High; Steven Evans, Science, Soldotna Middle; Barbara Spence, Special Education/Severe, Soldotna Middle; and Kathleen Herring, Applied Communications, Nikiski Middle/Sr. High.

FURNITURE AND EQUIPMENT  
LIST:

By memorandum, Mr. Hickey recommended the Board approve the purchase of furniture and equipment for West Homer Elementary School in the amount of \$50,222.94.

EARLY GRADUATION REQUEST:

Mr. McLain recommended the Board approve an early graduation request for a Soldotna High School student to graduate at the end of the first semester of the 1997-98 school year. The student plans to live with a host family in Holland.

EXTENDED FIELD TRIP REQUEST:

Mr. McLain recommended the Board approve an extended field trip request for twelve Seward Elementary QUEST students to travel to Corpus Christi, Texas, to visit the Texas State Aquarium. They will gather information which will help them write the education section for the web page at the Alaska SeaLife Center in Seward.

TENTATIVE NONTENURE  
TEACHER ASSIGNMENT/1997-98:

Mrs. Radtke recommended the Board approve a tentative nontenure teacher assignment for the 1997-98 school year for Joseph Miller, Correspondence Program.

TENTATIVE NONTENURE  
TEACHER ASSIGNMENT/1997-98  
(Continued):

ACTION

Mrs. Fischer moved the Board approve Consent Agenda item numbers 1 through 8. Mrs. Mullins seconded.

VOTE:

YES - Fischer, Larned, Mullins, Gross

NO - Germano

Advisory Vote - YES

Motion approved.

FIRST READING OF POLICY  
REVISIONS:

The Board conducted a first reading on Board Policies 3300, Expenditures/Expending Authority and 3313, Leases and Agreements.

BOARD COMMENTS:

Mrs. Fischer thanked the Seward community for hosting the school board meeting. She told those present that she empathized with the problems they are facing. She stated that the Board does hear their concerns and thanked those who have written her letters voicing their concerns.

Mrs. Germano stated she was pleased to be meeting in Seward. She welcomed Miss Meacham to the board.

Miss Meacham stated that she was looking forward to the learning experience of serving as the board's student representative.

Mrs. Mullins welcomed Miss Meacham to the Board and hoped it would be a positive experience for her. Mrs. Mullins echoed Mrs. Fisher's comments concerning the overcrowded situation in Seward classrooms. She noted that the Board will soon be placed in a very uncomfortable situation when they have to cut something to balance the budget. She reassured those present that the Board does feel the pinch.

Mrs. Mullins stated that the Board feels the need to communicate with Site Based Decision Making Councils, and she liked the idea to meet together with the Board.

Mrs. Larned thanked parents and teachers for their involvement in the special programs that were reported on.

Mrs. Gross noted that there have been 10 years of budget cuts and all schools are feeling the effects. She thanked the Seward staff and parents for hosting the School Board Meeting and reminded those present to vote at the October 7 elections.

EXECUTIVE SESSION:

At 8:40 p.m., Mrs. Mullins moved the Board go into executive session to discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Mrs. Larned seconded.

Motion carried unanimously.

ADJOURN EXECUTIVE SESSION:

At 9:37 p.m., Mrs. Fischer moved the executive session be adjourned. Mrs. Mullins seconded.

Motion carried unanimously.

ADJOURN:

At 9:38 p.m., Mrs. Mullins moved the School Board Meeting be adjourned. Mrs. Fischer seconded.

Motion carried unanimously.

Respectfully Submitted,

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Mrs. Mari-Anne Gross, President

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Mrs. Susan Larned, Clerk

The Minutes of October 6, 1997,  
were approved on October 20, 1997.

KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

October 20, 1997

NEWS IN BRIEF

OATH OF OFFICE/NEW SCHOOL BOARD MEMBERS - The Oath of Office was administered to newly elected school board members Mari-Anne Gross and Susan Larned by Notary Public, Sally Tachick.

REORGANIZATION OF BOARD -The School Board Officers for 1997-98 are Mari-Anne Gross President; Joe Arness, Vice President; Susan Larned, Clerk; and Debra Mullins, Treasurer.

ESTABLISH MEETING DATE, TIME AND PLACE - The Board set its meeting time, date and place at 7:30 p.m., the first and third Monday of each month at the Borough Administration Building, Soldotna. Two meetings are scheduled to be held in Homer and Seward in the fall and spring.

COOPER LANDING ELEMENTARY SCHOOL - Mr. Pat Dye, Lead Teacher, Cooper Landing Elementary School, presented a slide show highlighting student activities, parent volunteers, a community trail and forestry project, a visit by Governor Knowles, and various student field trips including a study of Bear Creek and Cooper Creek.

SUPERINTENDENT'S REPORT - Mr. Dahlgren reported that Mr. Todd Syverson, Principal, Soldotna Middle School, had received the Milken Award.

HIRING PRACTICES AND PROCEDURES - Mrs. Sharon Radtke reported on the District application and hiring process, statistical retirement and hiring information, local hire, and the future of the Human Resources Department. Mrs. Radtke stated that over 150 people were hired or are in new positions within the District. The Human Resources Department has made communicating through the internet possible and is investigating the feasibility of using a universal application which would be used by Alaska Teacher Placement and the District.

RETIREMENT INCENTIVE PROGRAM FOR 1997-98 - Mrs. Sharon Radtke reported that the state of Alaska has extended the availability of the retirement incentive program for the 1997-98 and 1998-99 school years.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the District for the period ending September 30, 1997.

BUDGET TRANSFER REPORT - Mr. Hickey reported on budget transfers Numbers 1 through 96 for various schools and departments within the District.

1997-98 TEACHER APPOINTMENTS - The Board unanimously approved teaching appointments for the 1997-98 school year for Emma McCune, Library (temporary), Nikiski Jr./Sr. High; Lori Uponen, Grades 1-2 (half-time), Aurora Borealis School; Heidi Vann, Special Ed/Severe, Districtwide; Michael Stewart, High School Generalist, (half-time), Nanwalek School; and Laura Dershewitz, Generalist, Nanwalek School.



19-DAY SUBSTITUTE TEACHER CONTRACT - The Board unanimously approved a 19-day substitute teaching contract for Vickie Roney, Special Ed./Emotionally Handicapped, Mt. View/Soldotna Elementary.

FURNITURE AND EQUIPMENT LIST - The Board unanimously approved the purchase of furniture and equipment for West Homer Elementary School in the amount of \$3,186.27.

EXPULSION HEARINGS - The Board unanimously approved the one-year expulsion of a Nanwalek student for violation of weapons policy. The Board also approved one-year expulsions for two Kenai Middle School Students for violation of weapons policy.

MEMORANDUM OF AGREEMENT/KPESA - The Board unanimously approved a Memorandum of Agreement between the Kenai Peninsula Educational Support Association and the Board to begin co-payments for medical insurance beginning October 1997. Any remaining funds in the medical insurance account on June 30, 1998 will be reimbursed to participating employees by August 31, 1998.

BUDGET PREPARATION CALENDAR - The Board unanimously approved a calendar to be used as a guideline for preparation of the 1998-99 School District Budget. Mr. Dahlgren will arrange a preliminary budget joint worksession with the assembly to be announced as soon as the date is set.

POLICY REVISION/ADOPTION - The Board unanimously approved revisions to Policy BP 3300, Expenditures/Expending Authority; and postponed the adoption of Policy BP 3313, Leases and Agreements.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, November 3, 1997, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

November 3, 1997

NEWS IN BRIEF

**SOLDOTNA MIDDLE SCHOOL** - Mr. Todd Syverson, Principal, Soldotna Middle School, presented a mock core team meeting and student-led conference with the assistance of students and staff. Mr. David Schmidt, Music Teacher, presented a choral duet and clarinet duet performed by his music students.

**SUBSTITUTE TEACHER CONTRACTS** - The Board unanimously approved 19-day substitute teaching contracts for Heidi Harding, Grade 1, Redoubt Elementary and David Martian, Science, Soldotna Middle School.

**EXTENDED FIELD TRIP REQUEST** - The Board unanimously approved an extended field trip request for Kenai Central High students to travel to France as part of the Intercultural Student Experiences program.

**RETIREMENT INCENTIVE PROGRAM** - The Board approved the District's participation in the State of Alaska Retirement Incentive Program for both TRS and PERS employees. The administration was directed to take the necessary steps which include preparation of a resolution and contract with the State of Alaska Division of Retirement and Benefits requesting participation.

**MEMORANDUM OF AGREEMENT** - The Board unanimously approved a memorandum of agreement allowing team teaching with the KPEA President. A substitute will be hired to teach in the classroom two days each week, one team teaching day with the classroom teacher, and one KPEA president release day.

**1998-99 ENROLLMENT PROJECTIONS** - The Board unanimously approved the 1998-99 projected enrollment at 10,430 students. Mr. Hickey reported that this year the student population is lower than projected and that this is the first time the kindergarten class is smaller than the senior class.

**MOOSE PASS RESOLUTION #0997-01 TO ADD BUS SERVICE** - The Board unanimously approved a recommendation to maintain the current bus route for Moose Pass Elementary and offer Parent-in-Lieu of Transportation reimbursement for students residing in the Summit Lake area.

**BP 3313, LEASES AND AGREEMENTS** - The Board approved BP 3313, Leases and Agreements with two amendments.

**LETTER TO STATE COMMISSIONER OF EDUCATION** - The Board unanimously approved a letter to the Commissioner of Education concerning the proposed changes to the Department of Education regulations and the costs that are passed on to school districts.

**LETTER TO STATE LEGISLATURE** - The Board unanimously approved a letter to the state legislature concerning the proposed foundation formula, support of the area cost differential

study, and funding of capital projects. A separate letter from the Board will be sent to District legislators.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, November 17, 1997, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

November 17, 1997

NEWS IN BRIEF

KENAI CENTRAL HIGH SCHOOL - Mr. Sam Stewart, KCHS principal, presented the school report with the assistance of students and staff. Mrs. Groleske reported on the special services work program, and Mrs. Liz Burck reported on the science program. Miss Bobbi Deal, KCHS student, sang the National Anthem during the opening activities.

SUPERINTENDENT'S REPORT - Mr. Dahlgren congratulated the volleyball teams of Soldotna High, Nikiski High and Seward High for their recent participation in the state tournament, and Mr. James Blake, Skyview High student, in his state championship in diving. Mr. Dahlgren announced that November 19 he will be traveling to Anchorage to participate in the Best Business Practices meeting, and on November 21 he will attend the State Board of Education worksession in Anchorage.

ANNUAL AUDIT REPORT - Mr. Hickey and Mr. Bill Coghill, Mikunda Cottrell and Company, presented to the Board the fiscal year 1997 audit report of the Kenai Peninsula Borough School District. Mr. Coghill noted that the district received a clean report and urged the District continue to pursue its year 2000 plan to correct computer software prior to the change of the millennium.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the District for the period ending October 31, 1997.

SUBSTITUTE TEACHER CONTRACT - The Board unanimously approved a substitute teaching contract for Laurie Heckert, Grades 7-12, Homer Flex School.

LEAVE OF ABSENCE/SUPPORT - The Board unanimously approved a leave of absence request effective immediately for Lorrel Ludy, Special Services Assistant, Skyview High School.

1997-98 TEACHER APPOINTMENT - The Board unanimously approved a teaching appointment for the 1997-98 school year for David Cain, Districtwide School Psychologist.

1998-99 REGULAR EDUCATION/CERTIFIED STAFFING FORMULA - The Board approved the staffing formula for regular education/certified employees which will be used to calculate the 1998-99 budget. An amendment was approved for K-8 elementary schools to change the pupil/teacher ratio at the 7th and 8th grade level to 1:19 from the recommended 1:26.

1998-99 SPECIAL EDUCATION STAFFING FORMULA - The Board approved the staffing formula for special education employees which will be used to calculate the 1998-99 budget.

1998-99 SUPPORT STAFFING FORMULA - The Board unanimously approved the staffing formula for support employees which will be used to calculate the 1998-99 budget.

RETIREMENT INCENTIVE RESOLUTION 97-98-3/TRS - The Board unanimously approved participation in the state-approved Retirement Incentive Program for all eligible members of the Teachers' Retirement System.

RETIREMENT INCENTIVE RESOLUTION 97-98-4/PERS - The Board unanimously approved participation in the state-approved Retirement Incentive Program for all eligible members of the Public Employees' Retirement System.

AURORA BOREALIS CHARTER BUDGET TRANSFER - The Board unanimously approved a budget transfer in the amount of \$2,617 from the Aurora Borealis Charter School budget to the District general fund. The school was over funded based on their enrollment.

BAY VIEW CHARTER BUDGET TRANSFER - The Board unanimously approved a budget transfer in the amount of \$9,359 from the Bay View Charter School budget to the District general fund. The school was over funded based on their enrollment.

HOMER CHARTER BUDGET TRANSFER - The Board unanimously approved a budget transfer in the amount of \$5,743 from the Homer Charter School budget to the District general fund. The school was over funded based on their enrollment.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, December 1, 1997, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

December 1, 1997

NEWS IN BRIEF

K-BEACH ELEMENTARY SCHOOL REPORT - Mr. Jackson, principal, K-Beach Elementary stated that the 1997-98 academic goals for his school were in the areas of math, writing and art. He thanked the many parent volunteers and the PTA, and he listed the Student in Good Standing, Caribou Kid Award, Random Acts of Kindness and Spirit Days as activities sponsored by the school PTA. He stated that the school is involved with the Slikok Creek Project, cross-age activities and Critical Incident Planning. Ms. Carter reported on K-Beach Elementary's campaign to select a state land mammal to represent Alaska. Seven sixth grade students told the Board about some of their memories while attending all of their elementary grades at K-Beach Elementary School.

HEARING OF DELEGATIONS - Mrs. Bekkie Jackson, nurse, Sears Elementary spoke on behalf of the Health Services Program in support of continued funding for school nurses.

AWARDS AND PRESENTATIONS - Mr. Arness presented an Award of Recognition to Mr. Todd Syverson, principal, Soldotna Middle School for his recent 1997 Milken Family Foundation National Educator Award; and to Ms. Carolyn Cannava, principal, Soldotna Elementary for her recent Alaska Distinguished Principal Award.

SUPERINTENDENT'S REPORT - Mr. Dahlgren reported that he attended the All-State Music Festival, Saturday, November 22 at KCHS. He stated that he was quite impressed with the caliber of the talented young musicians. He thanked Ms. Renée Henderson for her efforts in coordinating the festival. Mr. Dahlgren stated that the Homer Charter School had recently been awarded a grant from the state in the amount of \$144,995. Mr. Dahlgren announced that there will be a meeting with the administration, Board and local legislators on December 8 at 3:00 p.m. to discuss educational issues. Mr. Dahlgren reported that he had invited the Borough Assembly to meet with the Board and administration on December 16 at 2:00 p.m. to discuss the District financial situation and the budget process.

NURSING SERVICES REPORT - Mrs. Radtke presented a report to the Board concerning the District Health Services Program. She presented a listing of top priority items and state or federal mandated items for which school nurses are responsible. She explained that the idea of offering no health service program and relying on Public Health Nursing is not a workable option. Federal mandates, including Special Services IEPs and ADA 504 Plans, make it impossible not to offer some health services support. Mrs. Radtke described a day in the life of a school nurse, which included administering medicines, conducting rapid eye exams, tending to ill students, conducting student health screenings and providing consultation with school staff. She presented a comparison of nursing services in the Anchorage, Kenai, Fairbanks, Juneau, Kodiak and Mat-Su School Districts. She listed several options for consideration but stated that the best option is to reinstate the program as it has existed in the past.

FALL LEVEL TEST RESULTS - Mr. Ed McLain presented a comparison of District scores to the average, or mean, scores of the Northwest Evaluation Association Consortium group for Grades 3-9 in language, math and reading.

LEAVE OF ABSENCE REQUEST/SUPPORT - The Board unanimously approved a leave of absence request/support for Lisa Bismark, Special Services Assistant, Bartlett School.

EXTENDED FIELD TRIP REQUESTS - The Board unanimously approved extended field trip requests for 20 Homer High School students to travel to Paris, France, to experience first-hand the language and culture of the country; and for 50 Homer Middle School students to travel to Washington, D.C., and New York City, N.Y., to participate in the American Student Travel Program.

SUBSTITUTE TEACHER CONTRACT - The Board unanimously approved a substitute teaching contract for Bev Wellborn, Grade 5, North Star Elementary.

LEAVE OF ABSENCE REQUEST EXTENSION/SUPPORT - The Board unanimously approved a leave of absence request extension/support for Cheryl Samples, Personnel Specialist, effective January 3, 1998, through January 2, 1999.

1998-99 SCHOOL CALENDAR/INSERVICE DATES - The Board unanimously approved the 1998-99 school calendar and tentatively approved school calendars for 1999-2000 and 2000-2001. The calendars were approved with beginning and ending dates, but the inservice dates will be approved at a later meeting.

SOLDOTNA MIDDLE SCHOOL FACILITY RECOMMENDATION - The Board directed the administration to initiate the planning phase for an addition to Soldotna Middle School.

HOPE ELEMENTARY SCHOOL RECONFIGURATION - The Board unanimously approved an administrative and site council recommendation to reconfigure Hope Elementary from Grades K-10 to K-12. The staffing would remain the same based on student enrollment, and the high school program would be more self-directed.

FIRST READING OF POLICY REVISIONS - The Board heard a first reading of BP 1321 Solicitation of Funds From and By Students and AR 5123 Promotion/Acceleration/Retention.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, January 5, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

January 5, 1998

NEWS IN BRIEF

SCHOOL REPORT - Mr. Fabian Castilleja, Principal of Susan B. English Elem/High School reported that with 14 staff members the school is able to provide a variety of classes to students including chemistry, geometry, vocational education, Project Adventure, band, and many other subjects. He told the board the students not only achieve academically but athletically and participate in a number of extracurricular activities. He thanked the community for their support in fund raising efforts towards the annual senior class trip. He concluded by presenting a video showing the school facility, student activities, staff, and senior trip to Cancun, Mexico.

SUPERINTENDENT'S REPORT - Mr. Dahlgren presented the terms of the settlement between the District and KPEA of the \$650 payment grievance.

LEASE AGREEMENTS - Mr. Patrick Hickey presented a report of leases or agreements entered into as of July 1, 1997.

NIKISKI BUS PURCHASE - Mr. Hickey reported that Nikiski High School purchased a 1995 Bluebird bus in the amount of \$30,000.

BUDGET ADJUSTMENTS - Mr. Hickey reported that the 1997-98 budget will be amended to reflect a decrease in revenue and commensurate balancing expenditure adjustments will be made.

EXTENDED FIELD TRIP REQUESTS - The Board unanimously approved extended field trip requests for 15-25 Kenai Middle School students to travel to Washington, D.C., March 22-27, 1998, to participate in the Lakeland Tours Program; for 16 Soldotna High School students to travel to Branson, Missouri, April 24-28, 1998, to participate in the Branson Jubilee National Music Festival competition; and for 5 Susan B. English School students to travel to Spain and France, May 25-June 5, 1998, to experience the different languages, cultures, and economies.

1997-98 TEACHER APPOINTMENT - The Board unanimously approved a teaching appointment for the 1997-98 school year for Barbara Spence, temporary (half-time), Special Services/Resource at Skyview High.

EARLY GRADUATION REQUEST - The Board unanimously approved an early graduation request for a Ninilchik High School student.

KPAA MEMORANDUM OF AGREEMENT - The Board unanimously approved a Memorandum of Agreement between the District and KPAA. The agreement allows administrators an extension of January 16, 1998, as the deadline to announce their intention to retire and will be added as an addendum to the current negotiated agreement.



1998-99 HEALTH SERVICES PROGRAM - The Board unanimously approved a staffing recommendation for health services which allows for continued RN/BSN coverage of all District schools similar to the coverage for 1997-98.

RECOMMENDATION TO OPEN NEGOTIATIONS WITH KPESA - The Board unanimously approved a recommendation to begin negotiations with KPESA.

SCHOOL VAN PURCHASE - The Board approved the purchase of a 15 passenger van from Seekins Ford in the amount of \$29,826 for Skyview High School.

XEROX COPIER LEASES - The Board unanimously approved a modification to an existing lease agreement with Xerox to provide copier services to the District by document outsourcing rather than selling copier hardware. The District will be required to supply paper and be charged a flat fee of \$.017 per copy and Xerox Business Services would buy out existing lease agreements from Xerox Corporation.

POLICY REVISIONS - The Board unanimously approved policy BP 1321 Solicitation of Funds From and By Students. Revisions to BP 1321 will allow fund raising activities to occur with "for profit" companies or organizations. The Board postponed action on AR 5123 Promotion/Acceleration/Retention until the following meeting.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, January 19, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

January 19, 1998

NEWS IN BRIEF

**SCHOOL REPORT** - Mr. Ken Meacham, principal of Redoubt Elementary, explained how his school celebrated National Children's Book week and expressed his appreciation to Mick Galic and Safeway for their support of education and Redoubt Elementary. Mrs. VanDerWedge presented awards to outstanding readers; Mrs. Griffin's third grade students sang a Hawaiian song accompanied with a hand game, and Mr. Rolf gave a technology presentation emphasizing how Redoubt Elementary is doing more for students with less technology equipment.

**SUPERINTENDENT'S REPORT** - Mr. Dahlgren announced that January is School Board appreciation month and distributed certificates of appreciation to each Board member. He reported that the Board conducted a budget worksession prior to the Board meeting and now have a balanced budget for FY 99. He announced that budget hearings will be conducted in Kenai, Homer, Seward, Soldotna, and Nikiski to solicit input from the public.

**FINANCIAL REPORTS** - Mr. Hickey presented the financial report of the District for the period ending November 30, 1997, and December 31, 1997.

**BUDGET TRANSFERS REPORT** - Mr. Hickey reported on budget transfers Numbers 97 through 211 for various schools and departments within the District.

**COCURRICULAR REPORT** - Mr. Dave Spence, executive secretary for the Kenai Peninsula School Activities Association, reported that the primary goal of all elementary cocurricular programs is the involvement of the maximum number of participants. At the middle level, the primary goals are to encourage student participation and to afford individual students the opportunity to further develop the skills required to participate in their chosen activities. High school cocurricular programs involve students in district-sponsored activities that refine their interests and talents. He reported that while high school enrollment has shown an increase of approximately 8% since the 1992-93 school year, participation in cocurricular programs has grown by approximately 45% overall; a 43% increase for boys, and a 48% increase for girls.

CERTIFIED DIPLOMA INTERIM REPORT - Mr. Ed McLain presented a three-part interim report on certified diplomas. He explained that Part I is an overview of the process and action plan that the Certified Diploma Steering Committee has developed and is following; Part II is an overview of Committee comments and considerations in key areas under review; and Part III is a list of key questions contained in the initial statement of charge for the Committee to consider.

SUBSTITUTE TEACHER CONTRACTS - The Board unanimously approved a 19-day substitute teaching contract for Colleen Jones, Special Education/EH, Soldotna High School and Ann Heimbuch, Grade 6, West Homer Elementary.

1997-98 TEACHER APPOINTMENT - The Board unanimously approved a teaching appointment for the 1997-98 school year for Sharon Stevens-Ganser, Temporary (half-time) Kindergarten, Seward Elementary.

RESIGNATIONS - The Board unanimously approved resignations effective at the end of the 1997-98 school year from Jolee Ellis, Grade 1, McNeil Canyon Elementary; David Lewis, Special Ed/Severe, West Homer Elementary; Sheryl McMichael, Grade 6, Sterling Elementary and Lawrence Moore, Photography/Vocational Ed, Skview High.

REDIRECTION OF BOND FUNDS - The Board unanimously approved a request to redirect remaining funds from the West Homer Elementary and Tustumena Elementary projects for use toward the purchase and installation of a replacement boiler at Ninilchik Elementary/High School in the amount of \$12,000; purchase of furniture and equipment for the new second story addition at Ninilchik Elementary/High School in the amount of \$100,000; and apply remaining funds towards the Seward High School swimming pool renovation.

KPESA NEGOTIATION TEAM - The Board unanimously approved the appointment of Sharon Radtke, Patrick Hickey and Melody Douglas to the District negotiating team. Mrs. Gross appointed Debra Mullins and Joe Arness to serve as Board representatives.

POLICY REVISIONS - The Board unanimously approved revisions to BP and AR 5123, Promotion/Acceleration/Retention. Changes to the policy and regulation require parental involvement and notification. The District retains the right to either retain or promote if concurrence cannot be reached. Parents/guardians may appeal any decision under due process.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, February 2, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

February 2, 1998

NEWS IN BRIEF

SCHOOL REPORT - Mrs. Lisa Stroh, principal, Tustumena Elementary, reported that the school goals this year are to improve writing skills, improve social skills, and implement student portfolios. She reported that a Technology Coordinator and Parent Coordinator were recently hired. She thanked the PTO and two local businesses for their support of Tustumena Elementary. She reported that the PTO raises money to print *Lynx Tales*, a compilation of student stories and illustrations. Ms. Tammy Massengill's kindergarten students sang two songs and a sixth grade student played the bassoon. Mrs. Sotelo's sixth grade students presented research information and demonstrated pneumatic devices they created to be used by astronauts in space or on the space shuttle.

AWARDS AND PRESENTATIONS - The Board presented awards of appreciation to Sheryl Sotelo, teacher, Tustumena Elementary and Paula Christensen, teacher, Soldotna Middle School, for being selected as finalists for the 1997 Alaska Teacher of the Year award which is presented by the Alaska Department of Education. Flowers and gifts were also presented to Mrs. Sotelo by her students who were in attendance.

SUPERINTENDENT'S REPORT - Mr. Dahlgren announced that the School Board and Administration will have a budget worksession with the Borough Assembly beginning at 1:00 p.m. on Tuesday, February 3, 1998, at the Ninilchik School, Ninilchik. Mr. Dahlgren reported the budget hearings will begin this week, February 4, at Kenai Central High School; February 5, at Homer High School; February 10, at Seward High School; February 11, at Soldotna High School; and February 12, at Nikiski Middle/Sr. High School. Mr. Dahlgren announced that the deadline for participation in the retirement incentive program was Friday, January 30. He reported that 24 teachers, 3 administrators and 16 support staff have taken advantage of the retirement program.

BUDGET TRANSFER - The Board unanimously approved budget transfer number 000217 to the Alternative Schooling Programs in the amount of \$23,300.00 to purchase Calvert programs offered through Alternative Programs.

SUBSTITUTE TEACHER CONTRACTS - The Board unanimously approved 19-day substitute teaching contracts for Janet VanDriessche, Special Education/Resource, Seward Jr./Sr. and Vickie Roney, Special Education/Resource, Soldotna Elementary.

LEAVE OF ABSENCE REQUESTS/SUPPORT - The Board unanimously approved a one year unpaid leave of absence for the 1998-99 school year for Cheryl Keegan, Secretary III, Seward Elementary and Dawn Stetz, Administrative Secretary I, Districtwide Alternative Education.

RESIGNATIONS - The Board unanimously approved resignations effective at the end of the 1997-98 school year for Jimmy Standefer, Art/Science, Nikiski Jr./Sr.; Marilyn Standefer, Language Arts, Nikiski Jr./Sr.; Elaine Sandoval, Science, Ninilchik; Leanne Krieger, Language Arts/Social Studies, Voznesenka; Mary Beaumont, Gr. 4/5, McNeil Canyon; Marc Berezin, Technologist, Districtwide Special Services; John M. Bundy, Math/Science, Homer High; Gary Horwath, Math, Soldotna Middle; Vickie Lund, Grade 2, K-Beach; Michael Murray, Principal, Voznesenka; Sally Oelrich, Grade 3, K-Beach; Greg Paxton, Assistant Principal, Soldotna Middle; Marlene Thiel-Pearson, History, Nikiski Jr./Sr.; Mary Jo Sanders, Coordinator, Districtwide Migrant Education; John Steckel, PE, Soldotna Middle; Robert Ammerman, Vocational Education, Homer High; Stan McKnight, Psychologist, Seward; Beverly Chapman, Home Economics, Seward Jr./Sr. High; Dorothy Cline, Music/Library, Paul Banks Elementary; Michael Cline, Grade 4, West Homer Elementary; Sharon Irvin, Art, Seward Jr./Sr. High; Lawrence Rockhill, Grade 6, Redoubt Elementary; and Larry Wheat, Grade 5, Sterling Elementary.

LEAVE OF ABSENCE REQUEST/CERTIFIED - The Board unanimously approved a leave of absence request for the remainder of the 1997-98 school year or until the District receives confirmation of disability retirement or the employee has a release from her doctor to return to work for Suzie Stafford-Hawker, Special Education/Resource, Seward Jr./Sr.

EXTENDED FIELD TRIP REQUEST/MAGADAN - The Board unanimously approved an extended field trip request for Redoubt Elementary students to travel to Magadan, Russia, on March 21 to March 29, 1998. The students will participate in an exchange program.

CAPITAL PROJECTS LIST - The Board unanimously approved a listing of capital improvement/major maintenance projects for FY 1999.

XEROX BUSINESS SERVICES CONTRACT - The Board unanimously approved a recommendation to modify the existing agreement with Xerox Corporation and extend the contract length.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, February 16, 1998, 6:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

February 16, 1998

NEWS IN BRIEF

**PUBLIC HEARING/KPESA NEGOTIATIONS** - The Board heard public testimony on the Kenai Peninsula Educational Support Association negotiated agreement.

**SCHOOL REPORTS** - Mr. Paul Epperson, principal, Sterling Elementary, reported on the school goal that all students will be able to read by the end of second grade. He presented a computer-generated visual showing students and teachers in various reading activities. He stated that the staff decided to locate a reading program designed to help poor to non reading students. He stated they chose a reading intervention program published by SRA. With the assistance of several teachers, Mr. Epperson related examples of student reading successes. Mr. Epperson presented a graph showing a random sampling of second grade students' reading scores. He noted the significant improvement from the fall testing period to the spring testing period. He stated that the first 90 minutes of each day is spent reading and writing. Two students were honored for substantially improving their reading skills.

**AWARDS AND PRESENTATIONS** - The Board presented an award of appreciation to David Schmidt, teacher, Soldotna Middle School, for being selected by the Soldotna Chamber of Commerce as the 1997 "Devoted Service to Young People and Youth Activities Award" recipient.

**SUPERINTENDENT'S REPORT** - Mr. Dahlgren announced that three Board members would be traveling to Juneau to participate in the AASB Legislative Fly-In, February 21-24, 1998. He announced that the next school Board meeting will be in Homer on March 2, 1998. He stated that he would not be present since he will be attending the AASA National Conference.

**HIGH SCHOOL SCHEDULING REPORT** - Mr. Dahlgren, superintendent, reported on the various types of schedules used at Soldotna, Skyview and Kenai Central High Schools. He summarized options that have been offered previously and provided a selection of new options such as a seven-period day, course blocking/course integration, collaboration with the Kenai Peninsula College, expansion of dual credit, night classes, open campuses, magnet schools, shared programs, distance delivery, study halls and apprenticeships.

**FINANCIAL REPORT** - Mr. Hickey presented the financial report of the District for the period ending January 31, 1998.

**EXTENDED FIELD TRIP REQUEST** - The Board unanimously approved an extended field trip request for seven Nikolaevsk High School students to travel to Washington, D.C., to participate in the Close-Up Program.

**SUBSTITUTE TEACHER CONTRACTS** - The Board unanimously approved 19-day substitute teaching contracts for Patricia Linville, music, Seward Elementary; Dina Marion, kindergarten, Paul Banks Elementary; and Lisa Sova, physical education, Kenai Middle.

**1997-98 TEACHER APPOINTMENT** - The Board unanimously approved a teaching appointment for the 1997-98 school year for Willa deSousa, temporary (half-time) generalist at Homer Flex School.

**LEAVE OF ABSENCE REQUEST/SUPPORT** - The Board unanimously approved a one-year, unpaid leave of absence beginning June 12, 1998, for Kelly Gifford, curriculum secretary, Districtwide Curriculum.

**RESIGNATION** - The Board unanimously approved the resignation of Jeffrey Harriman, principal/teacher, Hope School, effective at the end of the 1997-98 school year.

ADMINISTRATOR CONTRACTS - The Board of Education unanimously approved administrator contracts for the 1998-99 school year for Aaron Stansberry, principal/teacher, Bartlett Elementary/High; Fred Deussing, principal, Chapman School; Richard Patton, principal, Homer High; Keith Gebhardt, assistant principal, Homer High; Mark Leal, principal, Homer Middle; vacant, principal/teacher, Hope School; Gary Jackson, principal, Kalifornsky Beach Elementary; Samuel Stewart, principal, Kenai Central High; William Overturf, assistant principal, Kenai Central High; Dennis Dunn, principal/teacher, Kenai Alternative; Paul Sorenson, principal, Kenai Middle; Rosemary Bushon, assistant principal, Kenai Middle; Alex Trout, principal/teacher, Kachemak Selo Elementary; Glen Szymoniak, principal, McNeil Canyon Elementary; Ralph Steeves, principal/teacher, Moose Pass Elementary; James Dawson, principal, Mt. View Elementary; Leslie Weld, principal/teacher, Nanwalek Elementary/High; Trena Richardson, principal, Nikiski Elementary; Robert Bellmore, principal, Nikiski Jr./Sr.; Don Glaze, assistant principal, Nikiski Jr./Sr.; Carlton Kuhns, principal, Nikolaevsk Elementary/High; Paul Kubena, principal, Ninilchik Elementary/High; Susan Liebner, principal, North Star Elementary; Richard Toymil, principal, Paul Banks Elementary; Kenneth Meacham, principal, Redoubt Elementary; Jacquie Imle, principal, Sears Elementary; Robert Boyle, principal, Seward Elementary; Malcolm Fleming, principal, Seward Middle/Sr. High; Steven Pautz, assistant principal, Seward Middle/Sr. High; Marlene Byerly, principal, Skyview High; Gregg Wilbanks, assistant principal, Skyview High; Carolyn Cannava, principal, Soldotna Elementary; Sylvia Reynolds, principal, Soldotna High; Mark Norgren, assistant principal, Soldotna High; Todd Syverson, principal, Soldotna Middle; vacant, assistant principal, Soldotna Middle; Paul Epperson, principal, Sterling Elementary; Fabian Castilleja, principal, Susan B. English Elementary/High; Lisa Stroh, principal, Tustumena Elementary; vacant, principal, Voznesenka; Rick Ladd, principal, West Homer Elementary; Patrick Hickey, assistant superintendent, District Operations and Business Management; Edward McLain, assistant superintendent, Instructional Services; Sharon Radtke, assistant superintendent, Human Resources; Rick Matiya, director, Bilingual/Alternative Education; Melody Douglas, director, Business/Finance; David Spence, director, Planning/Operations; Donna Peterson, director, Curriculum and Staff Development; Mick Wykis, director, Operations/Assessment; Don Boehmer, director, Special Services; Jim White, director, Data Processing; Phillip Biggs, director, Technology; Roy Anderson, coordinator, Special Services; and vacant, coordinator, Grants/Parent Involvement.

LEAVE OF ABSENCE REQUEST/SUPPORT - The Board denied a one-year, unpaid leave of absence request for the 1998-99 school year for David Tourtellot, custodian (currently on unpaid leave of absence).

MATH CURRICULUM - The Board unanimously approved the K-12 math curriculum as presented. A worksession was held on February 2, 1998, prior to the regular school board meeting.

1998-99 INSERVICE DATES - The Board approved eight inservice dates for the high schools and ten inservice dates for the elementary and middle schools for the 1998-99 school year. High schools may apply to the District Instructional Office for up to two additional inservice dates (for a total of ten days) based on site school development plans and needs.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, March 2, 1998, 7:30 p.m., **Homer High School, Homer, Alaska.**

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

March 2, 1998

NEWS IN BRIEF

SCHOOL REPORTS - Mr. Rich Toymil, principal, Paul Banks Elementary School reported that the portfolio project is completing its first year in preparation for parent/teacher conferences. He stated that his school is successful largely due to the strong support of parent volunteers. Ms. Cline directed second grade students in singing and signing the Alaska Flag Song and Ms. Jill Kreins explained the Paul Banks Elementary Intervention Team process.

Mr. Rich Patton, principal, Homer High School introduced Mr. Bill Searle, music teacher, who conducted the jazz band in two selections; and Mr. Stan Eller, who gave a slide presentation outlining activities by the advanced biology class. Mr. Pat Shields reported on his recent acquisition of 74 used computers through a governmental computer upgrade program

AWARDS AND PRESENTATIONS - The Board presented an award of appreciation to Margaret Ladd, West Homer Elementary for her devotion and dedication to the education of students and her sincere love for teaching.

SUPERINTENDENT'S REPORT - Mrs. Radtke reminded the Board of the Administrator Meeting, Tuesday and Wednesday, March 3-4, at Solid Rock Camp and that Negotiations with KPESA will begin Monday, March 9, 1998.

RETIREMENT INCENTIVE PROGRAM RESULTS REPORT - Mr. Hickey presented a report that 3 administrators, 24 certificated staff, and 16 classified staff have opted to participate in the State of Alaska Retirement Incentive Program at the conclusion of the current fiscal year. The savings to the District from retiring certificated employees is \$1,089,555 and \$126,124 from retiring classified employees.

RESCISSION OF RESIGNATION - The Board unanimously approved the rescission of the resignation of Larry Wheat, Grade 5, Sterling Elementary School.

EXTENDED FIELD TRIP REQUEST - The Board unanimously approved an extended field trip for 13 Seward High School students to travel to Washington, D.C., March 28-April 4, 1998, to participate in Close-Up activities.

LEAVE OF ABSENCE REQUESTS/CERTIFIED - The Board unanimously approved one-year, unpaid leave of absence requests for Wendy Todd, physical therapist, Paul Banks Elementary School and Liesl Davenport-Wheeler, music, Seward Jr./Sr. High School.

SUBSTITUTE TEACHER CONTRACT - The Board unanimously approved a 19-day substitute teaching contract for Kristin Cannava, Grade 8 Social Studies, Kenai Middle School.

1997-98 RESIGNATION - The Board unanimously approved the resignation of Melody Schwartz, QUEST teacher, District Wide Special Services, effective April 30, 1998.

1997-98 RESIGNATION/ADMINISTRATIVE - The Board unanimously approved the resignation of Leslie Weld, principal/teacher, Nanwalek Elementary/High School, effective immediately.

1998-99 TENTATIVE TENURE TEACHER ASSIGNMENTS - The Board unanimously approved a listing of tentative tenure teacher assignments for the 1998-99 school year.



BOARD POLICY REVISIONS - The Board heard a first reading of revisions to BP 4116, Nontenured/Tenured Status and BP 4117.6, Nonretention to bring the District in compliance with the requirements of HB 465.

WORLD LANGUAGE CURRICULUM - The Board unanimously approved the proposed World Language Curriculum. A worksession was held on February 16, 1998, prior to the regular school board meeting.

TITLE IX INDIAN EDUCATION GRANT - The Board held a public hearing and unanimously approved a Title IX grant application in the amount of \$204,798. The application will be forwarded to the Department of Education for funding consideration.

KPEA MEMORANDUM OF AGREEMENT FOR HEALTH CO-PAYMENTS - The Board unanimously approved a Memorandum of Agreement between the Kenai Peninsula Educational Association and the Board to begin co-payments for medical insurance. Any remaining funds in the medical insurance account on June 30, 1998 will be reimbursed to participating employees by August 31, 1998.

NIKISKI JR./SR. HIGH SCHOOL NAME CHANGE - The Board unanimously approved a request to change the name from Nikiski Junior/Senior High School to Nikiski Middle/High School, in order to accurately reflect the school configuration.

FEUDING LANE PUPIL TRANSPORTATION SERVICE - The Board approved an administrative recommendation to have the elementary school bus transit Aspen Street Loop off Feuding Lane on the condition that Aspen is widened sufficiently for a school bus and a standard-sized vehicle to pass each other, and is fully maintained. Lack of maintenance will mean suspension of this portion of the route until it has been determined that a bus can safely travel the road.

RESOLUTION 97-98-5 - The Board unanimously approved a resolution supporting the current efforts by the Alaska State Legislature to rewrite the education foundation funding formula so that it more equitably distributes money and support to all districts; and supports the placing of additional funds into education and inflation proofing the educational funding formula for future years and inflation.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, March 16, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

March 16, 1998

NEWS IN BRIEF

**SCHOOL REPORT** - Mr. Jim Dawson, principal, Mt. View Elementary, assisted in a student-created school presentation. Students recited their school cheer and presented a video tape with interview responses from students, parents and teachers on the positive climate at their school. The students reported on lessons taught by community members, shared a learning collage, demonstrated an electronic student portfolio and reported on special events which included student council, good bus behavior incentive, spirit days, school sleep-overs, recess choices, DARE program, and Turn Off TV week. The students concluded their presentation by reading the school mission statement.

**AWARDS AND PRESENTATIONS** - The Board presented awards of appreciation to Rosanne VanRay, head secretary, Soldotna Middle School and Martin Galloway, head custodian, Soldotna Middle School for their outstanding service to education and the Kenai Peninsula Borough School District.

**SUPERINTENDENT'S REPORT** - Mr. Dahlgren congratulated Battle of the Books winners from Tustumena Elementary School, Soldotna Middle School and Soldotna High School. Mr. Dahlgren announced that Thursday, March 19, 1998, in the Borough Assembly Room, Lieutenant Governor Fran Ulmer will present Governor Knowles' proposed Smart Start for Alaska's Children Initiative. He stated that this time period is reserved especially for District employees and Board members to ask questions about the proposal.

**PRESENTATION OF THE FY 1998-99 BUDGET** - Mr. Hickey presented the 1998-99 budget to the Board. A worksession was held prior to the regular School Board meeting. The Board will consider adoption of the budget at their April 6, 1998, meeting.

**FINANCIAL REPORT** - Mr. Hickey presented the financial report of the District for the period ending February 28, 1998.

**EXTENDED FIELD TRIP REQUEST** - The Board unanimously approved an extended field trip request for fifteen students from various District schools to travel to Mountain View, California, to participate in the U.S. Space Camp.

**LEAVE OF ABSENCE REQUEST/SUPPORT** - The Board unanimously approved a one-year, unpaid leave of absence for the 1998-99 school year for Merry Zogas, special services/aide, Hope Elementary School.

**LEAVE OF ABSENCE REQUESTS/CERTIFIED** - The Board unanimously approved unpaid leave of absence requests for the 1998-99 school year for Jeannette Sorrels, special services/preschool, Sears Elementary and Atz Kilcher, music, McNeil Canyon/West Homer Elementary.

**SUBSTITUTE TEACHER CONTRACT** - The Board unanimously approved a 19-day substitute teaching contract for Stephanie Mullaly, math/physical education, Susan B. English School.

1998-99 TENTATIVE TENURE TEACHER ASSIGNMENT - The Board unanimously approved a tentative tenure teacher assignment for the 1998-99 school year for Anne Kendall, Nikiski Elementary.

1997-98 RESIGNATION/ADMINISTRATIVE - The Board unanimously approved the resignation of Jeffrey Harriman, principal/teacher, Hope Elementary School, effective March 20, 1998.

POLICY/ADMINISTRATIVE REGULATION REVISIONS - The Board unanimously approved housekeeping Board Policy Revisions BP 4116, Nontenured/Tenured Status, and BP 4117.6, Nonretention, to bring the District in compliance with the requirements of HB 465.

FIRST READING OF POLICY REVISIONS - The Board heard a first reading of BP 6153 School-Sponsored Trips and AR 6153 School-Sponsored Trips. The proposed changes clarify current practice, streamline forms and address water travel.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, April 6, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

April 6, 1998

NEWS IN BRIEF

NIKISKI MIDDLE/HIGH SCHOOL REPORT - Bob Bellmore, principal, Nikiski Middle High, reported that British Petroleum donated several computers for their Apple computer lab. Phil Morin, science teacher, and Stephanie Roberts, math teacher, reported on Nikiski High School's use of the internet as a cross curricular tool. Breanna Butler and Kendall Barrett, students, presented several web pages designed by students as part of a research assignment on Egypt.

AWARDS AND PRESENTATIONS - Mrs. Gross presented awards of appreciation to Rose Mary Reeder, Soldotna Community Schools Program, for the countless hours she has dedicated to the program which provides many benefits for District students and to David Boyle, Soldotna Middle School, for his outstanding contribution to education and the District.

SUPERINTENDENT'S REPORT - Mr. Dahlgren reported that Eric Simpson, Soldotna Elementary sixth grade student, recently placed second at the State Geography Bee. He announced that Phil Biggs, technology director, had successfully applied for Technology Literacy Challenge grant monies in the amount of \$200,000 to be used for staff development. Mr. Dahlgren reported on his recent trip to Juneau to participate in the Superintendents' AASA Legislative Fly-In. He reported on the progress of SB 36 relating to school funding and expressed concerns for legislation dealing with part-time students and expansion of charter schools.

QUARTERLY LEASE REPORT - Mr. Hickey presented a report of leases or agreements entered into for the third quarter of fiscal year 1998. The District terminated the lease for equipment with Xerox Corporation and entered into a service agreement with Xerox Business Services.

MIDDLE SCHOOL REPORT - Dorothy Gray presented a review of District middle school programs. The report contained survey results from parents, staff and students; primary points of consideration; committee recommendations and individual District middle school histories and profiles. Recommendations made by the committee were that the middle school review should occur on a regular basis every five years, that the District should continue to support national studies which recognize the importance of middle school conceptual learning with the specific recommendations from the Carnegie Report, and that the Board recognize the specific needs of middle school physical plant design as new schools are built and older schools are remodeled.

BUDGET TRANSFER - The Board tabled action on budget transfer number 358 for \$19,135 for the purchase of computers for the Quest Program.

EXTENDED FIELD TRIP REQUEST - The Board approved extended field trip requests for Soldotna High School students to travel to Denver, Colorado, to participate in the National DECA Conference and for Homer High School students to travel to Washington, D. C. to participate in the CloseUp Program.

1997-98 TEACHER ASSIGNMENTS - The Board unanimously approved 1997-98 teacher assignments for Janet VanDriessche, full time (temporary) Special Ed/Resource at Seward Middle/Senior High and James William Carlson, full time (temporary) Vocational Education at Soldotna High.

RESIGNATIONS - The Board unanimously approved the resignations of Julie Britton, Special Ed/Resource, Soldotna High, effective March 31, 1998; and Margaret Evans, Generalist, Kenai Alternative; Laurie Cramer, Physical Therapist, D/W Special Services; and Jamie Shurts, Special Ed/Resource, Sterling Elementary; effective May 29, 1998.

LEAVE OF ABSENCE REQUEST/SUPPORT - The Board unanimously approved a one-year leave of absence request for the 1998-99 school year from Mary Downs, school secretary III, Chapman Elementary School.

HIGH SCHOOL SCHEDULING RECOMMENDATIONS - The Board unanimously approved proposed high school scheduling recommendations which include more course integration; selling teacher preparation periods; shared partial day programs in the areas of vocational education and specialty programs; development of a distance delivery model through the use of technology for enrichment and make-up for failed requirements; and the expansion of dual credit offerings for required course work with the college. The Board unanimously approved an amendment which strongly recommends that principals and central office administration develop a method to deliver a minimum of seven credits per year to high school students.

POLICY REVISION - The Board tabled revisions to BP 6153 School-Sponsored Trips and AR 6153 School-Sponsored Trips.

POLICY REVISION - The Board heard a first reading of a revision to AR 3100 Budget. The revision changes the April 1 deadline to May 1 for the Board to adopt and submit the annual budget to the Borough Assembly for approval.

FY 1998-99 BUDGET - The Board approved the FY 1998-99 annual budget in the amount of \$84,059,605. Included in the budget is a request for Kenai Peninsula Borough contributions for in-kind and local appropriation to the "cap" for the general fund in the amount of \$29,139,010 and dedicated funding "outside the cap" for the cocurricular fund in the amount of \$1,175,000. The Board approved an amendment to increase in the staffing formula by .25 at the 7-12 high schools and .5 at the 9-12 high schools.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, April 20, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

April 20, 1998

NEWS IN BRIEF

KENAI ALTERNATIVE HIGH SCHOOL - Mr. Dunn, principal, Kenai Alternative High School, reviewed the history of the alternative school and thanked the Board and central office administration for their support of the school. He thanked ARCO for the donation of computer equipment and various other individuals and organizations who have helped the Kenai Alternative School provide a program for at-risk students. He presented a slide show with pictures of students, their children, teaching staff, student artwork and projects, and the facility. Ms. Dennison spoke to the Board about her daughter's success at the Kenai Alternative School after struggling in a regular high school program. Mr. Dunn read a letter from a student who has recently completed credits for graduation in spite of many obstacles and who thanked the Board for the opportunity to complete her high school diploma in an alternative program. Mr. Dunn stated that, unfortunately his enrollment is growing and concluded with an analogy of the importance of locating at-risk students early in their school careers.

HEARING OF DELEGATIONS - Ms. Ann Bayes, South Kenai Peninsula State Parks Advisory Board, asked the Board for a resolution or letter of support for the concept of developing the Anchor Point Beach Community Safety Trail.

AWARDS AND PRESENTATIONS - Ms. Gross presented awards of appreciation to Phyllis Halstead, secretary, Kenai Alternative High School; Carole Bear, counseling secretary, Soldotna High School; and Marnie Love, bookkeeper, Soldotna High School for their outstanding dedication to the District. Ms. Gross presented a proclamation from Borough Mayor, Mike Navarre, declaring Friday, May 1, 1998, as Alaska School Bus Driver Appreciation Day to Mr. Chuck Boll, area supervisor, Laidlaw Transit Company.

SUPERINTENDENT'S REPORT - Mr. Dahlgren announced that the annual Strategic Planning Update will be held Saturday, May 9, at the Skyview High School library. He reported that Ms. Radtke and other central office staff are attending the job fair in Anchorage and that Mr. Hickey is attending a conference as part of the Borough's disaster preparedness plan. Mr. Dahlgren announced that Mr. Theo Lexmond was selected as Alaska's Psychologist of the Year and Mr. Rick Ladd was selected as Alaska's Elementary Principal of the Year. He reminded the Board that Monday, April 27, 6:30 p.m. at Soldotna High, is the District Academic Night honoring 4.0 students in grades 9 through 12.

FINANCIAL REPORT - Ms. Douglas presented the financial report of the District for the period ending March 31, 1998.

BUDGET TRANSFERS REPORT - Ms. Douglas reported on budget transfers Numbers 200 through 366 for various schools and departments within the District.

RESIGNATIONS - The Board unanimously approved resignations effective at the end of the 1997-98 school year from Sandra J. Lewis, Grade 3, Redoubt Elementary; Patti Jolin, Grade 2, Sterling Elementary; Laura Dershewitz, generalist, Nanwalek Elementary/High School; Michael

Stewart, generalist, Nanwalek Elementary/High School; and Scott Otterbacher, Grades 4-6, Nanwalek Elementary/High School.

SUBSTITUTE TEACHER CONTRACTS- The Board unanimously approved 19-day substitute teaching contracts for Kristina Owens, physical education/art, Chapman Elementary and Susan Ridgway, art, Homer Middle.

1997-98 TEACHER APPOINTMENT - The Board unanimously approved a teaching appointment for the 1997-98 school year for Merry Zogas, full time (temporary), K-8, Hope Elementary School.

GRANTS - The Board unanimously approved grants for Title VI: Innovative Education Program Strategies for \$89,885 and Title II: Eisenhower Professional Development for \$97,867.

1998-99 RETIREMENT INCENTIVE PROGRAM PLAN AND SCHEDULE - The Board approved the Retirement Incentive Program for TRS and PERS employees that is offered by the state for the 1998-99 school year. Employees must declare their participation after September 15 and before October 15, 1998.

STUDENT EXPULSION - The Board approved the expulsion of a middle school student for violation of Board Policy 5131.7, Weapons and Dangerous Instruments.

MIDDLE SCHOOL RECOMMENDATIONS - The Board approved three recommendations and nine actions to guide District plans for middle school organization, support and staff development in 1998-1999. An amendment was approved requiring that students, staff and parents be surveyed every two years.

BUDGET TRANSFER NUMBER 358 - The Board approved budget transfer Number 358 to transfer \$19,135 for the purchase of computers for the QUEST Program.

1998-99 TENTATIVE MEETING DATES - The Board unanimously approved a tentative listing of school board, administrator and miscellaneous meeting dates for the 1998-99 school year. An amendment was approved changing the fall Homer meeting date to November 2, 1998.

POLICY REVISIONS - The Board approved revisions to BP 6153 School-Sponsored Trips and AR 6153 School-Sponsored Trips. The changes remove the requirement of Board approval for all extended field trip requests. The administration will provide the Board with a quarterly report listing extended field trips approved by central office. The Board approved a revision to AR 3100 Budget. The change aligns Board policy with state statute requiring the submission of the District budget to the Borough prior to May 1.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, May 4, 1998, 7:30 p.m., **Seward High School, Seward, Alaska.**

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

May 4, 1998

NEWS IN BRIEF

HOPE ELEMENTARY SCHOOL REPORT - Merry Zogas and several students presented two humorous skits and a juggling act that the students learned from an artist-in-residence who recently visited Hope Elementary School.

SEANET PROJECT FUNDED BY THE CHRISTA MCAULIFFE FELLOWSHIP - Jerry Dixon and several QUEST students demonstrated the web pages developed through funding provided by the Christa McAuliffe Fellowship program. The web pages displayed a walking tour and a variety of information pertaining to the Seward SeaLife Center facility.

AWARDS AND PRESENTATIONS - Mr. Arness presented awards of appreciation to DeEtta Scarborough, Seward Elementary teacher, and Pat Dye, Cooper Landing Elementary lead teacher, for their outstanding contributions to education and the District.

SUPERINTENDENT'S REPORT - Mr. Dahlgren announced that the Strategic Planning Update session will be held at Skyview High School, May 9, beginning at 9:00 a.m. and that the District retirement ceremony honoring all retiring employees will be held at Soldotna High School, May 18, from 5:00 to 7:00 p.m. Mr. Dahlgren reported that two Board members and members of the central office administration developed guidelines to be used to solicit school photography and graduation paraphernalia bids. Vendors will bid on a basic package which was developed for each contract.

EARLY GRADUATION REQUEST - The Board unanimously approved an early graduation request for a Soldotna High student to graduate at the end of the first semester of the 1998-99 school year.

LEAVE OF ABSENCE REQUESTS/CERTIFIED - The Board unanimously approved unpaid leave of absence requests for the 1998-99 school year for Paula O'Connell, special services/resources, Sears Elementary and Sherri Burt, math/physical education, Susan B. English Elementary/High.

RESIGNATION - The Board unanimously approved resignations effective at the end of the 1997-98 school year from Elizabeth Hull, deaf education teacher, Districtwide special services and Dory Munder, English/social studies, Susan B. English Elementary/High.

LEAVE OF ABSENCE REQUEST/SUPPORT - The Board unanimously approved a one-year unpaid leave of absence for the 1998-99 school year for Elena Chernichoff, bilingual instructor/migrant tutor, Voznesenka School.

1998-99 NON-TENURE TEACHERS FOR TENURE - The Board unanimously approved a listing of non-tenure teachers for tenure for the 1998-99 school year.



1998-99 TENTATIVE NON-TENURE TEACHER ASSIGNMENTS - The Board unanimously approved a listing of tentative non-tenure teacher assignments for the 1998-99 school year.

1999 CAPITAL IMPROVEMENT LIST - The Board unanimously approved a listing of capital improvement projects in the total amount of \$986,892.

LETTER OF SUPPORT FOR THE ANCHOR POINT BEACH-COMMUNITY SAFETY TRAIL - The Board approved language to be included in a letter of support for the Anchor Point Beach Community Safety Trail proposal.

ADMINISTRATOR APPOINTMENTS - The Board unanimously approved the appointments of R. Lee Young, assistant principal, Soldotna Middle, and Norma Holmgaard, coordinator, Grants/Parent Involvement District Wide.

SCHOOL BOARD MEMBER RESIGNATION - The Board accepted the resignation of Board member Mrs. Joyce Fischer, effective June 30, 1998. The Board will solicit applications for a replacement until May 22, interview candidates during a special Board meeting on June 1, make a selection during the June 8 regular Board meeting, and swear in a replacement during the July 6 Board meeting. The replacement will serve from July 6 through the October 1998 elections.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, May 18, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

May 18, 1998

NEWS IN BRIEF

SCHOOL REPORTS - Mrs. Carolyn Cannava, principal, Soldotna Elementary, stated that students at Soldotna Elementary are placing well above the District average in all academic areas. Miss Anne Pfitzner and her third grade class gave a slide presentation showing the Adopt-a-Creek Project for Soldotna Creek. Ms. Courtright's fourth grade class narrated a slide presentation describing their field trip to Independence Mine which was funded through a grant from the Alaska Chapter of the National Geographic Society. The After-School Theater group concluded the presentation with a medley from their spring production, Wizard of Oz.

PUBLIC PRESENTATIONS - Ms. Kathy Schwartz announced the upcoming art education staff development and student art camp opportunities to be held at Soldotna High School in June 1998. Mr. Chuck Boll presented a \$500 donation from Laidlaw Transit Company to the District to be used for a student scholarship fund.

AWARDS AND PRESENTATIONS - Mrs. Gross presented awards of appreciation to Fran Norman, Port Graham Site-Based Council Chairperson, for her years of volunteer service, leadership and devotion to quality education for the community of Port Graham; and Patty Campbell, Data Processing, for being the primary author of the District's comprehensive financial system and her outstanding service to the District.

SUPERINTENDENT'S REPORT - Mr. Dahlgren told the Board that the passage and subsequent signing into law of SB36 will bring additional monies to the District and that the Board will need to develop a plan for its use.

FINANCIAL REPORT - Mr. Hickey presented the financial report of the District for the period ending April 30, 1998.

CERTIFIED DIPLOMA REPORT - Mr. McLain presented the certified diploma report. A listing of 19 recommendations and comments was presented. Mr. McLain suggested that the Board conduct a worksession during their June meeting to review the recommendations.

RESIGNATION - The Board unanimously approved a resignation effective at the end of the 1997-98 school year from Stuart Allen, science, Seward High.

TENTATIVE NONTENURE TEACHER ASSIGNMENT - The Board unanimously approved a listing of tentative nontenure teacher assignments for the 1998-99 school year.

1998-99 TEACHER ASSIGNMENT - The Board unanimously approved a teaching appointment for the 1998-99 school year for Allan Miller, science (full-time), Soldotna Middle School.

RETIREMENT INCENTIVE RESOLUTION 97-98-6/TRS - The Board unanimously approved participation in the 1998-99 state-approved Retirement Incentive Program for all eligible members of the Teachers' Retirement System.

RETIREMENT INCENTIVE RESOLUTION 97-98-7/PERS - The Board unanimously approved participation in the 1998-99 state-approved Retirement Incentive Program for all eligible members of the Public Employees' Retirement System.

MEMORANDUM OF AGREEMENT/KPAA - The Board unanimously approved a memorandum of agreement to add language to the KPAA agreement establishing September 15, 1998, as the deadline for administrators to announce their intention to retire.

RECOMMENDATION TO CHANGE 1998-99 RETIREMENT WINDOW - The Board unanimously approved a recommendation to change the 1998-99 retirement window to be set at December 1, 1998, through January 6, 1999. This window will not alter the District requirement that eligible candidates notify the District between September 15, 1998, and October 15, 1998, of their intent to resign from the District and participate in the retirement incentive program.

STUDENT EXPULSIONS - The Board suspended two elementary students for violation of Board Policy 5131.7, Weapons and Dangerous Instruments. Each student is required to perform five hours of community service prior to readmittance.

COCURRICULAR ACTIVITIES AND HANDBOOKS - The Board unanimously approved recommended changes to the Cocurricular Activities Guidelines proposed by the KPSAA Executive Board. An amendment was approved stating that no penalties would be imposed against students who chose not to participate in activities or events occurring on Sundays or holidays.

BOUNDARY CHANGES FOR REDOUBT AND SOLDOTNA ELEMENTARY SCHOOLS - The Board unanimously approved a recommendation to change the boundaries for Redoubt Elementary and Soldotna Elementary Schools. The area between the streets of Fireweed and the Kenai Spur Highway, north of Marydale and south of Knight Drive, Soldotna, will now be assigned to Soldotna Elementary effective July 1, 1998. Families impacted by the change will be allowed to continue their enrollment at Redoubt Elementary but new families to the District will be required to enroll at Soldotna Elementary.

SALARY SCHEDULE FOR ASSISTANT SUPERINTENDENTS AND DIRECTORS - The Board approved a salary schedule for assistant superintendents and directors. There were no changes from the 1997-98 salary schedule. Directors and assistant superintendents not receiving a step advancement will receive a longevity payment of 2% above their salary if they have satisfactorily completed their goals for the previous year.

ADMINISTRATOR APPOINTMENT - The Board unanimously approved the appointment of Bill Hague, principal/teacher, Hope Elementary/High School.

FIRST READING OF POLICY REVISIONS - The Board heard a first reading of BP 6146.1, High School Graduation Requirements. Proposed revisions delay the requirement for students to fulfill 22 units for graduation by one year.

SPECIAL MEETING - A special School Board Meeting is scheduled for Monday, June 1, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska. The Board will interview candidates to fill a Board vacancy.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, June 8, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
148 N. Binkley Street  
Soldotna, AK 99669

John Dahlgren, Superintendent

June 8, 1998

NEWS IN BRIEF

**SPECIAL MEETING** - A special School Board Meeting was held Monday, June 1, 1998, to interview candidates to fill a vacancy created by the resignation of Board Member Joyce Fischer. The seven candidates interviewed were Jeri Best, Lorraine Crawford, Richard Jobe, Marianna Keil, Jean Kimple, Jim Skogstad, and Tammy White. Mr. Dave Beckett notified the Board that he was unable to attend due to a conflict and submitted a letter explaining his interest in serving on the Board and his qualifications. Mr. Doug Mallett was also not in attendance.

**HEARING OF DELEGATIONS** - Mrs. Pam Lettington, spokesperson for the Nikiski Area Reconfiguration Committee, explained their concerns regarding the configuration of their schools. She presented the results of a survey of residents, students and staff and outlined five scenarios offered for consideration.

**AWARDS AND PRESENTATIONS** - Mrs. Gross presented "Pat on the Back" awards from the Alaska Association of School Librarians to Jim Dawson, Donna Peterson and Sue Liebner. Mrs. Gross presented a gift of appreciation to Mrs. Joyce Fischer for her many years of dedicated service to the Board of Education.

**SUPERINTENDENT'S REPORT** - Mr. Dahlgren reminded the Board of the planning session, June 9, at 9:00 a.m., in the Skyview High Library. He announced that the State School Board was meeting and would be unveiling proposed regulations on various topics for public comment. He stated that Mrs. Donna Peterson was in attendance at the meeting and would report to the District.

**FINE ARTS REPORT** - Mr. Ed McLain presented the Fine Arts Report and thanked the committee members for their time. He reminded those present of the Alaska Arts Education Institute being held at the Kenai Peninsula College.

**BUDGET TRANSFERS REPORT** - Mr. Hickey reported on budget transfers Numbers 358 through 854 for various schools and departments within the District.

**TITLE II EISENSHOWER GRANT EXPENDITURES REPORT** - Mr. Ed McLain presented a report consisting of the last three Title II end-of-year reports to the Alaska Department of Education. The reports included the approved goals and objectives of the grant, activities funded by the grant, the numbers (of teachers, parents, others) served by those activities, and the dollars expended for those activities for each of the years 1995-1996, 1996-1997, and 1997-1998.

**EARLY GRADUATION REQUEST** - The Board approved a request for a Homer High School student to graduate by the end of the first semester, 1998-99 school year.

**TITLE IX AND SECTION 504 COMPLIANCE OFFICER APPOINTMENTS** - The Board approved the appointment of Ed McLain as the District Title IX compliance officer and Rick Matiya as the District Section 504 compliance officer.

BUDGET TRANSFERS -The Board approved budget transfers Number 622 for \$13,385 to cover periodic temporary help to process mail and freight shipments, Number 631 for \$13,058 to purchase computers for the QUEST distance learning program, Number 705 for \$10,296 to cover extraordinary substitute costs resulting from an employee on long-term leave due to an injury and Number 852 for \$14,945 to cover the purchase of replacement sound system equipment.

TENTATIVE NONTENURE TEACHER ASSIGNMENT -The Board approved a tentative nontenure teacher assignment for the 1998-99 school year for William Withrow, physical education (half-time), Sterling Elementary.

LEAVE OF ABSENCE REQUEST/CERTIFIED - The Board approved a one-year leave of absence request for the 1998-99 school year for Sandy Pelischek, Special Ed/Speech and Resource, Seward High.

RESIGNATIONS - The Board approved resignations effective at the end of the 1997-98 school year from Debbie Burdick, math, Seward High; Carol Huntington, Special Education/resource, West Homer Elementary and Rondi Marsh, music, Skyview/Sterling Elementary.

1998-99 TEACHER ASSIGNMENTS - The Board approved teaching appointments for the 1998-99 school year for Bruce Christianson, Special Ed/resource, Soldotna High; Laura Lawrence, Special Ed/resource, Sterling Elementary; Jason Daniels, primary grades, K-Beach Elementary and Victoria Hagen, Districtwide School Psychologist.

SUBSTITUTE TEACHER CONTRACTS - The Board approved 19-day substitute teaching contracts for Donna Anderson, Grade 1, Sears Elementary and Suzanne Klaben, Grade 3, Nikiski Elementary.

LEAVE OF ABSENCE REQUEST/SUPPORT - The Board approved a leave of absence request for Barbara Baldwin, Title I Tutor, Sears Elementary, beginning January 11 to May 7, 1999.

KPESA NEGOTIATED AGREEMENT - The Board unanimously approved the 1998-99 KPESA Negotiated Agreement as presented.

HEALTH COPAYMENT MEMORANDUM OF AGREEMENT/KPAA - The Board unanimously approved a Memorandum of Agreement between the Kenai Peninsula Administrators' Association and the Board to begin copayments for medical insurance beginning for the 1998-99 school year. Any remaining funds in the KPAA Employee Copay Medical Insurance Account on June 30 of the fiscal year will be reimbursed to participating employees by August 31.

POLICY REVISION - The Board approved revisions to BP 6146.1, High School Graduation Requirements, which delay the requirement for students to fulfill 22 units for graduation by one year.

SCHOOL BOARD VACANCY REPLACEMENT - The Board selected Mrs. Lorraine Crawford to fill a vacant position on the Board. Mrs. Crawford will be sworn in on July 6 and serve until October 1998.

FIRST READING OF POLICY REVISIONS - The Board heard a first reading of BP 3541.1, School-Related Trips and BP 5134, Student Production of Services and Materials. Revisions to BP 3541.1 adds language addressing school-sponsored trips that involve a student driver. The adoption of BP 5134 would require that a waiver of liability and assumption of risk form be completed prior to receipt of any item for which student labor was involved.

NEXT REGULAR MEETING - The next regularly scheduled School Board Meeting is Monday, July 6, 1998, 7:30 p.m., Borough Administration Building, Soldotna, Alaska.

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